

Town of Boonville
June 28, 2023, Recessed Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 6/28/23 recessed meeting: Mayor Vaughn Benton, Commissioners David Cox, Monica Craver, Dwaine Dobbins, and Greg Wagoner. Also in attendance were Finance Officer/Town Clerk Kim Wells, Public Works Director Tim Collins, and Police Chief Jeff Hobson. Mayor Pro-Tem Tim Driver was absent.

Mayor Benton called the meeting to order at 6:34 p.m.

Mayor Benton opened the public hearing for the Fiscal Year (FY) 2023-2024 Budget Ordinance at 6:35 p.m. No comments were voiced.

Commissioner Wagoner motioned to close the public hearing. Commissioner Craver seconded, and the motion passed unanimously at 6:41 p.m.

Mayor Benton opened the public hearing for the Grant Project Ordinance for the Town of Boonville American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds at 6:41 p.m. No comments were voiced.

Commissioner Craver motioned to close the public hearing. Commissioner Cox seconded, and the motion passed unanimously at 6:43 p.m.

Mayor Benton opened the public hearing for the following ordinance updates: Unnecessary Noise, Unauthorized Assembly, Spinning Tires, Golf Carts, and Fences at 6:44 p.m. No comments were voiced.

Commissioner Craver motioned to close the public hearing. Commissioner Cox seconded, and the motion passed unanimously at 6:45 p.m.

Commissioner Cox motioned to go into closed session for Personnel (per NCGS 143-318.11 (a)(6)). Commissioner Craver seconded, and the motion passed unanimously at 6:47 p.m.

Commissioner Wagoner motioned to return to open session. Commissioner Dobbins seconded, and the motion passed unanimously at 7:08 p.m.

The following items were discussed per the FY 2023-2024 Budget Ordinance: salaries, Waste Management out-of-town residential rates, and food truck fees. Changes were made to the Ordinance for salaries and Waste Management out-of-town residential rates. Food truck fees will be discussed later.

Commissioner Cox motioned to adopt the FY 2023-2024 Budget Ordinance with supporting documents (2023-2024 Fee Schedule and Capital Improvement Plan) as amended, and the Grant Project Ordinance as presented. Commissioner Wagoner seconded, and the motion passed unanimously.

Commissioner Wagoner motioned to adopt the ordinance updates for Unnecessary Noise, Unauthorized Assembly, Spinning Tires, Golf Carts, and Fences. Commissioner Cox seconded, and the motion passed unanimously.

Commissioner Craver updated the Board members on the wastewater projects and stated that the Town's engineering firm had taken the two bids submitted and combined them so the Town would pay the lowest price for each item. Discussion followed. Commissioner Craver motioned to accept the bid split between Carolina Grading (\$444,900.00) and KRG Utilities (\$365,062.50). Commissioner Dobbins seconded, and the motion passed unanimously.

Finance Officer/Town Clerk Wells presented proposed budget amendments dated 6/28/23. Commissioner Cox motioned to accept the budget amendments as presented. Commissioner Wagoner seconded, and the motion passed unanimously.

Commissioner Cox motioned to adjourn. Commissioner Wagoner seconded, and the motion passed unanimously at 7:30 p.m.



R. Devaughn (Vaughn) Benton, Mayor



Kim Wells, Finance Officer/Town Clerk

TOWN OF BOONVILLE 2023-2024 BUDGET ORDINANCE

BE IT ORDAINED by the Governing Board of the Town of Boonville, North Carolina that the FY 2023-2024 Budget Ordinance be hereby adopted as follows:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of town government and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024, in accordance with the chart of accounts heretofore established for this Town:

Governing Body	\$57,980
Administrative Department	127,425
Law Enforcement	458,607
Street Department	196,600
Powell Bill	40,349
Sanitation	124,110
Parks and Recreation	22,906
Non-Departmental	29,725
Zoning	875
Total	\$1,058,577

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Taxes Advalorem – Current Year	\$434,089
Taxes Advalorem – 1 st Prior Year	5,000
Taxes Advalorem – 2 nd Prior Year	1,000
Taxes Advalorem – 3 rd Prior Year	1,000
Taxes Advalorem – 4 th Prior & Older	4,500
DMV Collections – Current Year	49,000
DMV Collections – 1 st Prior Year	100
DMV Collections – 2 nd Prior & Older	100
DMV Collections – 3 rd Prior & Older	100
DMV Collections – 4 th Prior & Older	100
Tax Discounts	(1,500)
DMV Discounts	(1,900)
Yadkin County Tax Collect Fees	(5,000)
Tax Penalties & Interest	4,700
Interest on Investments	1,800
Court Officer Fees	400
Parking Ticket Fines	100
Miscellaneous Revenue	200
Yard Sale Permit	300
Parks and Rec Fees	100
Zoning Fees	1,200
BIG Proceeds	15,000
Utility Franchise Tax	108,000

Alcohol/Beverage Tax	5,500
Powell Bill Allocation	40,349
Local Option Sales Tax	275,000
Solid Waste Disposal Tax	1,000
Landfill Tipping Fees	78,000
Sales Tax Refund	8,900
Beginning Fund Balance – Powell Bill	0
Beginning Fund Balance – General Fund	31,439
Total	\$1,058,577

Section 3: There is hereby levied a tax at the rate of forty-nine cents (.49) per one hundred dollars (\$100) valuation of property as listed for taxes as of June 06, 2023, for the purpose of raising the revenue listed as “Taxes Advalorem – Current Year” in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$87,592,292.00 and an estimated rate of collection of 97%. The estimated rate of collections is based on the anticipated fiscal 2022-2023 collection rate of 97%.

