

**Town of Boonville**  
**August 5, 2025, Regular Meeting Minutes**  
**Harvey E. Smith Municipal Building**

The following were in attendance at the 8/5/25 regular meeting: Mayor Vaughn Benton, Mayor Pro-Tem Tim Driver, Commissioners Monica Craver, Zane Green, Kristin Johnson, and Greg Wagoner. Also in attendance were Attorney James Freeman, Finance Officer/Town Clerk Kim Wells, Police Chief Jeff Hobson, Interim Public Works Director Jackson Craver, and Administrative Assistant/Zoning Officer Camyrn Long.

- I. Call to Order and Welcome:** Mayor Benton called the 8/5/25 meeting to order at 7:01 p.m.
- II. Conflict of Interest Issues and Approval of Agenda:** Commissioner Wagoner asked the Board members to add under New Town Business, Item G., Gopher Utilities Invoice. Commissioner Wagoner motioned to approve (the agenda) as corrected. Mayor Pro-Tem Tim Driver seconded, and the motion passed with a 5-0 vote.
- III. Pledge of Allegiance and Prayer:** Mayor Benton led the Pledge of Allegiance and the prayer.
- IV. Adoption of Minutes:** Finance Officer/Town Clerk Wells pointed out two corrections to the proposed 6/30/25 recess minutes. Commissioner Wagoner motioned to adopt the corrected minutes (6/3 recess, 6/3 regular, 6/30 recess). Commissioner Green seconded, and the motion passed with a 5-0 vote.

**V. Public Comments:**

Lois Sizemore, 108 Cherry St., introduced herself as the Vice President of the Friends of the Boonville Library and that she was speaking on behalf of Ellen Reece. She reported on the agreement between the Town and the Northwest Regional Library.

Ellen Reece, 402 N. Carolina Ave., also reported on the agreement between the Town and the Northwest Regional Library, and the Town's Library Committee. Mrs. Reece referenced financial data that she had compiled and provided to Finance Officer/Town Clerk Wells for distribution.

Robert Seller, 132 Transou Ave., expressed concern about the lack of speed limit signs and that there are people speeding on Transou Ave. when they use the road to access E. Main Street.

Greg Zack, 108 Robin St., expressed concern about the ongoing traffic issues on Lon Ave. due to the large amount of church and cut-through traffic.

Eddie Johnson, 106 Lake Dr., expressed his concern that Boonville does not have an operational Fire Department. He is concerned about response time from other local Fire Departments.

Jimmy Fallin, 2533 Woodruff Rd., expressed his opinion about a sign that was on his car when he took part in a recent Town parade. Mr. Fallin showed the sign to the Board members.

**VI. Old Town Business**

- A. American Rescue Plan Act (ARPA) Fund Projects:** Commissioner Craver updated the Board members on the ongoing projects.
- B. FEMA Project Update:** Commissioner Craver updated the Board members on the status of the funding.

**VII. New Town Business:**

- A. Ratify the Consensus to Pay Dane Cass \$792.41 for Damage:** Interim Public Works Director Craver explained that Mr. Cass' car was damaged due to a broken valve box that should have been repaired during recent paving. Discussion followed that the contractor was unwilling to pay for the damage. Commissioner Craver motioned to ratify. Commissioner Wagoner seconded, and the motion passed with a 5-0 vote.
- B. Ratify the Consensus to Purchase from Consolidated Pipe on 6/19/25 in the Quoted Amount of \$3,851.54:** Interim Public Works Director Craver reported that the quote was for the Howard

Street lift station. Commissioner Wagoner motioned to ratify the purchase from Consolidated Pipe on 6/19/25 in the quoted amount of \$3,851.54. Mayor Pro-Tem Driver seconded, and the motion passed with a 5-0 vote.

