

Town of Boonville
September 4, 2018 Recessed Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 9/4/18 recessed meeting: Mayor Rusty Hunter, Commissioners Bonnie Lasky, William Paul Baity, and Tony Reece. Also in attendance were Town Administrator Sarah Harris, Finance Officer/Town Clerk Kim Wells, Police Chief Chuck Evitt, and Public Works Director Jeff Jones. Commissioner Devin Carter was absent.

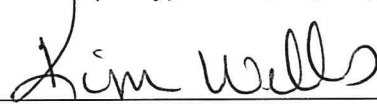
Mayor Hunter called the 9/4/18 recessed meeting to order at 6:37 p.m.

Mr. Chris Bolden, Assistant Emergency Manager for Yadkin County Emergency Services, gave an overview of Yadkin County's State of Emergency Plan and the advantages for the Town of Boonville to have its own State of Emergency Plan. The Board members had several questions and chose to table the topic until the October Board meeting when Mr. Bolden's supervisor will be available to address their questions.

Commissioner Lasky motioned to adjourn. Commissioner Reece seconded, and the motion passed unanimously. The meeting adjourned at 6:53 p.m.



Russell (Rusty) Hunter, IV, Mayor



Kim Wells, Finance Officer/Town Clerk

Town of Boonville
September 4, 2018 Public Hearing Minutes
Harvey E. Smith Municipal Building

The Town of Boonville conducted a public hearing for the annexation request of 2529 Woodruff Road, Boonville.

The following were in attendance: Mayor Rusty Hunter, Commissioners Bonnie Lasky, William Paul Baity, and Tony Reece. Also in attendance were Town Administrator Sarah Harris, Finance Officer/Town Clerk Kim Wells, Police Chief Chuck Evitt, and Public Works Director Jeff Jones. Commissioner Devin Carter was absent.

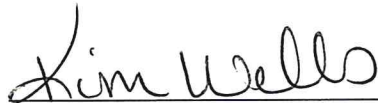
Mayor Hunter opened the public hearing at 6:53 p.m.

No public comments were voiced.

The public hearing closed at 7:00 p.m.



Russell (Rusty) Hunter, IV, Mayor



Kim Wells, Finance Officer/Town Clerk

Town of Boonville
September 4, 2018, Regular Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 9/4/18 regular meeting: Mayor Rusty Hunter, Commissioners Bonnie Lasky, William Paul Baity, and Tony Reece. Also in attendance were Town Administrator Sarah Harris, Finance Officer/Town Clerk Kim Wells, Police Chief Chuck Evitt and Public Works Director Jeff Jones. Commissioner Devin Carter was absent.

- I. Call to Order and Welcome:** Mayor Hunter called the 9/4/18 meeting to order at 7:00 p.m.
- II. Conflict of Interest Issues and Approval of Agenda:** Mayor Hunter stated that the agenda needed to be amended to include Tim Cave's estimate for tree removal at the sewer plant under New Town Business, Section H. Commissioner Lasky motioned to approve the agenda as amended. Commissioner Baity seconded, and the motion passed unanimously.
- III. Adoption of minutes: 8/7 regular session, 8/7 closed session:** Commissioner Baity motioned to adopt the 8/7 regular session and 8/7 closed session minutes. Commissioner Reece seconded, and the motion passed unanimously.
- IV. Public Comments:** Mr. Walter Mathis, 204 N. Carolina Ave., requested that the 8/7 regular session minutes reflect that he was not sure what had caused the large water usage at his mother-in-law's house. He stated that his mother-in-law thought it was a water hose, and he thought it was a toilet. He also wanted the minutes to reflect that he did not ask for the policy to be changed but wanted the Board members to have some latitude to make decisions when items like this arise.
- V. Old Town Business:**
 - A. Update on Water and Sewer Projects:** Public Works Director Jones reported that the field work would start the following week on the sewer plant project. He stated the engineer would attend the October Board meeting to present options and prices for the project. Mr. Jones then gave an update on the water project.
 - B. Water Leak Policy:** Town Administrator Harris compared the water leak policies she had secured from several of the surrounding municipalities.
- VI. New Town Business:**
 - A. Resolution #2019-3:** The Board members tabled this topic until the October meeting.
 - B. Ordinance# 2019-1:** Commissioner Lasky motioned to approve Ordinance#2019-1, to extend the corporate limits of the Town of Boonville, North Carolina. Commissioner Reece seconded. Discussion followed. The motion passed unanimously.
 - C. AIA Grant:** Public Works Director Jones presented the Board members with resolutions which would allow the Town of Boonville to reapply for the AIA grant. He reminded the Board members that one resolution was required for water and one resolution was required for sewer. Commissioner Baity motioned to approve Resolutions #2019-4 & #2019-5 for the AIA grant. Commissioner Reece seconded, and the motion passed unanimously.
 - D. Paving Quotes:** Public Works Director Jones reviewed a paving quote from Doug Hooker Paving and stated that other vendors the Town uses would not submit a quote because of their current work loads. Discussion followed. Commissioner Lasky motioned to approve \$49,935 with the exception that Oakland Blvd is not paved until the Powell Bill allotment is received. Commissioner Baity seconded, and the motion passed unanimously.
 - E. Utility Quotes:** Mr. Jones reviewed the quote for utility cuts. Commissioner Lasky motioned to approve the utility cuts in the amount of \$3,225 out of the water supplies line. Commissioner Baity seconded, and the motion passed unanimously.
 - F. Roof Quotes:** Finance Officer/Town Clerk Wells distributed roof quotes received for Town Hall and the Municipal Building. Discussion followed. The Board members chose to table this topic until a third quote was obtained.
 - G. Presentation of Economic Development Plan:** Item was postponed until after reports and announcements.
 - H. Tim Cave estimate for tree removal at sewer plant:** Public Works Director Jones reviewed a quote from Tim Cave and informed the Board members of the recent tree damage at the sewer plant. He stated the quote was to remove other potentially dangerous trees that could fall and cause additional damage. Discussion followed. Commissioner Reece motioned to approve the