Section 4: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2023, and ending June 30, 2024, in accordance with the chart of accounts heretofore approved for the Town:

Water Department	\$380,355
Sewer Department	244,535
Sewer Plant Department	129,846
Total	\$754,736

Section 5: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2023, and ending June 30, 2024:

Interest on Investments	\$400
Miscellaneous Revenue	300
Recycling Proceeds	750
Charges for Utilities - Water	352,832
Charges for Utilities - Sewer	266,171
Charges for Utilities – Water Bulk	500
Taps and Connection Fees	5,000
Penalties	14,000
Reconnection Fees	12,000
Due from ARP Federal (Revenue Replacement)	83,931
Sales Tax Refund	3,500
Beginning Fund Balance	15,352
Total	\$ 754,736

Section 6: The Town of Boonville Fee Schedule, dated July 1, 2023, as attached, is hereby incorporated into this annual budget ordinance, and such fees shall become effective on July 1, 2023.

Section 7: Regular Full-Time employees shall be given a 5% COLA with all Part-Time and Seasonal employees given a 3% COLA, starting with the first full pay period in July. Employees on probation will not receive their COLA until their 6-month probationary period is over.

Exception to this will be the following also effective the first full pay period in July: Public Works Director increase of \$12,000 annually, Police Chief increase of \$8,000 annually, all Full-Time Officers increase of \$7000 annually and the Part Time Town Administrator increase of \$4,000 annually.

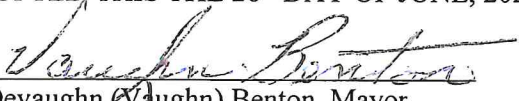
Section 8: The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

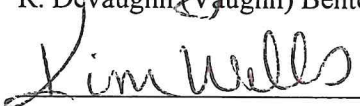
- a. He/She may transfer amounts between line item expenditures within a department without limitations and without a report being required. These changes should not result in increases in recurring obligations such as salaries.
- b. He/She may transfer amounts up to \$1,000 between departments, including contingency appropriations, within the same fund. He/She must make an official report on such transfers at the next regular meeting of the Governing Board.
- c. He/She may not transfer any appropriated amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 9: The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board. Any advances that extend beyond 60 days must be reported to the Governing Board.

Section 10: This Ordinance and Budget Document shall be the basis for the financial plan for the Town of Boonville during the 2023-2024 fiscal year. The Budget Officer shall administer the budget and shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the Budget. The accounting section shall establish record which is in consonance with the Budget and this Ordinance and the appropriate statutes of the State of North Carolina.

ADOPTED THIS THE 28th DAY OF JUNE, 2023 AT BOONVILLE, N.C.


R. Devaughn (Vaughn) Benton, Mayor


Kim Wells, Finance Officer/Town Clerk

Unnecessary noise.

It shall be unlawful for any person to create, or assist in creating, permit, continue, or permit the continuance of any unreasonably loud, disturbing and unnecessary noise in the Town. Noise of such character, intensity and duration as to be detrimental to the life or health of any individual is prohibited.

- Unauthorized assembly.

(a)

It shall be unlawful for one or more persons to congregate, assemble or gather on privately owned parking areas of any business establishment except during the business hours of said establishment without the permission or consent of the owner, lessor or other person having right to possession of the property when said establishment has closed its doors for business.

(b)

It shall be unlawful for any person to park their vehicle on privately owned property of any business establishment so as to block or partially block entrance to a public street from any part of said property, without the consent of the owner, lessor, or other persons having right to possession of said private property.

Spinning Tires

It shall be unlawful for any person, upon any street, highway, road, alley, drive or other public way or public vehicular area, to operate a motor vehicle from a standing or parked position by rapid acceleration so as to cause the wheels of the vehicle to *spin* in place prior to or during the initial forward movement of the vehicle; or to operate a vehicle so as to cause the vehicle, in its initial movement from a standing or parked position, to travel at a rate of speed greater than is reasonable and necessary for the normal operation of a motor vehicle according to accepted standard practices for vehicle operation or at a rate of speed or in such a manner as will endanger or likely endanger persons or property, or in a heedless manner disregarding the rights of others, or without due caution.

Golf Cart

It shall be unlawful to operate a golf cart or any other similar non NCDOT approved conveyance on US highway 604 and NC highway 67. Or be operated in a careless and reckless manner on any street. The above mentioned vehicles shall be prohibited from being driven on sidewalks. The above mentioned vehicles are prohibited from being driven on private property without having written permission from the landowner. The above mentioned vehicles shall not be operated in the Town of Boonville on any street without the driver having a valid NC drivers license.

Fence and walls are features of landscaping, buffering, and screening but may also be utilized for security, enclosure, and privacy throughout the town. In no case shall a wall, fence or berm, be located within the site triangle of any intersection, within a right-of-way or easements. A zoning permit is required for fencing, walls and/or berm. The following section is applicable to the use of fences, walls and berms in a **residential section**.

A. Residential Fences and Walls

1. Front Yard

Fences shall be no greater than four (4) feet in height in the front yard. Fences within the front yard shall be primarily transparent or provided with continuous openings and no solid design. Garden or decorative walls are only permitted in the front yard with approval of the Zoning Administrator upon demonstration of congruent materials with a principal building and need.

2. Side / Rear Yard

Fences or garden/decorative walls shall be no greater than six (6) feet in height in the side or rear yard.

3. Materials

Garden/Decorative walls may be of brick, stone, wrought iron, or stucco matching the principal building. Retaining walls shall be wood, brick, stone or stucco, Front and side yard fences shall be wood picket, wrought iron, or material similar in appearance and durability. Chain link fences are not permitted in front and/or side yards. Rear yard fences may be green or black chain link, wood, wrought iron, or similar material.

4. Exceptions

Engineered retaining walls that may be needed due to topography are not subject to height limitations.