- C. Ratify the consensus to Purchase from Mission Communication on 6/19/25 in the Quoted Amount of \$6,445.00:** Interim Public Works Director Craver said this quote was for a new board for the town's Scada system. Commissioner Craver motioned to ratify that consensus. Commissioner Green seconded, and the motion passed with a 5-0 vote.
- D. Resolution #2025-01 for Surplus Property:** Police Chief Hobson said the resolution was for the surplus of the Town's older Dodge Charger. Commissioner Wagoner motioned to approve the resolution. Commissioner Green seconded, and the motion passed with a 5-0 vote.
- E. Approve the Annual American Tank Maintenance Invoice for \$23,753:** Commissioner Green motioned to approve the annual bill for American Tank Maintenance for \$23,753. Commissioner Johnson seconded, and the motion passed with a 5-0 vote.
- F. Approve Purchase of a File Cabinet for Town Hall for \$2,075 Plus Shipping:** Finance Officer/Town Clerk Wells explained the proposed purchase. Commissioner Craver motioned to approve the purchase of a file cabinet for Town Hall for \$2,075 plus shipping. Commissioner Wagoner seconded, and the motion passed with a 5-0 vote.
- G. Gopher Utilities Invoice:** Interim Public Works Director Craver said invoice #28631 in the amount of \$2,324.11 was for the service of a portable generator. Commissioner Wagoner motioned to approve the Gopher Utilities invoice. Commissioner Green seconded, and the motion passed with a 5-0 vote.

#### **VIII. Reports and Announcements:**

- A. Mayor's Report:** Mayor Benton thanked all the attendees then reported on the Town's aging infrastructure.
- B. Finance Officer's Report:** Finance Officer/Town Clerk Wells reported that Town Hall was doing well and that Camyrn Long was doing a good job. She reported on the recent utility billing and that she was gathering information for the upcoming fiscal year audit. She said no date had been set for the audit.
- C. Zoning Officer's Report:** Commissioner Craver reported on new zoning items.
- D. Public Works Director's Report:** Interim Public Works Director Craver gave a report on Public Works Department projects.
- E. Police Chief's Report:** Chief Hobson reported on shift. He then addressed the lack of speed limit signs on Transou Ave.
- F. Departmental Commissioner's Reports:** Commissioner Craver reported that Town Hall was busy with billing and zoning items.  
Commissioner Wagoner thanked everyone for attending. He asked the residents to email him with any street-related issues, and that he would address any comments/complaints.  
Mayor Pro-Tem Driver thanked Jackson Craver and Brian Higgins.  
Commissioner Green thanked everyone for attending and welcomed Camyrn Long as the new Administrative Assistant/Zoning Officer.  
Commissioner Johnson thanked everyone for attending. She reported that she had been working with the Friends of the Boonville Library and the Northwest Regional Library. She hopes that everyone will be able to work together.
- G. Committee Reports as Needed:** There were no committee reports.

**IX. Closed Session per NCGS 143-318.11(a) (6)-Personnel:** Commissioner Craver recused herself due to a conflict of interest. Commissioner Wagoner motioned to go into closed session per NCGS 143-318.11(a) (6). Mayor Pro Tem Driver seconded, and the motion passed with a 4-0 vote at 7:45 p.m.

Commissioner Wagoner motioned to return to open session. Commissioner Green seconded, and the motion passed unanimously at 8:07 p.m. with a 4-0 vote.

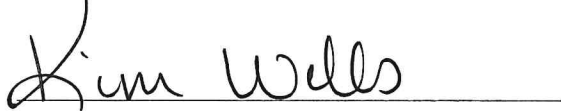
Mayor Pro Tem Driver motioned that we give Jackson Craver 5% pay increase back to his certification date. Commissioner Wagoner seconded, and the motion passed with a 4-0 vote. Commissioner Craver recused herself and did not vote due to a conflict of interest.

**X. Adjourn:** Commissioner Johnson motioned to adjourn. Commissioner Green seconded, and the motion passed with a 5-0 vote. The meeting ended at 8:08 p.m.