Tim Cave quote, with the condition that stump removal is included in the quote. Commissioner Lasky seconded, and the motion passed unanimously.

VII. Reports and announcements:

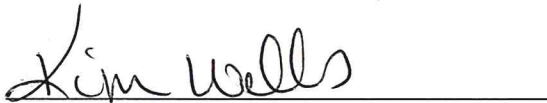
- A. Mayor's report:** Mayor Hunter had no items to report.
- B. Town Administrator's report:** Town Administrator Harris announced an upcoming DOT meeting, where maps of designated roadwork would be presented. Ms. Harris reported on the upcoming Yadkin County Annual Industrial Appreciation event and the Hot Rods and Food Truck/Kids Night Out event. She stated that she needed to get a list of projects together for the building on E. Main Street to see what items Surry Community College might be able to assist with. Ms. Harris reported that she and Commissioner Lasky had met with Frieda Speer regarding her property. She then informed the Board of upcoming managers training. Ms. Harris reported on some zoning complaints about unlivable homes. She referenced the zoning ordinance and stated she had contacted Gary Hayes with Yadkin County to see if this would fall under his duties since she is not a housing inspector. Ms. Harris then reported on the current year budget.
- C. Finance Officer's report:** Finance Officer Wells reported on the upcoming audit and financial statements that would be prepared by Charles Scott.
- D. Public Works Director's report:** Public Works Director Jones reported that he had met with potential contractors that would be interested in bringing the E. Main Street building up to code. He reported that DENR was prepared to release one of the Town's violations. Mr. Jones reported that Steve Hutchens had passed his pesticide test, and he, along with Brian Higgins, had collections testing scheduled on 9/24.
- E. Police Chief's report:** Police Chief Evitt reported that Police Department personnel had been busy with vacation house checks and several ongoing investigations. He reported on issues with the 2011 Crown Victoria and the 2014 Dodge Charger. He stated that he and Town Administrator Harris were investigating the costs of purchasing new vehicles. He reported that they had already looked at the cost of leasing vehicles. He informed the Board members that he had interviewed four applicants for the full-time Police Officer position, and that he was going to do a background check on one of the applicants. He also reported on the Police Department's computer issues and the service he has received from the current IT provider.
- F. Departmental Commissioner's Reports:** Commissioner Lasky distributed a report from the PTRC on *Aging Populations and Individuals with Disabilities*.
- G. Committee reports as needed:** None were given.

Darren Rhodes, NC Department of Commerce, presented the first-year accomplishments in the implementation of the Economic Development Strategic Plan and presented the Steering Committee's plans for the second year. Commissioner Lasky motioned to adopt the Economic Development Strategic Plan and Year 2 Implementation Plan. Commissioner Baity seconded, and the motion passed unanimously.

IX. Recess/Adjourn: Commissioner Lasky motioned to adjourn. Commissioner Reece seconded, and the motion passed unanimously. The meeting adjourned at 8:01p.m.



Russell (Rusty) Hunter, IV, Mayor



Kim Wells, Finance Officer/Town Clerk

Municipality Adjustment Policy

The Board does not make any adjustments to the bills for any kind of leaks. They will however give the customer more time to pay without adding late fees or cutting the water off. If it is a huge bill they may give them six months to pay, but they still have to pay the regular bill each time they come due.

East Bend

Do not adjust for leaking toilets, you still are treating sewer with a leaking toilet that is why we don't.

Yadkinville

Upon proper reporting of broken/burst water lines, leaky toilets and faucets or any other condition that may cause excess water usage, the customer may be allowed a rate adjustment. (See criteria in policy)

Jonesville

No adjustments for leaky toilet. No written policy, working on one.

