

Town of Boonville
Harvey E. Smith Municipal Building

The following were in attendance at the 3/1/22 regular meeting: Mayor Vaughn Benton; Mayor Pro-tem Justin Phillips; Commissioners David Cox, Monica Craver, Dwaine Dobbins, and Tim Driver. Also in attendance were Finance Officer/Town Clerk Kim Wells, Police Chief Jeff Hobson, Administrative Assistant/Zoning Officer Steve Hutchens, and Public Works Technician/Administrative Assistant Crystal Hutchens. Town Attorney James Freeman was present via Zoom.

I. Call to Order and Welcome: Mayor Benton called the 3/1/22 meeting to order at 6:58 p.m.

II. Conflict of Interest Issues and Approval of Agenda: Commissioner Craver motioned to accept the agenda as written. Mayor Pro-tem Phillips seconded, and the motion passed unanimously.

III. Pledge of Allegiance and Prayer: Mayor Benton led the Pledge of Allegiance and the prayer.

IV. Adoption of minutes: Commissioner Craver motioned to accept the 2/1/22 regular meeting minutes as written. Commissioner Cox seconded, and the motion passed unanimously.

V. Public Comments: None were voiced.

VI. Old Town Business:

A. American Rescue Plan Act (ARPA) and Coronavirus Aid, Relief, and Economic Security (CARES) Fund Projects: Commissioner Craver reported on the projects completed by using ARPA funds: construction/remodel at sewer plant office and hazard pay bonuses. Ethan Gartin, Draper & Associates updated the Board members on the ARPA application due to the State. He reported that the Town is required to obtain an Application for Qualification (AFQ) for engineers for the projects. The AFQ would need to be published in the local newspaper for two weeks. It was the consensus of the Board members to publish the ad.

VII. New Town Business:

A. Presentation of the Fiscal Year 2021 Audit by Gibson and Company: Craig Hopkins, Gibson and Company, reported on the annual fiscal audit and gave the Town of Boonville a “clean opinion.” Mr. Hopkins reviewed the Revenues and Expenditures for both the General Fund and the Enterprise Fund. He reviewed the “Yellow Book” Audit that was required since the Town received loan proceeds of over \$100,000. Mr. Hopkins informed the Board members that the COVID-19 pandemic had pushed the audit back from the original date of October to January. Mr. Hopkins thanked the Board members and the Town Hall staff.

B. Ratify the Consensus for Jamesway Enterprises for \$3,000: Commissioner Craver motioned to approve the \$3,000. Commissioner Cox seconded, and the motion passed unanimously.

C. Ratify the Consensus for the Purchase of the 2022 Dodge Ram 1500 in the amount of \$34,317 to be Funded by ARPA Funds: Commissioner Cox motioned to approve the purchase of the 2022 Dodge Ram 1500 in the amount of \$34,317 to be funded by ARPA funds. Commissioner Craver seconded, and the motion passed unanimously.

D. Approval of Invoice #2420 for Gibson and Company for Audit Services: Commissioner Craver motioned to approve invoice #2420 for Gibson and Company for audit services. Commissioner Phillips seconded, and the motion passed unanimously.

VIII. Reports and announcements:

A. Mayor’s report: Mayor Benton stated he was pleased with how things were going and thanked the Board members and staff for all their hard work.

B. Finance Officer’s report: Finance Officer/Town Clerk Wells reviewed the Budget vs. Actual report. She updated the Board members on the status of the monthly water billing, stating the reading had been pushed back a day since the month was only 28 days long. Administrative Assistant/Zoning Officer Hutchens distributed the new resident brochure that he had been working on and asked the Board members for comments. He stated the brochure included answers to the most frequently asked questions from residents. The Board members requested that Mr. Hutchens obtain an estimate of the cost to mail the new brochure to current residents to ensure they have the most up-to-date information.

C. Zoning Officer’s report: Administrative Assistant/Zoning Officer Hutchens reported on two zoning issues: Sunset Drive and Dobbins Rd. He stated he had received a complaint about someone living in a camper in the extraterritorial jurisdiction (ETJ). Mr. Hutchens requested that a police officer investigate the occupancy of the camper. He stated that he would address that complaint as well as the junk stored on that parcel. The Board members discussed the garage

located at US-601N and Lon Avenue and whether it is in compliance with current zoning ordinances. Administrative Assistant/Zoning Officer Hutchens stated he would also address that property.