Schedule of Fees July 2023

The Town Board shall have the authority to set any fee not otherwise listed and shall have the authority to make changes to these fees throughout the year.

Administration

Copies (per page)	\$0.10
Late Fee – Taxes	2% January; .75% February-December
Late Fee – Utilities	10%
Reconnect Fee ***	\$50.00
Return Check Fee **	\$25.00
Tax Advertising Fee	\$5.00
Tax Discount (paid in August)	2%
Tax Rate	0.49/\$100 assessed value

Public Works Sanitation Division

Trash fee (monthly)	
- Residential -	\$13.01
- Commercial -	\$17.83
- Out of Town (optional) -	\$20.00
Recycling (monthly)	
- Residential – included with monthly <u>trash</u> fee	
- Commercial-	\$28.14
Truck Rental Fee (if truck is available)	\$100.00 plus landfill cost

Public Works Street Division

Mowing of private lots	\$75.00/hour; minimum cost of \$150.00
Cleaning of private lots	\$75.00/hour; minimum cost of \$150.00 plus landfill cost

Public Works Water/Sewer Division

Deposit:

In Town Owner	\$50.00
Out of Town Owner	\$60.00
All Renters	\$150.00
All Businesses	\$60.00

Water & Sewer Rates (based off actual consumption):

In Town Pricing		
Gallons	Water Fee	Sewer Fee
0-2000	27.87	27.87
Next 2000	4.20/1000	11.14/1000
Next 2000	4.20/1000	11.14/1000
Next 2000	4.20/1000	11.14/1000
Next 2000	4.20/1000	11.14/1000
Next 10000	4.20/1000	11.14/1000
Next 30000	4.20/1000	11.14/1000
Next 50000	4.20/1000	11.14/1000

Out of Town Pricing		
Gallons	Water	Sewer
0-2000	55.75	55.75
Next 2000	8.40/1000	22.28/1000
Next 2000	8.40/1000	22.28/1000
Next 2000	8.40/1000	22.28/1000
Next 2000	8.40/1000	22.28/1000
Next 10000	8.40/1000	22.28/1000
Next 30000	8.40/1000	22.28/1000
Next 50000	8.40/1000	22.28/1000

Master Meter for a Multi-home Complex

- Base Rate will be computed at the Residential Base Rate x number of homes in the complex
- Base consumption will be computed at the Residential Base Consumption of 2,000 x number of homes in the complex
- Consumption over the computed base consumption amount will be calculated at the normal residential tier system stated above

Bulk Water Sales

- Will be computed using the Out of Town Pricing

Taps:

Water

In Town	\$2,000.00 (¾")
Out of Town	\$2,500.00 (¾")
Commercial	At Cost

Any taps over ¾" is at cost

Sewer

All Sewer Taps	At Cost
Boring Fee/Crossing Paved Right-a-way	
Town Owed Streets	\$800.00 (¾ ”)
Any bores over ¾” is at cost	
State Owed Streets	At Cost + 2% Admin Cost
Rock Blasting	Cost plus 10%
Extension of Service Water Line	Cost plus tap fee
Meter Set Fee	At Cost
Reconnect Fee - Administration Fee***	50.00

Zoning

Administrative Appeal	\$175
Rezoning Request	\$175
Special Use Permit	\$175
Subdivision:	
Minor	\$50.00
Major	\$150.00
Variance	\$175.00
Zoning Permit	\$20.00

Miscellaneous

Business License Permits	\$5.00 annually
Peddler Permit for 3 days – limit to 1 per year	\$10.00
Park Shelter Rental	
In Town Residents	\$25.00 rental plus \$50.00 refundable deposit
Out of Town Residents	\$50.00 rental plus \$50.00 refundable deposit
Non-Profits	\$50.00 refundable deposit
Yardsale Permit for 2 days – limit 3 per year	\$10.00

* **THE TOWN OF BOONVILLE DOES NOT ACCEPT TWO PARTY CHECKS.**

**** RETURN CHECK POLICY**

Beginning 1/2/2001, the Town of Boonville will not accept checks for a period of 24 months from an individual/business who has had two checks returned to us for NSF.

*****ADMINISTRATIVE FEE (RECONNECT FEE)**

ALL previous month balances are due by the 14th at 5PM. For payments made after 5PM, there is automatically an Administrative fee assigned to those accounts and water WILL be disconnected on the 15th for non-payment.

SERVICE (ADMINISTRATIVE) FEE FOR RETURNED CHECKS

If a check is returned for any reason to the Town of Boonville and the payment was for reconnection of water service, the water will be cut off again and another service (administrative) fee will be assessed if the return check is not taken care of in a timely manner.

Town of Boonville - Administration Capital Improvement Plan

Updated: 4/27/2023

[illegible]

Financing Sources

<u>Financing Sources</u>						
Operating Revenues						\$0.00
Fund Balance						\$0.00
Capital Reserves						\$0.00
General Obligation bonds/debt						\$0.00
Other Bonds or Debt						\$0.00
Impact/Development Fees						\$0.00
Grants						\$0.00
Other						\$0.00
Total Financing Sources:						\$0.00

Town of Boonville - Police Capital Improvement Plan

Updated: 4/27/2023

Item	FY2023 - 2024	FY2024 - 2025	FY2025 - 2026	FY2026 - 2027	FY2027 - 2028	2029 & Beyond	Totals
New Police Car - replace 2022 Dodge Police Truck							
New Police Car - replace 2022 Dodge Police Truck						\$50,000.00	\$50,000.00
New Police Car - replace 2016 Ford Explorer						\$50,000.00	\$50,000.00
New Police Car- replace Chevy Police Truck				\$50,000.00			\$50,000.00
New Police Car- replace chief crown vic						\$50,000.00	\$50,000.00
							\$0.00
Speed sign	\$5,000.00						\$5,000.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
CIP Expenditures per year:	\$5,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$200,000.00	
Accumulative CIP/Projects	\$5,000.00	\$5,000.00	\$5,000.00	\$55,000.00	\$55,000.00	\$205,000.00	\$255,000.00

