

Town of Boonville
August 6, 2019, Regular Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 8/6/19 regular meeting: Mayor Vaughn Benton, Commissioners William Paul Baity, Monica Craver, Richard Lasky, Justin Phillips, and Tony Reece. Also in attendance were Town Attorney James Freeman, Finance Officer/Town Clerk Kim Wells, Public Works Director Jeff Jones, and Police Chief Jeff Hobson.

- I. Call to Order and Welcome:** Mayor Benton called the 8/6/19 meeting to order at 7:00 p.m.
- II. Conflict of Interest Issues and Approval of Agenda:** Commissioner Baity asked the Board members to add the following to the agenda: New Business items: F. Consolidated Pipe, G. Mayberry Embroidery, H. Southern Software; and Closed Session per NCGS 143-318.11(a)(6). Commissioner Baity motioned to approve the agenda as amended. Commissioner Reece seconded, and the motion passed unanimously.
- III. Pledge of Allegiance and Prayer:** Mayor Benton led the Pledge of Allegiance and the prayer.
- IV. Adoption of minutes:** Commissioner Baity motioned to approve the 6/4/19 regular minutes, 6/4 closed session, 6/27 public hearing, 6/27 recess, 6/27 closed session. Commissioner Phillips seconded, and the motion passed unanimously.
- V. Public Comments:** Frankie Morrison, 401 Sunset Dr., spoke in favor of allowing golf carts on rural roads. Mayor Benton reported on conversations and contact with NC Department of Transportation (NCDOT) officials. David Vestal, 101 Oak Dr., presented a draft ordinance that would allow golf carts on roads within the Town of Boonville. Other attendees showed interest in the ordinance. It was stated that a public hearing would have to be held. Mayor Benton stated that it would be addressed.
- VI. Old Town Business:**
 - A. Update on Water and Sewer Projects:** Public Works Director Jones presented the Board members with a Memorandum of Negotiation for the Well Rehabilitation Project. He stated the project cost was originally \$826,000 but by removing the Depot Well, the would be approximately \$736,000. Discussion followed. Commissioner Baity motioned to approve the Memorandum of Negotiation for the Well Rehabilitation Project, Part B dated 5/30/19 for \$736,835. Commissioner Lasky seconded, and the motion passed unanimously.
- IX. New Town Business:**
 - A. Ratify Purchase of 2007 Ford Crown Victoria Police Car:** Police Chief Jeff Hobson reviewed the details of the purchase of the 2007 Ford Crown Victoria car for the Police Department. He stated he would use this car as the Chief's car, and the 2016 Ford Explorer would now be used as a patrol car. He indicated equipment was already available that could be used for the car, which would save the Town money. Commissioner Baity motioned to ratify the purchase of the 2007 Ford Crown Victoria police car in the amount of \$4,800. Commissioner Lasky seconded, and the motion passed unanimously.
 - B. Ratify Purchase of Heat Pump for Town Hall:** Commissioner Craver reported on the emergency purchase of the new heat/air conditioning system for Town Hall. She stated she had a verbal approval from all of the commissioners to spend up to \$5,200. Commissioner Craver motioned to accept the purchase of the new heat/air conditioning system for Town Hall. Commissioner Phillips seconded, and the motion passed unanimously.
 - C. Repeal Certificates Received From NCDOT:** Finance Officer/Town Clerk Wells presented a letter she had received from NCDOT. She stated the letter explained some areas where NCDOT had changed some speed limits but had never received proper documentation from the Town for their records. Discussion followed. Commissioner Lasky motioned to approve. Commissioner Reece seconded, and the motion passed unanimously.
 - D. Jeff Hobson Cell Phone Stipend:** Finance Officer/Town Clerk Wells explained the monthly cell phone stipend for Department Heads. She asked the Board members to approve a monthly stipend for newly hired Police Chief Hobson. Commissioner Craver motioned to approve a monthly cell phone stipend of \$50 for Police Chief Jeff Hobson. Commissioner Reece seconded, and the motion passed unanimously.
 - E. Approval of Façade Improvement Grants for Wolfe-Reece & Lynch and Hunter Farms:** Mrs. Debbie Cooper, Secretary/Treasurer, Boonville Business and Downtown Development Association, Inc. (BBDDA), presented a façade improvement grant application for Wolf-Reece &

Lynch. Discussion followed. It was the consensus of the Board members that the BBDDA members could report on the award of future façade improvement grants instead of asking the Town Board members to also approve the grant requests.