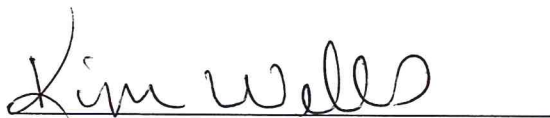
- D. Public Works Director's report:** Public Works Tech/Administrative Assistant Crystal Hutchens reported that Public Works Department employees were completing State reports, installing new meters, addressing sewer blockages, and completing various clean-up projects around the shop. She also reported that they continued to work with YVEDDI on their water issues. In addition, she reported that the Town would need to send an employee to obtain their pesticide license before weed control products could be applied this spring.
- E. Police Chief's report:** Police Chief Hobson commented on how well the Public Works Department building looked since its update. He reported on the drugs found during a recent house fire. Chief Hobson then reported on the status of the purchase of the new Dodge truck for the Police Department.
- F. Fire Department Report:** Fire Chief Brandon Renegar reported on activities of the Fire Department and the number of fires reported inside the Town limits.
- G. Departmental Commissioner's Reports:**
Commissioner Craver reported that all was well in Town Hall. She reported on the ARPA funding process and working with Draper & Associates. She stated the Town had received a Notice of Violation (NOV) in June 2021, which fell under the purview of the previous operator in responsible charge (ORC). The cost of the NOV to the Town is \$1,617 and cannot be appealed. Commissioner Craver commended the teamwork across departments.
Commissioner Cox had no report.
Commissioner Dobbins had no report.
Commissioner Driver had no report.
Mayor Pro-tem Phillips had no report.
- H. Committee reports as needed:** In the absence of any Boonville Business & Downtown Development Association, Inc. (BBDDA) members, Finance Officer/Town Clerk Wells reported that the organization had raised \$50 by having a food truck in Town one day.
- IX. Closed Session per NCGS 143-318.11(a)(6) – Personnel:** Commissioner Craver motioned to go into closed session per NCGS 143-318.11(a)(6) for personnel. Commissioner Cox seconded, and the motioned passed unanimously.

Commissioner Craver motioned to go back into open session. Mayor Pro-tem Phillips seconded, and the motion passed unanimously at 7:49 p.m.

- X. Adjourn:** Mayor Pro-tem Phillips motioned to adjourn. Commissioner Craver seconded, and the motion passed unanimously. The meeting ended at 8:01 p.m.



R. Devaughn (Vaughn) Benton, Mayor



Kim Wells, Finance Officer/Town Clerk



ILDERTON

701-712 South Main Street
High Point, NC 27260
(336) 841-6100



2/25/2022

Buyer:	TOWN OF BOONEVILLE	Cell:	
	CHIEF JEFF HOBSON		
Phone:	336-367-7828	Phone:	
E-Mail:	policechief@boonvillenc.com	Fax:	

		TRADE	
VEHICLE	RAM 1500 CREW CAB 4X4 SSV 5'7" BED	Make:	
Year:	2022	Model:	
Color:	BILLET SILVER	Year:	
Engine:	5.7L V8 HEMI MDS	Color:	
Drive	8-Spd Auto 8HP75-LCV	VIN:	
Mileage:		Stock #:	
		ACV:	

MSRP

Sale Price **NCSA CONTRACT PRICING** **\$ 31,337.00**

DS6T98 **ITEM# 150**

Options Included			
CLOTH FRONT (NO CENTER CONSOLE) REAR VINYL	\$ -		\$ -
BENCH SEAT / VINYL FLOOR / CLASS IV HITCH /	\$ -		\$ -
SPRAY IN BEDLINER	\$ -		\$ -
COLOR UPGRADE	\$ 200.00		\$ -
CHROME APPEARANCE PACKAGE	\$ 695.00		\$ -
ANTI SPIN DIFFERENTIAL REAR AXLE	\$ 495.00		\$ -
TRAILER BRAKE CONTROL	\$ 295.00		\$ -
RAMBOX CARGO MANAGEMENT SYSTEM	\$ 1,295.00		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -
	\$ -		\$ -

Options Total **\$ 2,980.00**

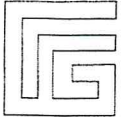
Sub Total **\$ 34,317.00**

Units:	1

BALANCE DUE **\$ 34,317.00**

Manager Catherine Martin Customer _____
DIRECTOR OF FLEET SALES

AUTHORIZED PERSONEL



GIBSON & COMPANY, P.A.

CERTIFIED PUBLIC ACCOUNTANTS

TOWN OF BOONVILLE
PO BOX 326
BOONVILLE, NC 27011

Invoice: 2420
Date: 01/28/2022

FINAL BILLING REGARDING THE AUDIT OF THE
TOWN OF BOONVILLE FOR THE Y/E 6-30-21

\$7,470.00

APPROVED
By LGC at 2:26 pm, Feb 11, 2022

as provided in G.S. 159-34 or G.S. 115C-447

Please return this portion with payment.

ID: 8113

Invoice: 2420
Date: 01/28/2022

Amount Due: \$7,470.00

Amount Enclosed: \$ _____