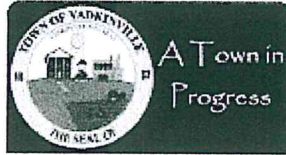
Mocksville

We do include running toilets in our policy, and it is limited to one adjustment per year.

Dobson

If you have a leak you can apply for an adjustment. You have to be able to show the receipt from a plumber that fixed the problem or your receipt for materials. We will calculate your average usage over the last 6 months (w/o the leak) and we will split the difference between the two with you. If you can prove that the water never hit the sewer, say a service line broke outside the house, we will adjust the sewer back to the average. In no case we will charge a customer more than \$500 for any one leak. You can get an leak adjustment 1 time per year.

Pilot Mountain



Important Phone Numbers:

Town Hall:

(336) 679-8732

Police Department:

(336) 679-2863

Town of Yadkinville

Water and Sewer Service Policy

I. NEW SERVICE:

- a. A completed application for service must be received prior to the water connection. Along with the completed application, the Utility Billing Clerk must receive a CURRENT photo ID, lease/rent agreement signed and dated by a tenant and the landlord, or the closing information if the customer purchased the residence. A meter deposit of \$150 for residential customers and \$200 for commercial customers is required for each connection. A meter deposit, upon written permission of the customer, may be signed over to another member of a customer's immediate family if the customer moves out, and a member of his or her family continues to reside in the residence. Meter deposits will not be charged in instances where the applicant is the owner of the property in question, upon verification.
- b. Any past due bill for that individual will be due at the time any new water service is requested.
- c. Meter deposits will transfer when a customer relocates from one location to another within the system. Customer deposits must match the current fee schedule (ex. Meter deposit price change). Any outstanding balance will transfer along with the meter deposit.
- d. The Town reserves the right to retain deposits indefinitely to assure payment of the utility charges. Deposits will be held on the account until service is disconnected, and the account is at a zero balance. The deposit will be applied to the final bill and if there is a remainder of the money, the Finance Officer will issue a check at the end of the final billed month.
- e. A customer will remain responsible for any utility charges until a properly completed request for termination or transfer of service application is accepted. ***The property owner of record is responsible for any utility consumption that occurs on an inactive account.***

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The Town of Yadkinville does NOT permit double hook-ups. Please contact Town Hall for clarification.

II. BILLING AND PAYMENTS:

- a. Minimum monthly utility charges begin the first full billing month after the Town makes the service available to the customer by either installing a water tap and meter or, in the case of sewer only, the sewer clean-out pipe.
- b. If the customer requests that a tap is made with the meter installed at a later date, a \$50-meter installation fee will be assessed.
- c. If the customer requests temporary disconnection of utility service, a \$30 reconnection fee will be assessed when service is reestablished.

- d. Meter reading begins on the 10th of each month. The Utility Department staff rereads any meters that indicate a consumption of 5,000 gallons over the average usage. If the original reading is correct, the meter-reader will leave a "**COURTESY NOTICE**" of increased consumption. Unusual increases in consumption may indicate a broken or burst pipe. If this is the case, you may be eligible for one leak adjustment to your water bill per calendar year. Refer to section VII for the Town's leak Adjustment Policy.
- e. The billing period covers the 10th of the prior month to the 10th of the current month. Water bills are mailed out the last working day of each month. Customers who do not receive their bill(s) will continue to be responsible for making payment on time. Customers may call (336) 679-8732, 8:00 a.m. to 5:00 p.m., Monday through Friday, except holidays to receive their account information. Not receiving a bill is not a valid excuse for failure to pay. If you should have an address or phone number change, contact our office immediately.
- f. The water bills are due on the 10th of the month you receive it in. It is considered past due on the 10th of the following month. If an account is two months owing, there will be a 5% or \$5 (whichever is greater) penalty applied to their bill on the 1st of the month.
- g. The Town accepts payments by mail or in person at Town Hall either inside or at the drive-thru window. An after hour night depository box is located at the drive-thru window for customer convenience. Accepted types of payment include cash, check, money order, cashier's check, debit/credit cards, online through MunicIPAY, and automatic bank drafts. If payment is received via debit/credit card over the phone or in person a \$1 administrative fee is charged. No second-party or starter checks are accepted.
PLEASE HAVE YOUR BILL IN HAND FOR PROPER POSTING TO YOUR ACCOUNT!
- h. In the event payment is made in an amount less than the total due on a bill, any such amount shall be allocated to outstanding charges in the following order: penalty, solid waste, sewer, and water.