- F. Consolidated Pipe:** Public Works Director Jones reviewed a quote to replenish shop supply items and parts to fix a broken fire hydrant. Commissioner Baity motioned to approve the purchase from Consolidated Pipe in the amount of \$8,088.80 out of water and sewer supplies. Commissioner Phillips seconded, and the motion passed unanimously.
- G. Mayberry Embroidery:** Public Works Director Jones reviewed a list of items needed for employees' uniforms that would be equivalent to one year of Cintas service. He stated he would provide a policy at the next meeting. Commissioner Craver motioned to accept the quote from Mayberry Embroidery in the amount of \$2,713.38. Commissioner Phillips seconded, and the motion passed unanimously.
- H. Southern Software:** Discussion followed on a Southern Software invoice for the town's RMS software for the police department. Commissioner Baity motioned to approve the invoice from Southern Software in the amount of \$2,273.00 Commissioner Lasky seconded, and the motion passed unanimously.

X. Reports and announcements:

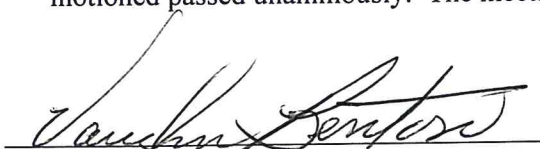
- A. Mayor's report:** Mayor Benton commented on the Yadkin Valley Melon Festival and stated that the BBDDA members did an excellent job with the festival.
- B. Finance Officer's report:** Finance Officer/Town Clerk Wells reported that the fiscal year had ended, and that the Town was still receiving revenues and expenses for 2019. She stated that normally, Charles Scott comes in September to do the work papers for the audit. Then Canon & Company would come in after that.
- C. Public Works Director's report:** Public Works Director Jones reported on the Town water tank rehabilitation stating that when the project started, the tank would be down approximate 2 to 2 ½ months. He asked the Board members for guidance on the project. The consensus was to move forward since it was approved in the budget.
- D. Police Chief's report:** Police Chief Hobson reported that the Police Department was once again fully staffed. He asked the public to notify the Police Department as soon as an incident occurs not days later. He indicated his willingness to speak directly with any residents.
- E. Departmental Commissioner's Reports:** There were no reports.
- F. Committee reports as needed:** Shari Allen, BBDDA, reported on the success of the first Yadkin Valley Melon Festival stating that in upcoming years pets may not be allowed and smoking would only be allowed in a designated smoking area. She then reported on upcoming events.

XII. Closed Session per NCGS 143-318.11(a) (6): Commissioner Baity motioned to go into closed session per NCGS 143-318.11(a) (6). Commissioner Phillips seconded, and the motion passed unanimously at 7:56 p.m.

Commissioner Baity motioned to return to open session. Commissioner Reece seconded, and the motion passed unanimously at 8:05 p.m.

Commissioner Reece motioned to hire Patrick Long as a part-time police officer at \$15 per hour, to be used at Chief's discretion. Commissioner Baity seconded, and the motion passed unanimously.

XIII. Recess: Commissioner Baity motioned to adjourn. Commissioner Lasky seconded, and the motion passed unanimously. The meeting ended at 8:07 p.m.



R. Devaughn (Vaughn) Benton, Mayor



Kim Wells, Finance Officer/Town Clerk

**Certification of Municipal Declaration
To Repeal Speed Limits and Request for Concurrence**

Concurring State Ordinance Number: 1049253

Division: 11 County: YADKIN

Municipality: BOONVILLE

Type: Municipal Speed Zones

Road: NC 67

Car: 20 MPH

Truck: 20 MPH

Description: NC 67 from US 601 to a point 0.10 mile west of US 601.

Municipal Certification

I, Kimberly B. Wells, Clerk of Town of Boonville do hereby certify that the municipal governing body, pursuant to the authority granted by G.S. 20-141(f), determined upon the basis of an engineering and traffic investigation and duly declared, on the 6th day of August, 2019, the repeal of speed limits as set forth above on the designated portion of the State Highway System, which shall become effective when the Department of Transportation has passed a concurring ordinance and signs are erected giving notice of the authorized speed limit.

The said municipal declaration is recorded as follows:

Minute Book: _____ Page: _____ Ordinance Number: _____

In witness whereof, I have hereunto set my hand and the municipal seal this 6th day of August, 2019.