Financing Sources

Operating Revenues	\$5,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$200,000.00	\$255,000.00
Fund Balance							\$0.00
Capital Reserves							\$0.00
General Obligation bonds/debt							\$0.00
Other Bonds or Debt							\$0.00
Impact/Development Fees							\$0.00
Grants							\$0.00
Other							\$0.00
Total Financing Sources:							\$255,000.00

Town of Boonville - Streets System Capital Improvement Plan						
Updated: 4/27/2023						
Item	FY2023 - 2024	FY2024 - 2025	FY2025 - 2026	FY2026 - 2027	FY2027 - 2028	Totals
<u>Streets</u>						
<u>Sidewalks</u>						\$0.00
						\$0.00
						\$0.00
<u>Equipment</u>						\$0.00
Service Truck	\$20,000.00	\$10,000.00				\$30,000.00
Zero Turn Mower	\$10,000.00					\$10,000.00
						\$0.00
Skid Steer - used	\$5,000.00					\$5,000.00
Trailer	\$2,125.00					\$2,125.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
CIP Expenditures per year:	\$37,125.00	\$10,000.00	\$0.00	\$0.00	\$0.00	
<u>Accumulative CIP/Projects</u>	\$37,125.00	\$47,125.00	\$47,125.00	\$47,125.00	\$47,125.00	\$47,125.00

Financing Sources						
Operating Revenues	\$37,125.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$47,125.00
Fund Balance						\$0.00
Capital Reserves						\$0.00
General Obligation bonds/debt						\$0.00
Other Bonds or Debt						\$0.00
Impact/Development Fees						\$0.00
Grants						\$0.00
Other	\$0.00	\$0.00				\$0.00
<u>Total Financing Sources:</u>	\$37,125.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$47,125.00

Town of Boonville - Powell Capital Improvement Plan

Updated: 4/27/2023

Item	FY2023 - 2024	FY2024 - 2025	FY2025 - 2026	FY2026 - 2027	FY2027 - 2028	Totals
<u>Streets</u>						
						\$0.00
						\$0.00
						\$0.00
						\$0.00
<u>Sidewalks</u>						\$0.00
						\$0.00
						\$0.00
<u>Capital Outlay</u>						\$0.00
						\$0.00
Skid Steer - used	\$5,000.00					\$5,000.00
Trailer	\$2,125.00					\$2,125.00
						\$0.00
						\$0.00
						\$0.00
<u>CIP Expenditures per year:</u>	\$7,125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Accumulative CIP/Projects</u>	\$7,125.00	\$7,125.00	\$7,125.00	\$7,125.00	\$7,125.00	\$7,125.00

Financing Sources

Financing Sources					
Operating Revenues					\$0.00
Powell Fund Balance					\$0.00
Powell Grant Funds	\$7,125.00	\$0.00	\$0.00	\$0.00	\$7,125.00
Other					\$0.00
Total Financing Sources:					\$7,125.00

Town of Boonville - Sewer System Capital Improvement Plan 10 year									
Updated: 4/27/2023									
Item	FY2023& 2024	FY2024& 2025	FY 2025 & 2026	FY 2026 & 2027	FY 2027 & 2028	Beyond	Totals		
<u>Equipment</u>									
Service Truck	\$10,000.00	\$5,000.00						\$0.00	\$0.00
									\$15,000.00
Replacement CCTV	\$30,000.00	\$20,000.00	\$10,000.00	\$10,000.00	\$10,000.00			\$0.00	\$80,000.00
									\$0.00
Skid Steer - used	\$5,000.00							\$0.00	\$0.00
Trailer	\$2,125.00							\$0.00	\$5,000.00
									\$2,125.00
<u>Collection System</u>								\$0.00	\$0.00
ARPA Projects; Sizemore, Holly, Canary	\$30,000.00							\$0.00	\$30,000.00
AIA Grant	\$15,000.00							\$0.00	\$15,000.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
								\$0.00	\$0.00
CIP Expenditures funded in Loan								\$0.00	\$0.00
CIP Expenditures per year:	\$92,125.00	\$25,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00		\$147,125.00	\$147,125.00
<u>Total CIP Expenditures</u>	<u>\$92,125.00</u>	<u>\$117,125.00</u>	<u>\$127,125.00</u>	<u>\$137,125.00</u>	<u>\$147,125.00</u>	<u>\$147,125.00</u>			<u>\$0.00</u>

<u>Financing Sources</u>									
Operating Revenues	\$17,125.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00		\$22,125.00	\$22,125.00
Fund Balance								\$0.00	\$0.00
Capital Reserves								\$0.00	\$0.00
Clean Water State Revolving Fund								\$0.00	\$0.00
Other Bonds or Debt								\$0.00	\$0.00
Impact/Development Fees								\$0.00	\$0.00
Grants								\$0.00	\$0.00
Other	\$75,000.00	\$20,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00		\$125,000.00	\$125,000.00
<u>Total Financing Sources:</u>	<u>\$92,125.00</u>	<u>\$25,000.00</u>	<u>\$10,000.00</u>	<u>\$10,000.00</u>	<u>\$10,000.00</u>	<u>\$0.00</u>		<u>\$147,125.00</u>	<u>\$147,125.00</u>

Town of Boonville - Sewer Plant System Capital Improvement Plan 10 year			

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**Grant Project Ordinance for the Town of Boonville American Rescue Plan Act of 2021:
Coronavirus State and Local Fiscal Recovery Funds**

BE IT ORDAINED by the town council of the Town of Boonville, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (ARP/CSLFRF). The Town of Boonville (Town) received \$364,272. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The Town has elected to take the standard allowance, as authorized by 31 CFR Part 35.6(d)(1) and expend all its ARP/CSLFRF funds for the provision of government services.