III. RETURNED CHECKS:

- a. When a check or bank draft is returned for insufficient funds or closed account from the bank for payment of a water bill, the bill shall be deemed unpaid. The customer will be notified via hand-delivered letter by the Yadkinville Police Department and is responsible for the amount of the check plus a returned check fee of \$25 **CASH ONLY**. If the check and returned check fee are not paid within 5 business days from the date on the top of the hand-delivered letter, the matter is turned over the Yadkinville Police Department and water will be disconnected until payment is received. If water is disconnected due to non-payment a \$30 reconnection fee will also be collected.
- b. Upon the Town receiving a second check or bank draft due to insufficient funds or on a closed account from the bank, the customer will be considered **CASH ONLY BASIS**. From this point forward the customer will have to pay any debts (utility charges, taxes, fees, or anything owed) to the town via cash or debit/credit card.

IV. CUT-OFF AND RECONNECT:

- a. If bills are not paid in full by the 10th of the second month (2 months due), water service is discontinued. If a bill indicates a previous balance due, the previous balance must be paid by the 10th, in order to avoid disconnection of water service. Water cut-offs are on the 11th of the month. Other than the water bill, customers will receive **NO** prior warning or cut-off notice.

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- b. Once the cut-off list leaves Town Hall, the customer must pay in full the past due amount, late fee, and a \$30 reconnect fee in order to have service reconnected.
 - i. There will be no extensions granted.
 - ii. **Tampering with the meter in any way (ex: turning your water back on) will result in a \$100.00 fine plus and repair costs, if applicable. Utility services will not be reinstated until tampering fee and the account is PAID IN FULL.**
- c. The charge to reconnect water service is \$30 plus the previous/current months' bill. Upon cut-off by the Public Works Director, a "NOTICE OF DISCONNECTION" will be left at the residence or business notifying the customer of the charges to restore service. In addition, a late charge of \$5 or 5% of the bill, whichever is greater, is applied to the previous balance.
 - i. **Payment must be made in full in order to be turned on, in regards to Cut-offs.**
- d. In order to ensure same day reconnection of service, full payment must be made **BY** 4:30 p.m. A drop box is available at the drive-thru window to leave payments after 5:00 p.m. **However, no one will be available to reconnect service after 4:30 p.m., regardless of hardship.**

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V. DISCONNECTION OF SERVICE:

- a. Customers moving out of the Town of Yadkinville should contact Town Hall to discontinue water service and to provide Town Hall with a forwarding address, telephone number, and the date to discontinue the service. A final reading will be taken and the customer will be billed at the end of the billing cycle for that usage.
- b. Upon final billing, any meter deposit is applied to the final bill and prior balance (if any). The remainder of the deposit is mailed to the customer's new address. If a balance is due, payment must be made in full in order to stay in good standing. The Town will pursue all available options to collect unpaid balances.
- c. A customer moving and failing to notify the Town shall forfeit his or her deposit until such time he or she requests service to be discontinued and a customer has no outstanding balance.
- d. There will be a one-time courtesy call of turning the water off at no charge. After the one-time courtesy call, the Town has the right to charge a \$30.00 reconnection fee in the event of the customer leaving town (ex.: vacation, etc.)

VI. METERED WATER; BROKEN WATERLINES; PROCEDURE RATE ADJUSTMENTS; INOPERATIVE METER

- a. Customers will be charged for all water that passes through the meter, whether used or wasted. Under no circumstances will be sewer charge be adjusted off customers bill (Sewer charge is 105% of the water charge).
- b. It is the customers' responsibility to check water and sewer lines on the occupied property for broken or burst pipes. Each customer or user shall contact the Town Hall to report any such instance of broken or burst lines **IMMEDIATELY**.
- c. Upon proper reporting of broken/burst water or sewer lines, the customer will be allowed a rate adjustment if they meet criteria. (See criteria below under Leak Adjustments).
- d. If the customer is so entitled, the contested monthly water bill shall be determined by averaging the previous six months water bill to reflect an average bill for the contested amount of water usage.

- e. If the seal of the meter is broken by anyone other than the Town's representatives, or in the event that the meter fails to register the use of water, the customer shall be charged with the amount of computed usage using the appropriate following formula.
Computed usage will be used for the period in which the meter failed to register.
- i. If the customer has been an occupant at the same location for three years or more, they shall be charged the current rate, based on the average water consumption for the same month during the previous years of occupancy.
 - ii. If the customer has been an occupant at the same location for less than three years, they shall be charged the current rate based upon the average amount of water consumed monthly.

VII. LEAK ADJUSTMENTS

- a. The following criteria must be met before your account can be adjusted:

- i. The leak must be 5,000 gallons over your high range of usage.
- ii. Water leaks that the Town will adjust are for the main line (from the meter to your house) breaks. The Town WILL NOT adjust for water hoses left on or toilets leaking or hanging.
- iii. Documentation from a licensed plumber with the explanation of repairs, or
- iv. If repaired by owner – provide the receipt(s) of materials used, location, date, and a signed statement that describes the leak and how you fixed it, along with pictures.
- v. Must be living at the location of the leak for 6 months in order to receive a leak adjustment.
- vi. Only ONE adjustment within a twelve month period. The twelve-month period begins on the day the adjustment is made not when the leak occurred.
- vii. Due to the Town's billing cycle, a carryover of usage could affect the next month's billing. Adjustments will only be made to one monthly bill (whichever is greater).
- viii. The adjustment must be requested within 30 days of the postmark date on the water bill.

