

**Town of Boonville**  
**May 12, 2026, Recessed Minutes**  
**Harvey E. Smith Municipal Building**

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The following were in attendance at the 5/12/26 recessed meeting: Mayor Megan Sizemore, Mayor Pro-tem Greg Wagoner, Commissioners Zane Green and Kristin Johnson. Also in attendance were Finance Officer/Town Clerk Kim Wells, Police Chief Jeff Hobson, and Public Works Director Brian Higgins. Commissioner Craver was absent.

Mayor Sizemore called the meeting to order at 5:38 p.m.

Discussion followed on the presented Resolution for Locke-Lane Construction for the Better WWTP Effluent Project. Mayor Pro-tem Wagoner motioned to table for further research. Commissioner Green seconded, and the motion passed with a 3-0 vote.

Discussion followed on the blower situation at the sewer plant. Commissioner Johnson presented a quote from Aerzen for \$11,338.74. Discussion followed on the need for one or two blowers. Public Works Director Higgins said the plant is set up to have two blowers instead of one. Commissioner Johnson motioned to approve the purchase of two blowers from Aerzen. Mayor Pro-tem Wagoner seconded, and the motion passed with a 3-0 vote.

The Board members discussed offering Josh Gilpin \$19.00 as Public Works Tech Senior and Austin Cockerham \$17.50 for as Public Works Tech. Mayor Pro-tem Wagoner motioned to hire. Commissioner Johnson seconded and the motion passed with a 3-0 vote.

Commissioner Johnson motioned to accept the resignation letter from Monica Craver as a Town Commissioner and from her Town Administrator position. Commissioner Green seconded, and the motion passed with 3-0 vote.

The Board members discussed Public Works Director Higgins, his salary, position, and the need for him to work over 40 hours per week since he is the only Public Works Department employee on call. Commissioner Johnson motioned to give temporary compensatory time to Director Higgins until the new employees complete training and can be on the on-call schedule. Commissioner Green seconded, and the motion passed with a 3-0 vote.

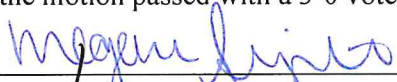
The Board members reviewed the updated Capital Improvement Plans and donation letters.

It was the consensus of the Board members to wait until the next meeting to discuss whether the Town Administrator position should be retained or discontinued. If the position is discontinued, the Board members will need to amend other job descriptions to distribute the duties contained in the Town Administrator position description.

Because his current duties are primarily performed for the Public Works Department, the Board members agreed that Patrick Long's the part-time position would be moved from Administration to Water.

The Board members discussed a proposed three percent COLA and creating a Longevity Bonus Program to aid with employee retention.

Commissioner Green motioned to recess until 5/26 at 5:30 p.m. Mayor Pro-tem Wagoner seconded, and the motion passed with a 3-0 vote at 7:47 p.m.

  
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Megan Sizemore, Mayor

  
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Kim Wells, Finance Officer/Town Clerk