

Town of Boonville
September 2, 2014 Regular Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 9/2 regular meeting: Mayor Rusty Hunter, Commissioners Bill Florence, Bonnie Lasky, William Paul Baity, Tony Reece and Gerald Brown. Also in attendance were Police Chief Greg Gibson, Finance Officer/Town Clerk Kim Wells, Public Works Director Jeff Jones, and Zoning Officer Tony Roberts.

- I. Call to Order and Welcome:** Mayor Hunter called the 9/2 meeting to order at 7:00 p.m.
- II. Conflict of Interest Issues and Approval of Agenda:** Commissioner Baity motioned to approve the agenda as written. Commissioner Reece seconded, and the motion passed unanimously.
- III. Adoption of 8/5/14 regular session minutes:** Commissioner Lasky motioned to approve the 8/5/14 regular session minutes. Commissioner Baity seconded, and the motion passed unanimously.
- IV. Public Comments:** None were voiced.
- V. Town Business:**
 - A. Presentation by West Consultants:** Benjie Thomas, West Consultants, introduced himself and his firm to the Board. He explained his experience with finding grant funding for several towns in the region. Public Works Director Jones explained Boonville's current water projects listed on the proposed Capital Improvement Plan (CIP). The Board members thanked Mr. Thomas and stated they would contact him soon.
 - B. Shared Leave Policy:** Mayor Hunter reviewed the draft Shared Leave Policy. If adopted, the policy would be added to Article 5, section 14 of the Personnel Policy. Commissioner Lasky motioned to adopt the Shared Leave Policy. Commissioner Florence seconded. Discussion followed on the origin of the draft. The Board members discussed the draft as it related to other governmental agencies' policies as well as the private sector. The motion passed unanimously.
 - C. Adopt Capital Improvement Plan (CIP) for Sewer Outfall and Plant:** Mayor Hunter referenced a meeting with Municipal Engineering. For the next submission of the CDBG application, Boonville needs a revised sewer CIP. Public Works Director Jones reviewed the revised Sewer and Water CIP with the Board members. Commissioner Baity motioned to approve the Sewer and Water CIP as amended. Commissioner Reece seconded, and the motion passed unanimously.

In order to apply for any other assistance, Mayor Hunter explained that the Board members would need to consider a resolution for the 2015 Water System Improvement Project. Commissioner Baity motioned to approve the Resolution By the Board of Commissioners of the Town of Boonville for the 2015 Water System Improvement Project. Commissioner Brown seconded and the motion passed unanimously.

After further discussion, the majority of the Board members agreed to allow Municipal Engineering to pursue funding assistance for the 2015 Water System Improvement Project. Commissioner Brown was not in favor of using the firm.

VI. Reports and announcements:

- A. Mayor's report:** Mayor Hunter had no significant items to report.
- B. Finance Officer's report:** Finance Officer Wells had no items to report.
- C. Public Works Director's report:** Public Works Director Jones reported that the pump replacement on the Williams Street well was almost completed with an estimated cost of \$12,000. Discussion followed on the cost and the budget. Commissioner Baity motioned to take \$12,000 from the fund balance and add it to line item 30-8100-7400. Commissioner Florence seconded, and the motion passed unanimously.

D. Police Chief's report: Police Chief Gibson had no items to report.


E. Zoning Officer's report: Zoning Officer Roberts recommended Boonville upgrade the water line on Baptist Church Rd. for the loop to US 601. Mr. Roberts stated that he had been approving permits for signs and other miscellaneous items. He reported that the organization exploring the establishment of a skilled nursing center in Boonville was waiting on approval from the NC before looking at a specific location.

F. Departmental Commissioner's Reports: There were no items reported.

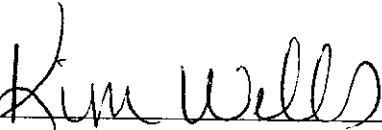
G. Committee reports as needed: There were no items reported.

Rusty Crissman asked the Board members how far the sidewalk would be extended on Main Street. Public Works Director Jones reported on the sidewalk upgrade. Once funding is available, the sidewalk will be upgraded to the Dollar General.

VII. Recess: The Board members discussed potential dates for public hearings required for the CDBG Water application. The Board members wanted to contact Municipal Engineering and have a consensus later for the dates. Commissioner Baity motioned to recess until a date to be determined. Commissioner Lasky seconded, and the motion passed unanimously. The meeting ended at 8:38 p.m.



Russell (Rusty) Hunter, IV, Mayor



Kim Wells, Finance Officer/Town Clerk