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VIII. WATER SOLD FOR SWIMMING POOLS

- a. Any time a customer fills his or her swimming pool with water coming through that water meter, SEWER WILL BE CHARGED.
- i. If any leaks that occur during pool usage, which resolves in re-filling of the pool; customers can come before the Board of Commissioners for adjustments. Adjustments will be determined on a case by case basis.
 - ii. Only ONE adjustment within a twelve month period. The twelve-month period begins on the day the adjustment is made not when the leak occurred.
- b. Any 100,000 gallons or above swimming pool, open to general public and owned by a non-profit or governmental agency, may be filled by a connection to a fire hydrant. A Town employee must be present to operate the fire hydrant and monitor the filling for Back Flow Ordinance compliance. Consumption will be determined, for billing purposes, by the size of the pool. In addition, the agency will be charged the standard hourly rate for the time the Town employee is present, per the Town of Yadkinville Fee Schedule. The fee may be waived at the discretion of the Town Manager.

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IX. BULK WATER PURCHASES

- a. All bulk water sales must be arranged through Town Hall. Bulk water allotments will only be given at the Yadkinville Water Treatment Plant.

- b. Only Town of Yadkinville Public Works Employees or Yadkinville Fire Department personnel are allowed to use the fire hydrants.
- c. Bulk water must be hauled the day it is paid for.

X. FINE FOR CUTTING WATER/SEWER LINES OR TAMPERING WITH WATER METERS

- a. Anyone digging or grading in the vicinity of Town water and/or sewer lines must request the Town of Yadkinville Public Works Department to locate such lines before beginning any digging and/or grading.
- b. In addition to fines listed in Section XI (b), the Town shall charge for repair costs including labor, equipment, and materials.

XI. ENFORCEMENT

- a. It shall be the responsibility of the Public Works Director to enforce the Town of Yadkinville's Water and Sewer Policy.
- b. Violation of Section VI(b) and/or IX (a) and/or Section X (b) shall result in a penalty fine of \$100.00 per separate incident in addition to any other fines or fees assigned.

This policy approved and adopted, this, the 4th day of June 2018 by the Town of Yadkinville Board of Commissioners.

Mayor Eddie Norman

Date

TOWN OF JONESVILLE WATER ADJUSTMENT POLICY

1. METERED WATER; BROKEN WATER LINES; INOPERATIVE METER; RATE ADJUSTMENT PROCEDURE

- a. Customers will be charged for all water that passes through the meter, whether used or wasted.
- b. It is the customer's responsibility to check water lines on the occupied property for broken or burst pipes, leaky toilets and faucets or any other conditions that may cause excess water usage. Each customer or user shall contact the Town Manager's Office or 911 to report any such instance of broken or burst lines immediately. Each customer should also contact the Manager's Office when leaky toilets and faucets are discovered. Under no circumstances is the customer to tamper with the meter or meter box. If the meter is tampered with, any damages will be repaired at the customer's expense.
- c. Upon proper reporting of broken/burst water lines, leaky toilets and faucets or any other conditions that may cause excess water usage, the customer may be allowed a rate adjustment. (See criteria below for leak adjustment requirements)
- d. If the seal of the meter is broken by anyone other than the town's representatives, or in the event that the meter fails to register the use of water, the customer shall be charged with the amount computed using the appropriate formula. Computation will be used for the period in which the meter failed to register.
- e. If the customer is so entitled, the contested monthly water bill shall be determined by averaging the previous six (6) months water bills to reflect an average bill for the contested amount of water usage.

2. LEAK ADJUSTMENTS

- a. The following criteria must be met before the account can be adjusted
 1. Must receive documentation from a licensed plumber
 2. If repaired by owner – provide receipt(s) of materials used, location, date, and a signed statement that describes the leak
 3. Only one (1) adjustment per 12 month period.

3. FINE FOR CUTTING WATER LINES OR TAMPERING WITH WATER METERS

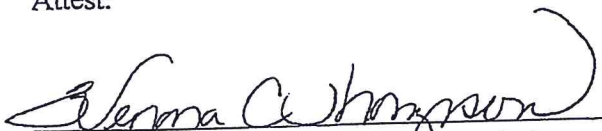
- a. Anyone digging or grading in the vicinity of town water lines must request the Town Manager's Office to send representatives to locate such lines before any digging and/or grading. Failure to do so will result in full payment of all damages.

Adopted this the 8th day of January, 2018.