Section 3: The following amounts are appropriate for the project and authorized for expenditure:

Internal Project Code	Project Description	Expenditure Category (EC)	Cost Object	Appropriation of ARP/CSLFRF Funds
001	Law Enforcement Services for period of July 1, 2023 through March 31, 2024 – 3 officers	6.1	Salaries	\$161,075
			Benefits	\$48,530
002	Partial Services Of Public Works Director for period of July 1, 2023 through March 31, 2024	6.1	Salaries	\$28,548
			Benefits	\$15,240
003		6.1	Salaries	\$71,054

	Public Works Services for period of July 1, 2023 through March 31, 2024 – 2 Workers		Benefits	\$31,505
003*	Sewer Plant PT Services for period of July 1, 2023 through June 30, 2024 – 1 Employee	6.1	Salaries	\$8,320
			Benefits	0
	TOTAL			\$364,272

Section 4: The following revenues are anticipated to be available to complete the project:

ARP/CSLFRF Funds: \$364,272

Total: \$364,272

Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements, including payroll documentation and effort certifications, in accordance with 2 CFR 200.430 & 2 CFR 200.431 and the Town's Uniform Guidance Allowable Costs and Cost Principles Policy.

Section 6: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

Section 7: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to Town Council.

Section 8: This grant project ordinance is effective as of July 1, 2023, and expires on December 31, 2026, or when all the ARP/CSLFRF funds have been obligated and expended by the Town, whichever occurs sooner.


R. Devaughn (Vaughn) Benton, Mayor


Kim Wells, Finance Officer/Town Clerk

Unnecessary noise.

It shall be unlawful for any person to create, or assist in creating, permit, continue, or permit the continuance of any unreasonably loud, disturbing and unnecessary noise in the Town. Noise of such character, intensity and duration as to be detrimental to the life or health of any individual is prohibited.

- Unauthorized assembly.

(a)

It shall be unlawful for one or more persons to congregate, assemble or gather on privately owned parking areas of any business establishment except during the business hours of said establishment without the permission or consent of the owner, lessor or other person having right to possession of the property when said establishment has closed its doors for business.

(b)

It shall be unlawful for any person to park their vehicle on privately owned property of any business establishment so as to block or partially block entrance to a public street from any part of said property, without the consent of the owner, lessor, or other persons having right to possession of said private property.

Spinning Tires

It shall be unlawful for any person, upon any street, highway, road, alley, drive or other public way or public vehicular area, to operate a motor vehicle from a standing or parked position by rapid acceleration so as to cause the wheels of the vehicle to spin in place prior to or during the initial forward movement of the vehicle; or to operate a vehicle so as to cause the vehicle, in its initial movement from a standing or parked position, to travel at a rate of speed greater than is reasonable and necessary for the normal operation of a motor vehicle according to accepted standard practices for vehicle operation or at a rate of speed or in such a manner as will endanger or likely endanger persons or property, or in a heedless manner disregarding the rights of others, or without due caution.

Golf Cart

It shall be unlawful to operate a golf cart or any other similar non NCDOT approved conveyance on US highway 601 and NC highway 67. Or be operated in a careless and reckless manner on any street. The above mentioned vehicles shall be prohibited from being driven on sidewalks. The above mentioned vehicles are prohibited from being driven on private property without having written permission from the landowner. The above mentioned vehicles shall not be operated in the Town of Boonville on any street without the driver having a valid NC drivers license.

Fence and walls are features of landscaping, buffering, and screening but may also be utilized for security, enclosure, and privacy throughout the town. In no case shall a wall, fence or berm, be located within the site triangle of any intersection, within a right-of-way or easements. A zoning permit is required for fencing, walls and/or berm. The following section is applicable to the use of fences, walls and berms in a **residential section**.

A. Residential Fences and Walls

1. Front Yard

Fences shall be no greater than four (4) feet in height in the front yard. Fences within the front yard shall be primarily transparent or provided with continuous openings and no solid design. Garden or decorative walls are only permitted in the front yard with approval of the Zoning Administrator upon demonstration of congruent materials with a principal building and need.

2. Side / Rear Yard

Fences or garden/decorative walls shall be no greater than six (6) feet in height in the side or rear yard.

3. Materials

Garden/Decorative walls may be of brick, stone, wrought iron, or stucco matching the principal building. Retaining walls shall be wood, brick, stone or stucco, Front and side yard fences shall be wood picket, wrought iron, or material similar in appearance and durability. Chain link fences are not permitted in front and/or side yards. Rear yard fences may be green or black chain link, wood, wrought iron, or similar material.

4. Exceptions

Engineered retaining walls that may be needed due to topography are not subject to height limitations.



114 Edinburgh S. Drive, Ste. 200 T 919.827.0864
Cary, NC 27511 TRCcompanies.com

June 15, 2023

Mayor Vaughn Benton
Town of Boonville, NC
110 N Carolina Ave
Boonville, NC 27011

**RE: Wastewater Collection System Improvements - Recommendation of Award
Draper Aden Associates / TRC Project No.2200535**

Dear Mayor Benton:

I have evaluated the bids received on May 30, 2023, for the Boonville Wastewater Collection System Improvements Project, which consisted of two bids as follows:

Name	Base Bid
Carolina Grading and Utilities, Inc.	\$444,900.00
KRG Utility, Inc.	\$365,062.50

References for the low bidder, KRG Utility, Inc., have been called, and no unsatisfactory information was revealed. Because the project unit rates for repairs were higher than the funding available, it is recommended that the project be award to the low bidder, KRG Utility, Inc., in the amount of \$365,062.50 with the altered scope of work and unit costs as agreed to in the Memorandum of Negotiation (attached).

