Town of Boonville
June 6, 2023, Regular Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 6/6/23 regular meeting: Mayor Vaughn Benton, Mayor Pro Tem Tim Driver, Commissioners David Cox, Monica Craver, Dwaine Dobbins, and Greg Wagoner. Also in attendance were Finance Officer/Town Clerk Kim Wells, Administrative Assistant/Zoning Officer Steve Hutchens, Police Chief Jeff Hobson, and Public Works Director Tim Collins. Attorney James Freeman attended via Zoom.

I. Call to Order and Welcome: Mayor Benton called the 6/6/23 meeting to order at 7:03 p.m.

II. Conflict of Interest Issues and Approval of Agenda: Commissioner Craver asked to have the following items added to the agenda: New Town Business, Item C, VII, Fence Ordinance; New Town Business, Item F, Approve Resolution for Water Wastewater Treatment Plant; New Town Business, Item G, Discussion of the Pump at the Baptist Street Lift Station; New Town Business, Item H, Lidar Purchase; and add for Closed Session, (a)(3)-Consult with an attorney in order to preserve the attorney-client privilege. Commissioner Craver motioned to approve the agenda as amended. Commissioner Wagoner seconded, and the motion passed unanimously.

III. Pledge of Allegiance and Prayer: Mayor Benton led the Pledge of Allegiance and the prayer.

IV. Adoption of Minutes: Commissioner Wagoner motioned to adopt the 5/2/23 regular session and 5/17/23 recessed minutes. Commissioner Cox seconded, and the motion passed unanimously.

V. Public Comments: Erika Perez informed the Board members of a planned community Back-to-School event at Boonville Elementary School. She stated that local churches were also involved in trying to gather 300 backpacks for the community.

VI. Old Town Business:

A. **American Rescue Plan Act (ARPA) Fund Projects:** Commissioner Craver gave an update on the Cardinal/Canary Streets water project.

VII. New Town Business:

A. **Ratify the consensus to increase Jackson Craver's pay to $15.00, effective 5/23/23:** Because of a conflict of interest, Commissioner Craver recused herself from the discussion and vote. Commissioner Cox motioned to ratify the pay increase. Commissioner Driver seconded, and the motion passed with a 4-0 vote since Commissioner Craver recused herself.

B. **Ratify the consensus to purchase a trailer for the Public Works Department from Barger Equipment in the amount of $7,250:** Commissioner Craver motioned to ratify the purchase of the trailer out of the Streets Department budget line. Commissioner Wagoner seconded, and the motion passed unanimously.

C. **Public Hearing for the following Proposed Ordinances:**

i. Fiscal Year 2023-2024 Budget Ordinance with supported documents
ii. Grant Project Ordinance for the Town of Boonville American Rescue Plan Act of 2021 Coronavirus State and Local Fiscal Recovery Funds
iii. Unnecessary Noise
iv. Unauthorized Assembly
v. Spinning Tires
vi. Golf Cart

Discussion followed on a date for the Public Hearing. Commissioner Craver motioned to table the items, set the public hearings for June 28, 2023, and allow Kim Wells to publish notices. Commissioner Cox seconded, and the motion passed unanimously.

D. **Harcros Chemical Invoice #761000315, in the amount of $2,233.03:** Public Works Director Tim Collins explained the invoice. Commissioner Wagoner motioned to accept the Harcros invoice for $2,233.03. Commissioner Dobbins seconded, and the motion passed unanimously.

E. **Budget Amendments:** Commissioner Craver motioned to table the Budget Amendments until June 28, 2023. Commissioner Wagoner seconded, and the motion passed unanimously.

F. **Approve Resolution for Water Wastewater Treatment Plant:** Commissioner Craver updated the Board members on the resolution and stated this was for the new $3.7 million the Town had been awarded. Commissioner Wagoner motioned to accept the resolution. Commissioner Cox seconded, and the motion passed unanimously.

G. **Discussion of the Pump at the Baptist Church Street Lift Station:** Commissioner Craver and Public Works Director Collins updated the Board members on pump for the lift station. Commissioner Cox motioned to purchase the new pump. Commissioner Wagoner seconded, and the motion passed unanimously.

H. **Lidar Purchase:** Police Chief Hobson updated the Board members on the cost of the lidar and the need for it. Discussion followed. Commissioner Cox motioned to purchase the Lidar for $2,003.50. Commissioner Dobbins seconded, and the motion passed unanimously.

VIII. Reports and Announcements:

A. **Mayor's Report:** Mayor Benton had nothing to report.

B. **Finance Officer's Report:** Finance Officer/Town Clerk Wells reviewed the Budget vs. Actual report.

C. **Zoning Officer's Report:** Administrative Assistant/Zoning Officer Hutchens reported that the Town had been contacted about a possible new cell tower on Hodges Lane.

D. **Public Works Director's Report:** Public Works Director Tim Collins reported that the Public Works Department employees had been busy with water leaks and picking up brush. He stated that Jackson Craver had begun working for the summer. Mr. Collins then presented the Board members with an award the Town had received from NC Rural Water Association for having the 2nd Best Tasting Water in the State.

E. **Police Chief's Report:** Police Chief Hobson reported on the route for the upcoming Color Run and about the upcoming Active Shooter Training the Sheriff's office was conducting during the summer.

F. **Fire Department Report:** There was no report from the Fire Department.

G. **Departmental Commissioner's Reports**:
Commissioner Craver reported that everyone was working well together, and projects were being completed in Town.
Commissioner Wagoner complimented the Public Works Department employees on their work to fix water leaks in Town. He is also in the process of identifying roads that need to be repaired in town.
Mayor Pro-Tem Driver had nothing to report.
Commissioner Cox had nothing to report.
Commissioner Dobbins had nothing to report.

H. **Committee Reports as Needed:** Jeanie Bumgardner, B.I.G. President, reported on the planned, upcoming events.

IX. Closed Session per NCGS 143-318.11(a)(3) – Consult with an attorney in order to preserve the attorney-client privilege and NCGS 143-318.11 (a)(6) – Personnel: Commissioner Craver motioned to go into closed session for Personnel and Attorney Privileges. Commissioner Wagoner seconded, and the motion passed unanimously. The closed session began at 7:54 p.m.

Commissioner Cox motioned to return to open session. Commissioner Wagoner seconded, and the motion passed unanimously at 9:00 p.m.

Adjourn/Recess: Commissioner Wagoner motioned to recess until June 28. Commissioner Cox seconded, and the motion passed unanimously. The meeting ended at 9:01 p.m.

Vaughn Benton

R. Devaughn (Vaughn) Benton, Mayor

Kim Wells

Kim Wells, Finance Officer/Town Clerk