The Honorable Gene Pardue
Mayor, Town of Jonesville

Attest:


Wenona C. Thompson, Town Clerk

Dobson

Leak Adjustment Policy

Leaks happen. Here's what you need to know about getting a leak adjustment on your water bill.

1. Locate and fix the leak as soon as possible. Be sure to save the plumber's bill (or receipts for parts if you fixed the leak yourself).
2. Complete a leak adjustment request form. A copy of the plumber's bill (or receipts) is required. The form is available on our website dobson-nc.com or at Town Hall.

The Town will adjust your bill as follows:

- ☛ Month 1 (the first bill to reflect the leak): Your bill will be adjusted to its twelve-month average.
 - ☛ Month 2 (the second bill to reflect the leak): Your bill will be adjusted to its twelve-month average PLUS 40% of the leak amount.
 - ☛ Month 3 (the third bill to reflect the leak): Your bill will be adjusted to its twelve-month average PLUS 70% of the leak amount.
 - ☛ All subsequent months: Your bill will NOT be adjusted. You will be responsible for the entirety of the bill.
-
- Only one leak will be adjusted per calendar year.
 - Leak adjustments will only be considered if the leak or break is due to no negligence of the customer.
 - Bills must be paid by the due date to avoid penalties and/or disconnection.



STATE OF EMERGENCY RESOLUTION

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL that it does hereby approve:

The Town of Boonville by this action hereby adopts and consents to the application of the Yadkin County State of Emergency Ordinance adopted the 5th day of June, 2012, within the corporate limits of the municipality as fully and to the same extent as it applies elsewhere within the County to be effective immediately.

Adopted this day 4th day of September, 2018 at a regular meeting of the Town Board of Commissioners, at the Town of Boonville.

Russell (Rusty) Hunter, IV, Mayor

Attested to:

Kim Wells, Town Clerk

**AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE
TOWN OF BOONVILLE, NORTH CAROLINA**

WHEREAS, the Town of Boonville has been petitioned under North Carolina General Statute (G.S.) §160A-58.1 to annex the area described below: *and*

WHEREAS, the Town Clerk has certified the sufficiency of the petitions and a public hearing on the question of this annexation was held at the Harvey E. Smith Municipal Building located at 108 N Carolina Ave Boonville, North Carolina at 6:45 p.m. on the 4th day of September, 2018, after due notice by publication on August 22, 2018; *and*

WHEREAS, the Board of Commissioners finds that the petition meets the requirements of G. S. §160A-58.1.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Town of Boonville, North Carolina, that:

Section 1: By virtue of the authority granted by G. S. §160A-58.1, the following described territory is hereby annexed and made part of the Town of Boonville as of September 4, 2018:

Woodruff Road (PIN # 499000098848)

BEGINNING at an iron pipe set on approximately 30 feet South and West of the centerline of Woodruff Road (S.R. #1366) in South and West right of way line of said roadway, said iron pipe set marks the Southeast corner for Jimmy Fallin (see Deed Book 303, page 750); running thence South 43 deg. 02'45" East 199.34 feet to an iron pipe set within the set (60) right of way of said roadway, but South and West of the edge of the pavement of said roadway, being the Southeast corner of the within described tract at the corner of or in the line of the property of Chatham Manufacturing Company (see Deed Book 212, Page 961); running thence with the Chatham Manufacturing County Line, South 57 deg. 25' 10" West, crossing an iron rebar at 6.61 feet, a total distance of 261.17 feet to an iron pipe set, the Southernmost corner of the within described tract; thence running North 43 deg. 00' 00" West 199.91 feet to an iron pipe set, the Westernmost corner of the within described tract and being the Southernmost corner of Jimmy Fallin; running thence with the Fallin line, North 57 Deg. 32' 55" East 261.12 feet to the point and place of BEGINNING, containing 1.17 acres, more or less. The above description is in accordance with a survey by Richard Bennett, R.L.S., dated June 14, 1994. Being also known as Tax Lot 8848, Map 4990, on the Yadkin County Tax Maps. See Book 1169, page 667, Yadkin County Register of Deeds.

Section 2: Upon and after September 4, 2018, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in

force in the Town of Boonville and shall be entitled to the same privileges and benefits as other parts of the Town of Boonville. Said territory shall be subject to municipal taxes according to G.S. §160A-58.10.

Section 3: The Mayor of the Town of Boonville shall cause to be recorded in the office of the Register of Deeds of Yadkin County, and in the office of the North Carolina Secretary of State in Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall be delivered to the Yadkin County Board of Elections as is required by G.S. §163-288.1.

Adopted this 4th day of September 2018.