*R. Devaughn (Vaughn) Benton*

R. Devaughn (Vaughn) Benton, Mayor



*Kim Wells*

Kim Wells, Finance Officer/Town Clerk



# QUOTATION

Quotation Number **S199313**  
 Version Number **1**  
 Quotation Date **06/13/2025**

**SALE SITE**  
 CONSOLIDATED PIPE & SUPPLY  
 2410 BINFORD ST  
 GREENSBORO, NC 27407-2502  
 PHONE: 336-294-8577

**SHIP TO**  
 BOONVILLE TOWN OF  
 471 LON AVE  
 BOONVILLE, NC 27011, USA

**Last Communication**  
 Expiration Date **07/14/2025**  
 Written By **Chad Clanton**  
 Customer RFQ  
 Customer Number **NC0721290L**  
 Requested By **Monica**  
 Sales Rep **Randall Greeson**

**SOLD TO**  
 BOONVILLE TOWN OF  
 P O BOX 326  
 BOONVILLE, NC 27011, USA

Ship Via **UPS Ground (1-5 Days)**  
 Delivery Terms **Prepaid Destination**  
 Payment Terms **Net 30 Days**

Line	CPS Part No Part Description	Wanted Delivery Date	Sales Qty	UoM	Unit Net Price	Extended Amount
1	22-0200-00864		1.00	EA	\$3,608.00	\$3,608.00
1.1	2x2 CRISPIN US20SB COMBINATION SEWER VALVE, SHORT BODY ARV W/BF					
Subtotal Amount						\$3,608.00
Tax Amount						\$243.54
<b>Total</b>						<b>\$3,851.54</b>

*Consensus- 6/19 /unanimous  
 Ordered 6/19*

3170 Reys Miller Road, Suite 190  
Norcross GA 30071  
PH: 678-969-0021  
FX: 678-969-0541  
Email: mcrousilac@tm-123mc.com

# Quote

Date 06/09/2025

MC06092025 Boonville NC,  
Town of

**Customer Information**

Boonville NC, Town of  
B: Attn: Monica Craver, PO Box 326  
S: 110 N. Carolina Avenue  
Boonville, NC 27011

**Shipping Address**

Boonville NC, Town of  
110 N. Carolina Avenue  
Boonville, NC 27011

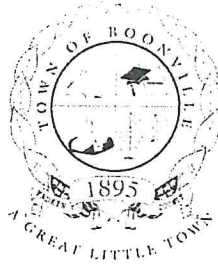
**Distributor Information**

Monica Craver/monica.craver@boonvillenc.com , Jackson Craver/jackson.craver@boonvillenc.com

QTY	Item	Description	RTU Site Name	Serial Number	Unit Price	Price Level	Total
1	RM852	RTU - Retro-Fit MyDro Tellit LTE for Wireless Real-Time Alarm System - Fits into standard NEMA 4X Enclosure "not included" (Includes all parts for standard installation)	Town Tank	15MIS16697	\$1,450.00	MSRP	\$1,450.00
1	424	RTU Accessory Kit, Antenna Bracket, 11' Molded End Antenna Cable, Dual Band Open Coil Antenna, Mounting Clamp(2), 12vdc 5Ah Lead Acid Battery, Flying Lead Transformer, Resistor Kit			\$373.00	MSRP	\$373.00
1	IT472S	Transducer - Pressure, 0 - 75 PSI (Non-submersible, 4 - 20 mA, 36 in non-submersible cable, ceramic oil-filled sensor, 1/4 in NPT 316L SS process connection, 1% FS accuracy, 9 - 30 VDC supply voltage, 1000 ohm max. load resistance (at 30 VDC), 100 PSI max. pressure, 300 PSI over pressure, comes with surge suppressor)			\$276.00	MSRP	\$276.00
2	RM152	RTU - Retro-Fit MyDro Tellit LTE for Wireless Real-Time Alarm System - Fits into standard NEMA 4X Enclosure "not included" (Includes all parts for standard installation)	JC Lot Lift Station, Marview Lift Station	12MIS11081, 12MIS11062	\$1,450.00	MSRP	\$2,900.00
2	OP750	Safe Module Plus - Pulse Input, relay output, float connector (4-channel counter via RS485 Modbus address 200) EBPC High Float			\$350.00	MSRP	\$700.00
2	424	RTU Accessory Kit, Antenna Bracket, 11' Molded End Antenna Cable, Dual Band Open Coil Antenna, Mounting Clamp(2), 12vdc 5Ah Lead Acid Battery, Flying Lead Transformer, Resistor Kit			\$373.00	MSRP	\$746.00
					\$0.00	MSRP	\$0.00
					Subtotal		\$6,445.00
					Freight	TBD	
					Tax	0.00%	\$0.00
					Total		\$6,445.00

