

Town of Boonville
August 11, 2026, Special Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 8/11/26 special meeting: Mayor Megan Sizemore, Mayor Pro-Tem Greg Wagoner, Commissioners Rob Dixon, Zane Green, and Kristin Johnson. Also in attendance was Police Chief Jeff Hobson. Commissioner William Paul Baity and Finance Officer/Town Clerk Kim Wells were absent.

Mayor Sizemore called the meeting to order at 6:01p.m.

Mayor Pro-Tem Wagoner motioned to accept the updated JFam contract. Commissioner Dixon seconded, and the motion passed unanimously with a 4-0 vote.

The Board members discussed the quote for a water and sewer tap. Mayor Pro-Tem Wagoner motioned to approve the Todd Brothers quote of \$13,630.27. The motion failed because of the lack of a second. Discussion followed. Mayor Pro-Tem Wagoner motioned to use Todd Brothers to do the tap pending the homeowner's payment to the Town. Commissioner Green seconded, and the motion passed unanimously with a 4-0 vote.

Discussion followed on potential patches to roads in Town.

Police Chief Hobson asked the Board members to postpone discussion on the police car until a later date.

Commissioner Johnson motioned to go in to closed session (per NCGS 143-318.11(a) (6)). Mayor Pro-Tem Wagoner seconded, and the motion passed with a 4-0 vote at 6:33 p.m.

Mayor Pro-Tem Wagoner motioned to return to open session. Commissioner Dixon seconded, and the motion passed with a 4-0 vote at 6:40 p.m.

Commissioner Green stated that he plans to apply for the Finance Officer position. He stated that if he was selected for the position, he would resign from the Board.

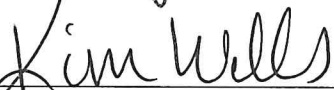
Mayor Sizemore discussed the job description for finance and the other position in town hall. Discussion followed on changing both job descriptions and creating a new salary range for each. Mayor Pro-Tem Wagoner motioned to approve job descriptions as amended. Commissioner Johnson seconded, and the motion passed unanimously with a 3-0 vote. Because of a conflict of interest, Commissioner Green recused himself from voting. The Board members agreed to a potential salary range for the Town Clerk at \$45,000-\$55,000 and for the Finance Officer at \$55,000-\$65,000.

Discussion followed on the open Public Works Director job. Commissioner Johnson motioned to table the discussion until the September 1, 2026, meeting. Mayor Pro-Tem Wagoner seconded, and the motion passed with a 4-0 vote.

Mayor Pro-Tem Wagoner motioned to adjourn. Commissioner Green seconded, and the motion passed unanimously at 7:09 p.m. with a 4-0 vote.



Megan Sizemore, Mayor



Kim Wells, Finance Officer/Town Clerk



Todd Brothers Plumbing
2700 Shacktown Rd, Yadkinville, North Carolina 27055
(336) 961-8270
NC PL: 32594
NC LBGC: 85448

BILL TO

Town of Boonville
110 N Carolina Ave.
Boonville, NC 27011 United States

ESTIMATE
43402570

ESTIMATE DATE
Aug 06, 2026

JOB ADDRESS

416 W Main St
416 W Main St
Boonville, NC 27011 United States

Job:

ESTIMATE DETAILS

Utility: Water & Sewer Taps: Estimate for the full excavation and installation of 3/4" Water service and 4" sewer service. Taps will be made on existing Town maintained water and sewer mains. Laterals installed and set and the edge of public Right of Way. Asphalt cuts required for water and sewer install. Water service to be bored under road. Asphalt cut to be put back per NCDOT standards. Town of Boonville to replace asphalt and concrete.

Water Service Sub Total: \$ 5,979.76

Sewer Service Sub Total: \$ 6,493.87

Please let us know if there are any questions regarding this estimate.

SERVICE	DESCRIPTION	QTY
S-WSFCU- 3/4"WTR-4.00	3/4" Standard Water Service	1.00
S-WSFCU-SWR- 8.00	Standard Sewer Service Connection	1.00
S-URB-100- 02.00	Road Bore Fee for Utility Tap. Fee for 1" water line bore only	1.00
S-TRACKHOE	Flat Rate for Trackhoe	1.00

Materials

MATERIAL	DESCRIPTION	QUANTITY
M-STRW-SEED	Straw and Seed	1.00

M-UTI-CONF	Water Meter Saddle (Select Appropriate Size)	1.00
M-SWR-SDL-4	4" ROMAC Sewer Saddle	1.00
294.01	3/4" CTS poly push fittings for municipal service	1.00
M-FIT-MUNI	3/4" Insta-Tite x 3/4" Iron Pipe	1.00
M-BROLL-PIPE-1.25	200 lb test 1-1/4" black roll per foot. (2/24/2022)	1.00
62.01	3/4" Black Roll Per Foot 160 PSI	1.00
MISC-ITEM	3/4" Mueller Brass Corp Stop	1.00
286.01	WaterMeter Setter Mueller	1.00
M-BOX-REG-MTR	Plastic Below Ground Meter Box	1.00
M-4"SDR26-SWR	4" SDR-26 PVC Sewer Pipe. Price per 10' Joint	15.00
M-4"SDR26WYE-SWR	4" SDR-26 WYE	1.00
M-PVC-COWP-04.00	4" PVC DWV Clean Out with Plug	1.00
M-WIRE-TRACER	Tracer Wire Per Foot For Sewer/Water Lines	1.00
MISC-ITEM	Traffic Control	1.00
MISC-ITEM	Trench Safety Devices	1.00
MISC-ITEM	Select Fill Stone	1.00

POTENTIAL SAVINGS	\$1,516.17
SUB-TOTAL	\$13,291.08
LABOR TAX	\$339.19
TOTAL	\$13,630.27

Thank you for choosing Todd Brothers Plumbing.

CUSTOMER AUTHORIZATION

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by Todd Brothers Plumbing as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not

include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

Sign here

Date