If there are any questions or concerns related to this recommendation, feel free to contact me.

Sincerely,

Draper Aden Associates / TRC

Ethan Gartin, PE
Project Manager





**Memorandum of Negotiation
Wastewater Collection System Improvements
Town of Boonville, NC
June 15, 2023
DAA Project No. 2200535**

Contractor: KRG Utility, Inc.

Original Bid Amount: \$365,026.50

Original Bid Date: 5/30/2023

Original Scope: The original scope of the project included 69,000 LF of light cleaning and CCTV of the Town's existing gravity sewer pipes. Also included was an estimated 15,000 LF of root cutting and heavy cleaning. Finally, the scope included a short portion of streambank stabilization to be performed with grouted riprap and concrete encasement of an existing gravity sewer pipe.

Negotiated Contract Amount: \$365,062.50

Change in Scope: The updated scope will include the original bid. This is a "Find and Fix" project, so additional costs for unit rate repairs based on CCTV findings was requested. This negotiation document will only adjust those requested additional costs which will be used for expanding the scope to fit the remaining project budget following CCTV inspection. The updated unit rates per negotiation have been included in the attached Exhibit A.

Based on the information listed above, it is recommended by the Engineer that the Negotiation be confirmed at the new Contract Amount and Scope as listed above. This memorandum documents that the Owner and the Contractor have completed negotiations in order to arrive at a mutually acceptable amount on which the construction contract will be awarded – which is listed in the above Negotiated Contract Amount and Change in Scope. It is hereby agreed that the terms and conditions stated in this document shall be binding on both parties and shall become a part of the terms and conditions of the contract, subject only to the Owner being successful in obtaining additional funding, as necessary.

Recommended by:

Ethan Gartin, P.E.
Project Manager

Accepted by:

Owner

Accepted by:

Contractor

Date: 6/15/2022

Date:

Date: June 15, 2023

EXHIBIT A – MEMORANDUM OF NEGOTIATION

Town of Boonville – Wastewater Collection System Improvements

SUPPLEMENTAL UNIT RATE SCHEDULE

Item	Quantity	Unit Rate
Re-Grout Existing Manhole	VF	\$850.00
Manhole Rehabilitation - Epoxy Liner	VF	\$600.00
4' Manhole Ring/Cover Replacement (Water-Tight)	EA	\$1,945.000
CIPP Lining (8"), with service lateral reconnections	LF	\$65.00
CIPP Lining (10"), with service lateral reconnections	LF	\$82.00
CIPP Lining (12"), with service lateral reconnections	LF	\$90.00
CIPP Lining (16"), with service lateral reconnections	LF	\$150.00
Spot Repair – Dig and Replace Sewer with up to 20 LF SDR 35 PVC (8") up to 10' deep	EA	\$8,500.00
Spot Repair – Dig and Replace Sewer with up to 20 LF SDR 35 PVC (8") up to 15' deep	EA	\$14,500.00
Spot Repair – Dig and Replace Sewer with up to 20 LF SDR 35 PVC (8") up to 20' deep	EA	\$28,500.00
Spot Repair – Dig and Replace Sewer with up to 20 LF SDR 35 PVC (10") up to 10' deep	EA	\$10,500.00
Spot Repair – Dig and Replace Sewer with up to 20 LF SDR 35 PVC (10") up to 15' deep	EA	\$17,000.00
Spot Repair – Dig and Replace Sewer with up to 20 LF SDR 35 PVC (10") up to 20' deep	EA	\$30,000.00

Spot Repair – Dig and Replace Sewer with up to 20 LF SDR 35 PVC (12") up to 10' deep	EA	\$12,500.00
Spot Repair – Dig and Replace Sewer with up to 20 LF SDR 35 PVC (12") up to 15' deep	EA	\$18,500.00
Spot Repair – Dig and Replace Sewer with up to 20 LF SDR 35 PVC (12") up to 20' deep	EA	\$32,000.00
Spot Repair – Dig and Replace Sewer with up to 20 LF SDR 35 PVC (16") up to 10' deep	EA	\$14,500.00
Spot Repair – Dig and Replace Sewer with up to 20 LF SDR 35 PVC (16") up to 15' deep	EA	\$22,000.00
Spot Repair – Dig and Replace Sewer with up to 20 LF SDR 35 PVC (16") up to 20' deep	EA	\$36,500.00
Dig and Replace Sewer with SDR 35 PVC (8") up to 10' feet deep	LF	\$325.00
Dig and Replace Sewer with SDR 35 PVC (8") up to 15' deep	LF	\$395.00
Dig and Replace Sewer with SDR 35 PVC (8") up to 20' deep	LF	\$475.00
Dig and Replace Sewer with SDR 35 PVC (10") up to 10' feet deep	LF	\$375.00
Dig and Replace Sewer with SDR 35 PVC (10") up to 15' deep	LF	\$465.00
Dig and Replace Sewer with SDR 35 PVC (10") up to 20' deep	LF	\$725.00
Dig and Replace Sewer with SDR 35 PVC (12") up to 10' feet deep	LF	\$465.00
Dig and Replace Sewer with SDR 35 PVC (12") up to 15' deep	LF	\$575.00
Dig and Replace Sewer with SDR 35 PVC (12") up to 20' deep	LF	\$845.00