Russell (Rusty) Hunter, IV, Mayor

Attested to:

Kim Wells, Town Clerk



RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWN OF BOONVILLE

- WHEREAS, The North Carolina Water Infrastructure Act of 2005 (NCGS 159G), as amended, has authorized the making of grants to aid eligible units of government in financing the cost to inventory the existing water and/or sewer systems and document the condition of the inventoried infrastructure, and
- WHEREAS, The Town of Boonville has need for and intends to inventory and assess portions of its wastewater collection system by undertaking a project described as the **2018 Sewer Collection System Assessment Project**, and
- WHEREAS, The Town of Boonville intends to request state grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE TOWN OF BOONVILLE:

That Town of Boonville, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State grant award.

That **Sarah Harris, Town Administrator**, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a grant to aid in the implementation of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants pertaining thereto.

Adopted this the 4th day of September, 2018 at Boonville, North Carolina.

Rusty Hunter IV, Mayor

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of Boonville does hereby certify: That the attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Board of Commissioners of the Town of Boonville duly held on the 4th day of September, 2018; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of September, 2018.

Kim Wells, Town Clerk



RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWN OF BOONVILLE

- WHEREAS, The North Carolina Water Infrastructure Act of 2005 (NCGS 159G), as amended, has authorized the making of grants to aid eligible units of government in financing the cost to inventory the existing water and/or sewer systems and document the condition of the inventoried infrastructure, and
- WHEREAS, The Town of Boonville has need for and intends to inventory and assess its drinking water system by undertaking a project described as the **2018 Water System Assessment Project**, and
- WHEREAS, The Town of Boonville intends to request state grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE TOWN OF BOONVILLE:

That Town of Boonville, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State grant award.

That **Sarah Harris, Town Administrator**, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a grant to aid in the implementation of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants pertaining thereto.

Adopted this the 4th day of September, 2018 at Boonville, North Carolina.

Rusty Hunter IV, Mayor

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of Boonville does hereby certify: That the attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Board of Commissioners of the Town of Boonville duly held on the 4th day of September, 2018; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of September, 2018.

Kim Wells, Town Clerk



Doug Hooker Paving & Grading

219 Glory Lane
Mount Airy, NC 27030

Phone (336) 786-2938

Mobile (336) 325-9866

Town of Booneville

Itemized Paving Estimate

ATT: Jess

Meadowview	30X5	
423 West main	8X10	
418 West main	11X5	
110 N Carolina Ave	8X7	
East main	Transou	17X2 10X10
106 Ranyard Rd	2X4	
Marview	18X9	\$3225.00

chessnut st	Paving 700X18	\$16,485.00
Oakland Street	1285X18	\$30,350.00
Sizemore	65X17	\$3,100.00

Hooker Paving
Is Not Responsible For
Drainage And Water Puddles

Total \$

*This estimate applies only to the job described above and does not include additional materials or labor that may be required due to any unforeseen problems that arise once the job has begun.

Timothy A. Cave

DBA TAC Enterprises
PO Box 894
Boonville, NC 27011
336-244-6809

Estimate

Number: **E147**Date: **August 31, 2018**

Bill To:

Town of Boonville
PO Box 326
Boonville, NC 27011

Ship To:

Town of Boonville
PO Box 326
Boonville, NC 27011

PO Number	Terms	Project
J. Jones		Tree Removal Sewer

Description	Amount
Mobilization fee for equipment	150.00
Remove 3-High risk trees and 6-Low risk trees at Sewer Plant entrance	1,450.00
Haul off debris	400.00
Grade area	300.00
Seeding and mulchig	200.00
Total	\$2,500.00

Town of Boonville

Economic Development Strategic Plan (2017-2021) & Year Two Implementation Plan (2018-2019)

Economic Positioning Statement/Vision: Boonville is the Crossroads of the Yadkin Valley and the center of small town living, small business opportunity, vibrant community life, recreation, and tourism located in the heart of wine country.

Five-Year Economic Development Strategic Plan and Year One Implementation Plan (Year 2):

The Town of Boonville's five-Year Economic Development Strategic Plan is built upon the Community Economic Development Strategies shown below. Its **Year One Implementation Plan** shown below focuses on goals and objectives, as well as actions/projects and tasks (grouped by strategy) that will make the town more economically vibrant.

COMMUNITY ECONOMIC DEVELOPMENT STRATEGIES

Small Business Development and Downtown Revitalization	Community Events and Marketing	Community Appearance and Recreation
GOAL: Create a strong environment (infrastructure, available and ready land, etc.) to encourage small business development and support existing businesses Objective 1.1 Encourage growth and vitality in existing local/downtown businesses by offering resources, support, and technical assistance	GOAL: Continue to provide community events and information that promote the community and increases spending in local/downtown businesses Objective 2.1 Expand advertisement of festivals and events and information about Boonville to increase attendance at events	GOAL: Improve community appearance, and provide more open space and recreational opportunities to promote increased activity in local/ downtown business
Objective 1.1 Encourage growth and vitality in existing local/downtown businesses by offering resources, support, and technical assistance	Objective 3.1 Create a park space to hold events near downtown and continue beautification efforts throughout town	Objective 3.2 Focus on improving walkability in town through improved sidewalks, promotion of pedestrian safety, and development of greenways

