

Town of Boonville
May 20, 2014 Recessed Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 5/20 recessed meeting: Mayor Rusty Hunter, Commissioners Bill Florence, Bonnie Lasky, William Paul Baity, Tony Reece, and Gerald Brown. Also in attendance were Police Chief Greg Gibson; Finance Officer/Town Clerk Kim Wells; Public Works Director Jeff Jones; and Matt Reece, Piedmont Triad Regional Council (PTRC).

Mayor Hunter called the 5/20 meeting to order at 5:30 p.m.

The Board members discussed the Yadkin County Tax Administrator's proposal to begin billing and collecting Boonville's annual taxes. Finance Officer Wells gave an overview of a meeting she and Commissioner Lasky attended with other Yadkin county municipalities' representatives that was hosted by the Yadkin County Tax Administrator's office. Ms. Wells explained the pros and cons of the proposal. If Boonville contracts with Yadkin County for tax billing and collecting, then the discount offered for early payment in August would be 2% instead of 1%. Yadkin County will charge Boonville 1.75% of all collections. Overall, contracting with the Tax Administrator's office will result in savings for Boonville. Commissioner Lasky motioned to enter into a contract with Yadkin County to bill and collect Boonville's taxes including the pursuit of delinquent taxes. Commissioner Baity seconded, and the motion passed unanimously.

Mr. Matt Reece, PTRC, presented the report of the Boonville Classification and Pay Study to the Board members. PTRC staff conducted a job analysis, a labor market analysis, reconciled those factors and established a job-worth hierarchy and pay structure for the Town of Boonville. The analysis used emphasized job content. Boonville's salary data was compared to municipalities less than 2,500 in population and for law enforcement to Yadkin County. Since this is Boonville's first adoption of a formal pay plan, the implementation needs to consider adjustments to minimum and progression through the pay ranges. Implementation recommendations included a 2% increase of salaries above mid-point, up to 2.75% increase to achieve mid-point for salaries less than mid-point, and an increase to minimum regardless of the percentage for salaries less than minimum. Pay ranges were determined at approximately 3.25% above average to allow the data to stay up to date through 2015-2016. Length of service was not considered in salary ranges. The next step in the process will be to establish a method of performance evaluation. Mr. Reece answered questions pertaining to the job descriptions and the pay scale. He stated that it would typically take an employee 7-10 years to reach salary mid-point. The Board members thanked Mr. Reece for the report.

The Board members performed a preliminary review of the 2014-2015 draft budget for the Enterprise Fund.

Discussion focused on the purchase of a new backhoe at an approximate cost of \$70,000. Commissioner Reece stated he was not in favor of expending funds to purchase a new backhoe until all streets were paved. The Public Works Department also has a need for a new truck. The Board members discussed the priority of equipment purchases. Public Works Director Jones reviewed a quote of \$24,683.40 he received from Scenic Ford for a 2014 Ford F150. The consensus of the Board members was to inform Scenic Ford that the Town of Boonville plans to purchase the truck after July 1. The Board members discussed the Powell Bill budget and removed the extra funds for the new backhoe. The Board calculated that with the 2-year savings in the Powell Bill and Water budgets, plus the 3-year savings in the Sewer budget, the Town had \$52,500 to spend towards a new truck and a used backhoe.

The Board members discussed potential dates for the next budget workshop and chose to conduct the next budget workshop on June 3 at 5:30 p.m. followed by the regular Town Board meeting at 7:00 p.m.

Public Works Director Jones gave details of a complaint from a resident that he and Commissioner Baity had received. After fixing a water leak, a resident stated that when the water was turned back on the increased water pressure caused a hot water heater to blow off resulting in damage to her home. Commissioner Baity described the damage and asked the commissioners if there was precedence for addressing this type of situations.

Commissioners Brown and Reece could not recall any precedence. The consensus of the Board members was not to pursue the matter further.


Commissioner Baity motioned to go into closed session per NCGS 143-318.11(a)(6). Commissioner Reece seconded, and the motion passed unanimously.

Commissioner Lasky reported that the Town of East Bend had asked for the assistance of Boonville's Town Clerk/Finance Officer for approximately 60-90 days until East Bend hires a replacement for their Town Clerk/Finance Officer, who recently resigned. Boonville's Town Clerk/Finance Officer would be asked to assist ½-1 day per week. Finance Officer Wells stated that she would be willing to assist since East Bend had allowed their Town Clerk/Finance Officer to help Boonville while Ms. Wells was on maternity leave. Commissioner Lasky proposed that if East Bend is interested, Boonville would allow Finance Officer Wells to work at East Bend, with the understanding that East Bend would reimburse Boonville at Ms. Wells' hourly rate and pay Ms. Wells for her round trip mileage from Boonville to East Bend. The consensus was to offer Commissioner Lasky's proposal to East Bend.

Commissioner Baity motioned to recess until June 3 at 5:30 p.m. Commissioner Lasky seconded, and the motion passed unanimously. The meeting concluded at 8:14 p.m.



Russell (Rusty) Hunter, IV, Mayor



Kim Wells, Finance Officer/Town Clerk