Dig and Replace Sewer with SDR 35 PVC (16") up to 10' feet deep	LF	\$525.00
Dig and Replace Sewer with SDR 35 PVC (16") up to 15' deep	LF	\$665.00
Dig and Replace Sewer with SDR 35 PVC (16") up to 20' deep	LF	\$985.00
Spot Repair – Dig and Repair / Reconnect Sewer Service Lateral Connections at Given Location	EA	\$2,850.00
Sewer Service Replacement up to 10' deep, includes 65' total length from main	EA	\$3,650.00
Sewer Service Replacement up to 15' deep, includes 65' total length from main	EA	\$6,150.00
Asphalt Pavement Repairs (2" SF9.5B with 6" NCDOT ABC Stone)	SY	\$68.00
NC DOT Asphalt Repair (2" S9.5B Asphalt 10ft both sides of center of trench, 11" NCDOT Std. 654.01 – B25.0B, #57 Stone Fill)	SY	\$235.00
Concrete Surface Repairs	SY	\$675.00
Replacement of Missing Cleanout Caps	EA	\$250.00

Proposed Budget Amendments - June 28, 2023

By Kim Wells, Finance Officer

General Fund		Account Number	Description	Current Budget \$	Amendment	Ending Budget \$	
Revenues							
	100 -	400 -	40001 -	30001 TAXES ADV - 1ST PRIOR YEAR	5,000	300	5,300 Projected for year end
	100 -	400 -	40001 -	30004 TAXES ADV - 4TH AND OLDER	4,500	400	4,900 Projected for year end
	100 -	400 -	40001 -	30010 DMV COLLECT - CURRENT	41,000	6,000	47,000 Projected for year end
	100 -	404 -	40004 -	31700 TAX PENALTY AND INTEREST	4,200	550	4,750 Projected for year end
	100 -	406 -	40006 -	33546 BIG SPONSOR PROCEEDS	10,000	5,900	15,900 Adj to actual
	100 -	406 -	40006 -	34400 SALES OF FIXED ASSETS	-	8,326	8,326 Adj to actual
	100 -	407 -	40007 -	33800 ALCOHOL/BEV TAX	5,000	375	5,375 Adj to actual
	100 -	422 -	40022 -	39910 Beginning Fund Balance	121,139.00	(27,832)	93,307.00 To balance budget
						(5,981)	
Expenses							
GOV BODY	100 -	410 -	50400 -	40014 TRAVEL	400	(200)	200 To move funds to cover another line item
	100 -	410 -	50400 -	40015 M&R BLG	2,500	(800)	1,700 To move funds to cover another line item / DEPARTMENT
	100 -	410 -	50400 -	40033 SUPPLIES	200	100	300 Adj to actual
	100 -	410 -	50400 -	40053 DUES AND SUBSCRIPTIONS	3,200	50	3,250 Adj to actual
ADMIN1	100 -	420 -	50400 -	40011 TELEPHONE	3,000	200	3,200 Projected for year end
	100 -	420 -	50400 -	40014 TRAVEL	1,100	(800)	300 To move funds to cover another line item
	100 -	420 -	50400 -	40026 ADVERTISING	200	50	250 Adj to actual
	100 -	420 -	50400 -	40053 DUES AND SUBSCRIPTIONS	1,000	150	1,150 Adj to actual
	100 -	420 -	50400 -	40058 UNEMPLOYMENT	325	(275)	50 Adj to actual
	100 -	420 -	50400 -	40111 PHONE TREE	350	50	400 Projected for year end
POLICE	100 -	510 -	50000 -	40009 SEPARATION ALLOWANCE	13,825	400	14,225 Projected for year end (INCLUDES EXTRA FOR JULY PAYROLL THAT WILL BE BOOKED TO JUNE)
	100 -	510 -	50200 -	40005 FICA	19,000	200	19,200 Projected for year end
	100 -	510 -	50200 -	40007 RETIREMENT	29,500	7,000	36,500 Projected for year end
	100 -	510 -	50200 -	40008 401K	11,250	1,000	12,250 Projected for year end
	100 -	510 -	50400 -	40015 M&R BLG	3,000	(1,000)	2,000 Projected for year end
	100 -	510 -	50400 -	40016 M&R EQU	1,000	(700)	300 Projected for year end
	100 -	510 -	50400 -	40017 M&R VEHICLES	3,200	300	3,500 Projected for year end
	100 -	510 -	50400 -	40033 SUPPLIES	2,500	(1,000)	1,500 Projected for year end
	100 -	510 -	50400 -	40034 EQU EXP	500	2,100	2,600 Projected for year end
	100 -	510 -	50400 -	40036 UNIFORM	2,000	(700)	1,300 Projected for year end
	100 -	510 -	50400 -	40058 UNEMPLOYMENT	1,200	(1,000)	200 Projected for year end
	100 -	510 -	50400 -	40075 COMPUTER	4,950	500	5,450 Projected for year end
	100 -	510 -	50400 -	40131 TIRES	1,400	(1,200)	200 Projected for year end
	100 -	510 -	50400 -	40238 MEDICAL EXP	1,200	(1,000)	200 Projected for year end
STREETS	100 -	560 -	50400 -	40011 TELEPHONE	1,600	(400)	1,200 Projected for year end
	100 -	560 -	50400 -	40013 UTILITIES	18,000	500	18,500 Projected for year end
	100 -	560 -	50400 -	40015 M&R BLG	2,000	(700)	1,300 Projected for year end
	100 -	560 -	50400 -	40016 M&R EQUIP	2,000	(1,300)	700 Projected for year end
	100 -	560 -	50400 -	40017 M&R VEHICLES	7,000	(1,400)	5,600 Projected for year end
	100 -	560 -	50400 -	40033 SUPPLIES	4,500	500	5,000 Projected for year end
	100 -	560 -	50400 -	40054 PROFESSIONAL INS	4,402	225	4,627 Adj to actual
	100 -	560 -	50400 -	40074 CAPITAL OUTLAY	25,000	4,500	29,500 Projected for year end
	100 -	560 -	50400 -	40114 SCHOOL AND TRAIN	500	(400)	100 Projected for year end
	100 -	560 -	50400 -	40674 STREET SIGNAGE	5,000	(4,800)	200 Adj to actual
SANITATION	100 -	580 -	50000 -	40002 SALARIES	14,300	500	14,800 Projected for year end
	100 -	580 -	50400 -	40008 401 K	700	100	800 Projected for year end
	100 -	580 -	50400 -	40254 GROUP INS	5,500	2,000	7,500 Projected for year end