Please make checks payable to Mission Communications, LLC  
For your convenience Mission accepts credit cards. Card payments less than \$3,000 received within (7) days of the invoice date may avoid the 3% credit card processing fee.  
If you have any questions concerning this invoice please contact our Accounts Receivable team, 877-993-1911 option 5, ar@123mc.com

Consensus - 6/19  
Green, Wagoner, Johnson, Driver, Craver  
ordered 6/20



**RESOLUTION DECLARING CERTAIN PROPERTY TO BE SURPLUS AND  
AUTHORIZING THE DISPOSITION OF SAID PROPERTY BY INTERNET  
AUCTION OR PRIVATE SALE**

**WHEREAS**, G.S. 160a-267 & 270(c), allow the Town to sell personal property by private negotiation and at electronic auction upon adoption of a resolution or order authorizing the appropriate official to dispose of the property; and

**WHEREAS**, the Town Board of the Town of Boonville, North Carolina, has determined that the Town owns certain personal property that is no longer needed or usable by the Town; and

**WHEREAS**, the property is described below:

2014 Dodge Charger

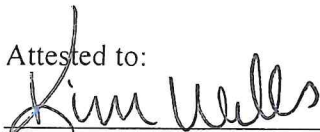
**VIN/Model#**  
2C3CDXAT8EH350762

**NOW, THEREFORE, BE IT RESOLVED** by the Boonville Town Board that the Finance Officer/Town Clerk is authorized to sell by private negotiation or at electronic auction @ [www.GovDeals.com](http://www.GovDeals.com) at the earliest convenience the surplus property described above as per the terms and conditions as specified in the GovDeals Service contract approved by this Council and in accordance with G.S. 160A-267 or 270(c). The terms of the sale shall be net cash. The Finance Officer/Town Clerk is directed to publish at least once not less than ten (10) days before the date of the sale or auction, a copy of this resolution or a notice summarizing its content as required by North Carolina General Statute 160A-267 & 270(c).

Adopted on this the 5<sup>th</sup> day of August 2025.

  
R. Devaughn (Vaughn) Benton, Mayor

Attested to:

  
Kim Wells, Town Clerk



PO Box 130  
 Warthen, GA 31094  
 800-418-6099



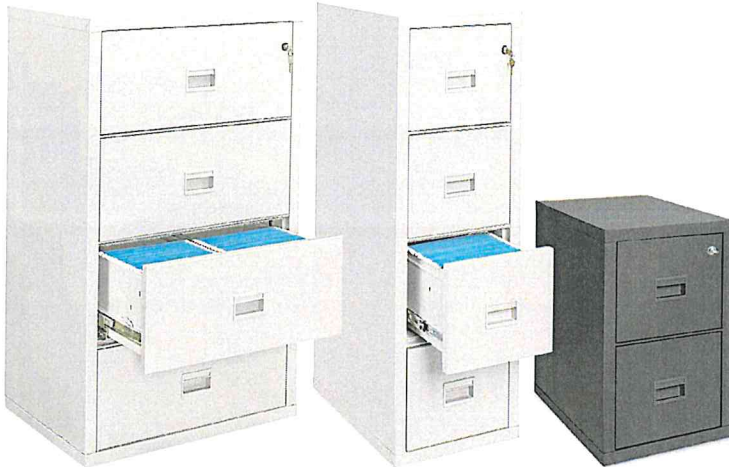
**CUSTOMER:**  
 Town of Boonville, NC  
 P.O. Box 326  
 Boonville, NC 27011

Tank	Invoice Number	Invoice Date	Task	Amount
MP - 200KGE - Factory Tank	65031	7/1/2025	Maintenance Program Contract	\$ 13,091.00
MP - 75KGE - Downtown Tank	65018	7/1/2025	Maintenance Program Contract	\$ 10,662.00
			<b>Pay This Amount</b> Terms: Net 30	<b>\$23,753.00</b>

**DIRECT ALL INQUIRIES TO**  
 Mike Lewis  
 (800) 418-6099  
 Email: [mlewis@americantankmaintenance.com](mailto:mlewis@americantankmaintenance.com)

**MAKE ALL CHECKS PAYABLE TO:**  
 American Tank Maintenance, LLC  
 Attn: Accounts Receivable  
 P.O. Box 130  
 Warthen, GA 31094

**THANK YOU FOR YOUR BUSINESS!**



## FIRE-RESISTANT FILE CABINETS

### FIREKING®

Total protection for critical business documents.