Kimberly Wells
(signature)



Department of Transportation Approval

Division: _____ Title: _____ Date: _____
Region: _____ Title: _____ Date: _____

**Certification of Municipal Declaration
To Repeal Speed Limits and Request for Concurrence**

Concurring State Ordinance Number: 1049254

Division: 11 County: YADKIN

Municipality: BOONVILLE

Type: Municipal Speed Zones

Road: NC 67

Car: 20 MPH

Truck: 20 MPH

Description: NC 67 from US 601 to a point 0.20 mile east of US 601.

Municipal Certification

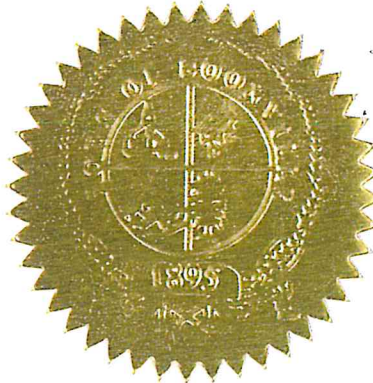
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Department of Transportation Approval

Division: _____ Title: _____ Date: _____

Region: _____ Title: _____ Date: _____



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

July 8, 2019

Ms. Kim Wells
PO Box 326
Boonville, NC 27011

Dear Ms. Wells,

The Department is in the process of reviewing speed zone ordinances and correcting errors. This has led to the discovery of two existing ordinances written in 1965 that haven't been signed for several years. Ordinance (#1049253) on NC 67 from US 601 to a point 0.10 mile west of US 601 and ordinance (#1049254) on NC 67 from US 601 to a point 0.20 mile east of US 601. Removal of these speed zone ordinances will now match the exiting Municipal 35 mile per hour speed zone ordinance in Boonville on NC 67. I have attached a copy of the repeal certificates. Please have your town council approve and send the signed certificates back to us.

Thank you for your assistance. If you have any questions or need any further information, please contact me at (336) 667-9111.

Sincerely,

A handwritten signature in black ink that reads "Daniel Adams".

Daniel Adams, PE
Division Traffic Engineer
Eleventh Highway Division

DRA/JNW

cc: Mr. M. A. Pettyjohn, PE
Mr. R. S. Miles

**Boonville Business and Downtown Development Association
FACADE IMPROVEMENT GRANT APPLICATION**

Applicant's Name Wolfe-Rycee + Lynch, Inc. (Roger Rycee / Wilson Rycee)
Phone# 336-367-7121 Owner Tenant
Business/Building Name Wolfe Rycee + Lynch, Inc.
Applicant Address 107 Mill Street email roger@wrlgrain.com
Property Owner's Name Roger / Wilson Rycee Phone # 336-409-1882
Mailing Address PO Box 27, Boonville, NC email _____
Length of Time at this location +75 yrs Length of remaining lease term (if applicable) _____

Description of Project (attach additional pages as needed)

Replace decorative fence on Academy street
that shields side of property. Landscape
in front of fence

Total Estimated Cost of Improvement \$ ~~_____~~ \$1072

Please Check:

- I have attached project plans, specifications or other appropriate design information. A professional (see photo) architectural plan is not required.
- I have attached samples of paint colors to be used on facade improvements or signage. (black)
- I have attached a photograph(s) of existing condition of the property.
- I have attached copies of cost estimates for the project (minimum of two (2) estimates required)
- I have attached written permission from the property owner, if applicable. *n/a*
- I understand that grant funds must be used only for the project described in this application. The work must be completed within six (6) months of the date that the grant is awarded. All work must be completed according to local building codes and ordinances and approved, when necessary, by the proper authorities.
- I also understand that this application will be reviewed before any work is done on the project and that no projects will be funded if work was done before the application was approved.
- I understand that I am responsible for the maintenance of the facade improvements described here for a period of three (3) years from the date of project completion or until such time as the building is sold.
- I understand the improvement grant must be used for the project described in this application and that the BBDDA and Boonville Town Board must review and approve the application prior to beginning construction. I understand that failure to comply with the approved application may result in losing my eligibility to receive funds.

Façade Improvement – Replacement of fence at Academy and Mill Streets (Wolfe Reece & Lynch)

Estimated expenses

Materials (Pressure treated wood, hardware, paint)	\$672
(\$3.75/foot x 150' – Lowes) - \$562	
Hardware (Screws, Nails) - \$30	
Paint (\$80)	
Labor (Installation/Painting)	\$400
Total estimate	\$1072

5/51/19