Parks and Rec	100 - 620 - 50400 - 40013 UTILITIES	300	600	900	Projected for year end	55
	100 - 620 - 50400 - 40015 M&R BLG	300	(300)	-	Adj to actual	56
	100 - 620 - 0 - 40074 CAPITAL OUTLAY	4,506	(4,506)	-	Projected for year end	57
	100 - 620 - 50400 - 40090 BIG Events	10,000	3,500	13,500	Projected for year end	58
NON DEPARTMENTAL	100 - 660 - 50400 - 40015 M&R BLD (LIBRARY)	5,700	(4,500)	1,200	Projected for year end	59
	100 - 660 - 50400 - 40062 BEAUTIFICATION	1,000	(700)	300	Projected for year end	60
	100 - 620 - 50400 - 40251 MUNICIPAL PARKING LOT	2,825	(2,825)	-	Projected for year end	61
			(5,981)			62
						63
						64

Enterprise Fund

Revenues

300 - 406 - 40006 -	33500 MISC REVE	300	100	400	Projected for year end
300 - 422 - 40022 -	39910 Beginning Fund Balance	38,268.00	93,450	131,718.00	To balance budget
			93,550		

Expenses

Water

300 - 810 - 50000 -	40003 CONTRACTED LABOR	2,000	(2,000)	-	To move funds to cover another line item
300 - 810 - 50100 -	40035 RESEARCH AND LAB	10,000	(5,000)	5,000	Projected for year end
300 - 810 - 50400 -	40011 TELEPHONE	1,000	250	1,250	Projected for year end
300 - 810 - 50400 -	40012 PRINTING POSTAGE	1,800	150	1,950	Projected for year end
300 - 810 - 50400 -	40013 UTILITIES	27,000	3,000	30,000	Projected for year end
300 - 810 - 50400 -	40015 M&R BLG	1,500	(1,000)	500	Projected for year end
300 - 810 - 50400 -	40016 M&R Equipment	5,000	(2,500)	2,500	Projected for year end
300 - 810 - 50400 -	40017 M&R VEHICLE	2,000	(1,000)	1,000	Projected for year end
300 - 810 - 50400 -	40026 ADVERTISING EXP	200	(200)	-	Projected for year end
300 - 810 - 50400 -	40033 SUPPLIES	32,000	2,000	34,000	Projected for year end
300 - 810 - 50400 -	40036 UNIFORM	150	50	200	Projected for year end
300 - 810 - 50400 -	40053 DUES	5,000	200	5,200	Projected for year end
300 - 810 - 50400 -	40058 UNEMPLOYEMENT	500	(450)	50	Projected for year end
300 - 810 - 50400 -	40074 CAPITAL OUTLAY	-	84,500	84,500	LOAN PAYMENT MADE THROUGH ENTERPRISE
300 - 810 - 50400 -	40075 COMPUTER	2,650	200	2,850	Projected for year end
300 - 810 - 50400 -	40114 SCHOOL AND TRAIN	2,000	(2,000)	-	Projected for year end
300 - 810 - 50400 -	40157 SAFETY	1,200	(1,200)	-	Projected for year end
300 - 810 - 50400 -	40254 GROUP INSURANCE	14,250	500	14,750	Projected for year end
300 - 820 - 50000 -	40002 SALARIES	67,100	14,100	81,200	Projected for year end
300 - 820 - 50000 -	40003 CONTRACTED LABOR	4,500	(4,300)	200	Projected for year end
300 - 820 - 50100 -	40004 PROFESSIONAL SERV	1,000	(1,000)	-	Projected for year end
300 - 820 - 50200 -	40005 FICA	6,000	1,000	7,000	Projected for year end
300 - 820 - 50200 -	40007 RETIREMENT	10,000	500	10,500	Projected for year end
300 - 820 - 50200 -	40008 401K	4,000	1,000	5,000	Projected for year end
300 - 820 - 50400 -	40011 TELEPHONE	1,000	100	1,100	Projected for year end
300 - 820 - 50400 -	40013 UTILITIES	9,000	1,500	10,500	Projected for year end
300 - 820 - 50400 -	40016 M&R Equipment	7,500	3,500	11,000	Projected for year end
300 - 820 - 50400 -	40017 M&R VEHICLE	2,000	(1,000)	1,000	Projected for year end
300 - 820 - 50400 -	40031 GAS	6,500	500	7,000	Projected for year end
300 - 820 - 50400 -	40074 CAPITAL OUTLAY	-	2,850	2,850	Adj to actual
300 - 820 - 50400 -	40075 COMPUTER	2,650	200	2,850	Projected for year end
300 - 830 - 50000 -	40002 SALARIES	5,700	100	5,800	Projected for year end
300 - 830 - 50400 -	40053 DUES	4,425	100	4,525	Projected for year end
300 - 830 - 50400 -	40157 SAFETY	600	(600)	-	Projected for year end
300 - 830 - 50400 -	40114 SCHOOL AND TRAIN	500	(500)	-	Projected for year end

Sewer Plant

93,550

111
112