- UL Class 350 rated at 1,700°F for 1 hour.
- High-security lock resists picking and drilling. Lock all or select drawers with one key.
- Impact, explosion and water resistant.
- Gypsum insulated walls reinforced with 14-gauge welded steel wire.
- Accepts letter/legal hanging folders.

#### FIRE-RESISTANT FILE CABINETS – VERTICAL

Lt. Gray or Black

MODEL NO.	DESCRIPTION	NO. OF DRAWERS	DIMENSIONS W x D x H	WT. (LBS.)	PRICE EACH		ADD TO CART
					1	3+	
<a href="#">H-4805</a>	Letter/	2	18 x 22 x 28"	251	\$1,270	\$1,240	<a href="#">Specify Color</a>
<a href="#">H-4806</a>	Legal	4	18 x 22 x 53"	435	2,075	2,025	<a href="#">Specify Color</a>

#### FIRE-RESISTANT FILE CABINETS – LATERAL

Lt. Gray or Black


MODEL NO.	DESCRIPTION	NO. OF DRAWERS	DIMENSIONS W x D x H	WT. (LBS.)	PRICE EACH		ADD TO CART
					1	3+	
<a href="#">H-6940</a>	Letter/ Legal	2	31 x 22 x 28"	456	\$3,150	\$3,050	<a href="#">Specify Color</a>
<a href="#">H-6941</a>			31 x 22 x 53"	794	4,600	4,500	<a href="#">Specify Color</a>
<a href="#">H-7802</a>		4	38 x 22 x 53"	907	5,150	5,050	<a href="#">Specify Color</a>
<a href="#">H-8190</a>			44 x 22 x 53"	1,019	5,950	5,850	<a href="#">Specify Color</a>

SHIPS ASSEMBLED VIA MOTOR FREIGHT

# SELECT SHIPPING METHOD

CART ADDRESS **SHIPPING** PAYMENT REVIEW AND SUBMIT

Continue

<u>Shipping Method</u>		<u>Delivery Time</u>	<u>Shipping Date</u>
Motor Freight - South Eastern		1 day	7/29/2025 
		\$124.43 ▼	<u>Delivery Date</u> 7/30/2025
			<u>Warehouse</u> BUFORD, GA
<u>Model #</u>	<u>Description</u>	<u>Qty</u>	
H-4806GR	Vertical Fire-Resistant File Cabinet - 4 Drawer, Light Gray	1	

### Freight Options ?

- Inside Delivery
- Liftgate Service
- Delivery Appointment (Adds 1 day to delivery time)

### Order Summary

# of Shipments:	1
# of Items:	1
Subtotal:	\$2,075.00
Shipping:	\$124.43

Add Special Instructions

Continue

GOPHER UTILITY SERVICES, INC.  
 PO BOX 965  
 KANNAPOLIS, NC 28082

# Invoice

Date	Invoice #
8/5/2025	28631

Bill To
TOWN OF BOONVILLE MONICA CRAVER 110 CAROLINA AVE N BOONVILLE, NC 27011

Ship To
GENERATOR SERVICE

P.O. No.	Terms	Due Date	Project
	Net 20	8/25/2025	

Quantity	Item	Description	Unit Price	Extension
1	E-LAB	SERVICE OF GENERATOR AND RETURN TO BOONVILLE SHOP YADKIN COUNTY	2,177.15	2,177.15

<b>Subtotal</b>		\$2,177.15
<b>Sales Tax (6.75%)</b>		\$146.96
<b>Total Invoice Amount</b>		\$2,324.11
<b>Payments/Credits</b>		\$0.00
<b>Total</b>		\$2,324.11

NC Electrical 17833-U  
 NC Plumbing 8972