

November 2, 2021  
Regular Board Meeting  
7:00 PM  
Harvey E Smith Municipal Building

In attendance: Justin Phillips, Monica Craver, Dwaine Dobbins, and David Cox.

Absent : Mayor; Vaughn Benton, Clerk; Kim Well, Commissioner; Tim Driver

1. Call to order and Welcome: Commissioner Phillips called the 11/2/21 meeting to order at 7:00p.m.
2. Conflict of Interest Issues and Approval of Agenda: Commissioner Craver motioned to approved the agenda as written and Commissioner Cox second the motion. The motion carried.
3. Pledge of Allegiance and Prayer: Commissioner Phillips led the Pledge of Allegiance and Commissioner Cox provided the prayer for the meeting.
4. Adoption of minutes: Commissioner Craver motioned to accept the 10/5 regular session, 10/5 closed session, 10/15 special meeting and 10/15 closed session minutes. Commissioner Cox second the motion and motion carried.
5. Public Comments: None
6. Old Town Business
  - a. ARP and CARES Funds were updated by Commissioner Craver
  - b. Commissioner Craver reported that the generator parts are still on back order.
  - c. The Lights at the Library work still has not been completed.
  - d. DOT Quote on purchase of right-a-way at the intersection: The DOT has offered \$2800.00 for the area. Motion made by Commissioner Cox and second from Commissioner Dobbins. The motion carried.
7. New Town Business
  - a. Motion to approve the following Consent Agenda items:
    - i. Ratify the contract with Gibson and Company for town's annual audit for Fiscal Year ending June 30, 2021.
    - ii. Ratify the following hourly pay increases for Public Works:
      1. Crystal Hutchens from \$14.42 to \$16.00
      2. Brian Higgins from 14.47 to \$15.50
      3. Richard McLeod from \$14.00 to \$15.00
    - iii. Ratify the contract with Tim Collins to serve as Interim Public Works Director
    - iv. Ratify the purchase of supplies from Consolidated Pipe to be charged to Water/Sewer supplies.  
Motion passed by the commissioners.
  - b. Motion from Commissioner Cox to purchase Circular Chart Recorder for up to \$5,000.00 with a second from Commissioner Craver. The motion carried.
  - c. There was discussion about the road into Public Works but want additional information before progressing to ensure we are within our right-a-way.
  - d. A motion was made to have work done on the Sewer Plant Office building for up to \$9,000.00 by Commissioner Cox and second from Commissioner Craver. The Motion Carried.
  - e. There was a motion for the On call Time to be made as comp time for the Public Works Employees instead of paying the 4 hours which they had been receiving. The motion

was made by Commissioner Craver with a second from Commissioner Cox. Motion carried.

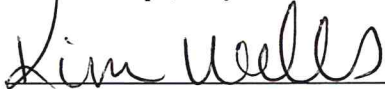
8. Reports and Announcements

- a. Mayor Report – Nothing
- b. Finance Officer's Report – Nothing
- c. Zoning Officer's Report – Steve Hutchens updated the Commissioners that letters were being delivered to the old Qik-Pick location in regards to their game room and hours of operation. To be delivered by the Police Department. We are going through civil steps before addressing through criminal charges. 3 Brothers is also being sent a letter to ensure both locations are following the same ordinances.
- d. Public Works Director – Tim Collins is working with the state on issues for reporting.
- e. Police Chief's Report – All is good, the truck will be returned soon.
- f. Fire Department – Nothing
- g. Departmental Commissioners Reports
  - i. Commissioner Craver
    1. Dewey's Store will be opening soon
    2. Tim Collins is doing a good job
  - ii. Commissioner Cox
    1. Police Reports are good
    2. Asked about volunteers for the Dewey's Store
  - iii. Commissioner Dobbins – Nothing
  - iv. Commissioner Phillips – Nothing

9. Motion to Adjourn by Commissioner Cox and 2<sup>nd</sup> by Commissioner Dobbins. Motion carried.  
7:40 PM



Justin Phillips, Mayor Pro-tem



Kim Wells, Finance Officer/Town Clerk

(minutes recorded by Administrative Assistant Steve Hutchens)