

**Town of Boonville**  
**March 14, 2019 Budget Workshop Minutes**  
**Harvey E. Smith Municipal Building**

The following were in attendance at the 3/14/19 budget workshop: Mayor Pro-tem William Paul Baity, Commissioners Monica Craver, Richard Lasky, and Tony Reece. Also in attendance were Finance Officer/Town Clerk Kim Wells and Public Works Director Jeff Jones. The following were absent: Mayor Vaughn Benton, Commissioner Justin Phillips, and Interim Police Chief Bryan Rutledge.

Mayor Pro-tem Baity called the 3/14/19 recessed meeting to order at 10:02 a.m.

The staff reviewed the budget requests that were discussed at the last meeting and updated the Board members on the changes to those proposed budgets.

Water rates were discussed. Staff members informed the Board members that the Town of Boonville follows the recommendation of the NC Rural Water Association for rates. The Rural Water representative is currently projecting what the new rates for the upcoming year should be. The last rate analysis was performed in 2016.

The Board members and staff discussed sidewalks.

The Board members discussed salary posting changes for the upcoming year. It was the consensus of the Board members to proceed and make those changes this current fiscal year. Commissioner Lasky motioned to move Pedro Lopez's salary and fringe from Streets to Water and to move Brian Higgins salary and fringe from Water to Streets. Commissioner Craver seconded, and the motion passed unanimously.

Discussion followed on Powell Bill funds. A cost analysis needs to be performed to determine if it is more cost effective and feasible for the Town to contract out snow removal or to perform these tasks in house.

Public Works Director Jones updated the new Board members on the water tank issue.

It was stated that CIP's would be ready for the next budget workshop.

Public Works Director Jones informed the Board members that he is researching options for Public Works Department uniforms. He stated the Town currently leases uniforms from Cintas. However, if purchasing uniforms on an annual basis is a cheaper option, Mr. Jones may bring this recommendation to the Board members.

Finance Officer/Town Clerk Wells explained the two salary handout sheets. She informed the Board members that the pay scale was created and recommended by Piedmont Triad Regional Council (PTRC) staff and was adopted by the Board members in 2015. Mrs. Wells stated that the PTRC representative told the Board members that the pay scale would need to be addressed again in 3-4 years. She asked the Board members to review the two handouts and be ready to discuss the pay scale during the next workshop.

Commissioner Craver motioned to go into closed session per NCGS 143-318.11(a)(1& 6). Commissioner Reece seconded, and the motion passed unanimously at 12:11 p.m.

Commissioner Reece motioned to return to open session. Commissioner Lasky seconded, and the motion passed unanimously at 12:50 p.m.

Commissioner Craver motioned to give Brian Higgins a raise to Step 3, at an hourly rate of \$12.18 effective 3/13/19. Commissioner Reece seconded, and the motion passed unanimously.

Commissioner Craver motioned to approve payment to Carruthers & Roth in the amount of \$4,957.04 out of Sewer – Professional services. Commissioner Reece seconded, and the motion passed unanimously.

Commissioner Reece motioned to approve payment of \$3,000 plus tax to Mike's General Repair to repair the transmission on the 2005 Chevrolet 3500, payable out of M&R Vehicles, Streets, Water and Sewer. Commissioner Lasky seconded, and the motion passed unanimously.

Commissioner Lasky motioned to accept the resignation of Sarah Harris effective 3/1/19. Commissioner Reece seconded, and the motion passed unanimously.

Commissioner Craver motioned to correct Jared Marion's terminations date from 1/22/19 to 1/30/19. Commissioner Lasky seconded, and the motion passed unanimously.

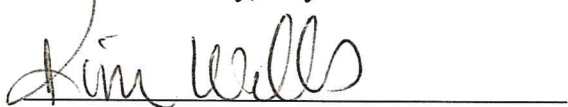
Commissioner Lasky motioned to reinstate Officer (Gregory) Gibson to his part-time officer position, at his former part-time pay rate. Commissioner Reece seconded, and the motion passed unanimously.

Commissioner Lasky motioned to approve the payment of \$7,725.32 to Officer Gibson pursuant to the agreement. Commissioner Reece seconded, and the motion passed unanimously.

Commissioner Lasky motioned to adjourn. Commissioner Reece seconded, and the motion passed unanimously. The meeting adjourned at 12:54 p.m.



William Paul Baity, Mayor Pro-tem



Kim Wells, Finance Officer/Town Clerk