

Town of Boonville
March 3, 2015 Regular Meeting Minutes
Harvey E. Smith Municipal Building

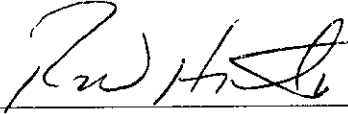
The following were in attendance at the 3/3 regular meeting: Mayor Rusty Hunter, Commissioners Bill Florence, Bonnie Lasky, William Paul Baity, and Tony Reece. Also in attendance were Police Chief Farron Jester, Finance Officer/Town Clerk Kim Wells, Public Works Director Jeff Jones, and Zoning Officer Tony Roberts. Commissioner Gerald Brown was absent.

- I. Call to Order and Welcome:** Mayor Hunter called the 3/3 meeting to order at 7:02 p.m.
- II. Conflict of Interest Issues and Approval of Agenda:** Commissioner Lasky motioned to approve the agenda. Commissioner Baity seconded, and the motion passed unanimously.
- III. Adoption of minutes – 2/3/15 regular session and 2/3 closed session:** Commissioner Reece motioned to adopt the minutes of the 2/3/15 regular session and 2/3/15 closed session. Commissioner Lasky seconded, and the motion passed unanimously.
- IV. Public Comments:** None were voiced.
- V. Town Business:**
 - A. Boonville United Methodist Church letter regarding water reimbursement:** Representatives from the Boonville United Methodist Church discussed the utility billing issue and asked the Board members to conduct additional research. They requested that the Board members consider reimbursing the church instead of crediting the active account.
 - B. Update on job descriptions for town employees:** Commissioner Lasky and Baity stated they had reviewed the proposed job descriptions. Mayor Hunter asked the committee to set a time for them to all review the job descriptions before bringing them to the Board for approval.
 - C. Update on Water Billing Policy – adding options for payment plans:** Commissioner Baity presented a draft policy to be added to the town's Utility Billing and Collections Procedure Policy. Discussion followed. Consensus was to change the position of Town Administrator in the draft to Mayor. Commissioner Baity motioned to adopt the Water Leak Payment Policy as amended. Commissioner Lasky seconded, and the motion passed unanimously.
 - D. Dates and time for budget workshops:** The Board members discussed dates for budget workshops. The consensus of the Board members was to recess the April Board meeting and have the first budget workshop on April 9, 2015, at 5:30 p.m.
 - E. Swearing in of new Police Chief, Farron Jester:** Mayor Hunter introduced Police Chief Farron Jester to the Board. He informed the Board and attendees that Chief Jester could not be officially sworn in because his paperwork had not been completed by Trainings and Standards in Raleigh. Mayor Hunter presented Chief Jester's law enforcement background and explained the hiring process. Mayor Hunter had removed himself from the process for personal reasons.
- VI. Reports and announcements:**
 - A. Mayor's report:** Mayor Hunter had no significant items to report.
 - B. Finance Officer's report:** Finance Officer Wells had no significant items to report.
 - C. Public Works Director's report:** Public Works Director Jones reported that the Howard Street water line project had been delayed because of the snow. He distributed a package from the Rural Water Association regarding suggested water rates for the debt set-off on the DENR Clean Water State Revolving Fund loan the town is pursuing.
 - D. Police Chief's report:** Police Chief Jester reported that he had been busy doing housekeeping on the current Police Department filing system.
 - E. Zoning Officer's report:** Zoning Officer Roberts reported a potential solar farm might be built outside the town limits. He briefed the Board members on issues pertaining to the Fletcher property, Southland Transportation, and a sign located at the old QuikPik building.
 - F. Departmental Commissioner's Reports:** Commissioner Florence reported that the Howard Street Lift station project had been completed under budget. The savings were approximately

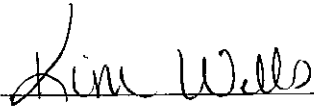
\$50,900. He asked the Board members to transfer the savings into the water budget to help with the debt service. The consensus of the Board members was to discuss this item during budget workshops.

- G. **Committee reports as needed:** Tom Bastable, BBDDA, reported on the upcoming Spring Into Summer event that will be held on May 30, 2015. He stated the BBDDA had awarded a facade improvement grant to Wolfe, Reece and Lynch. Mr. Bastable relayed a message from the Friends of the Library to the Board and Public Works Director Jones thanking them for the improvements to the library.

VII. Adjourn: Commissioner Lasky motioned to adjourn. Commissioner Reece seconded, and the motion passed unanimously. The meeting ended at 7:42 p.m.



Russell (Rusty) Hunter, IV, Mayor



Kim Wells, Finance Officer/Town Clerk