Action 1: Identify best practices on how to be prepared for development Task 1: Make sure sites are shovel ready and services are available	Action 1: Report on economic impact of festivals by tracking attendance and spending Task 1: Utilize report to determine economic impact of festivals (Boonville Bash) and how to grow impact	Action 1: Implement beautification plan of back alley (park, trails, etc.) Task 1: Review feasibility studies and design renderings to apply to possible site(s) Task2: Talk to property owners about design renderings. Task 3: Identify property for Park
Action 2: Inventory possible sites for development Task 1: Utilize land use plan to identify future development sites Task 2 Talk to land owners about development interest and opportunities Task 3: Continue to create promotional materials to market development ready sites in town	Action 2: Promote festivals and events at other community's events Task 1: Place ads for events on social media, posters, banners, newspapers, etc. Task 2: Update experience Boonville brochure and include detailed map Task 3: Grow/build database to notify people of future events	Action 2: Update façade improvement grant to provide funding for all buildings. Task 1: Increase funding for façade improvement fund
Action 3: Continue "Buy Local" campaign Task 1: Continue "Buy Local" Campaigns by American Express Task 2: Continue participation in "Showcase Yadkin" campaign	Action 3: Research options and develop packages for creating more overnight stays for tourists and visitors Task 1: Research travel packages for festivals and overnight lodging providers Task 2: Discuss travel packages with lodging providers	Action 3: Continue implementation of streetscape plan Task 1: Identify sidewalks to improve in downtown (and other) areas and coordinate sidewalk improvements with NCDOT Task 2: Obtain an agreement to utilize versatile greenspace in downtown
Action4: Support local business needs. Task 1: Partner with UNCG, Business School (Center for Industry Research and Engagement) to assists local businesses with marketing research and other types of services		

Task 2: Promote benefits of Boonville Business & Downtown Development Association to local businesses		
Action 5: Identify target businesses that would work well in Boonville (i.e. Brewery) and send promotional material to potential business developers Task 1: Identify actionable items from Market Survey to attract new businesses and economic activity		
Action 6: Identify ways to re-develop properties in Town. Task 1: Determined feasibility of partnering with Development Finance Initiative (or other service) to plan for redevelopment of Pinky's Garage and River Road Property		

NOTES: Implementation Steps: 1. Steering Committee Completes Action Planning and Finalizes Draft Plan 2. Present Plan to Town Board for consideration and approval 3. Create Implementation Team 4. Present Plan to Community Stakeholder Groups and identify implementation partnerships 4. Implement Plan.

Year 2: Review Plan for actions that have been completed and/or need revision. Continue implementation steps.

**CONSENT TO APPLICATION OF COUNTY STATE OF EMERGENCY
DECLARATION**

WHEREAS, (*describe disaster event*); and

WHEREAS, as a result of the above-described disaster, I have determined that there is an imminent threat of, or existing conditions have caused or will cause, widespread or severe damage, injury, or loss of life or property, and public safety authorities will be unable to maintain public order or afford adequate protection for lives or property; and

WHEREAS, the County of (*name of county in which the municipality is located*) has declared a state of emergency; and

WHEREAS, the (*name of municipality*) is located within the County.

NOW, THEREFORE, pursuant to the authority vested in me as the (*Mayor*) of (*name of municipality*) under Article 1A of Chapter 166A of the North Carolina General Statutes and Chapter (*chapter number/title of local emergency ordinance*) of the (*name of municipality*) Code of Ordinances:

Section 1. Pursuant to N.C.G.S. 166A-19.22(b)(2), the state of emergency declaration issued by (*name of county that municipality is in*) shall apply within the corporate limits of the (*name of municipality*).

Section 2. Emergency restrictions and prohibitions imposed pursuant to the County's state of emergency declaration shall apply with the (*name of municipality*) unless otherwise declared by an authorized municipal official on behalf of the (*name of municipality*).

Section 3. The application of the County's state of emergency declaration within the corporate limits of the (*name of municipality*) shall remain in effect until further notice.

DECLARED this the (*current date*) at (*time*).

(*Mayor*)

ATTEST:

Clerk



Town of Pine Knoll Shores Emergency Management Ordinance

Sec. 18-1. - Purpose.

The purpose of this chapter is to provide an avenue whereby the mayor of the Town of Pine Knoll Shores can take action, on an emergency basis, to:

(1) Minimize the possible suffering of citizens or the potential for property damage by limiting access to certain areas.

(2) Limit the movement of objects or people during certain periods.

Sec. 18-2. - Territorial applicability.

This chapter shall apply within the corporate limits of the town.

Sec. 18-3. - Penalty for violation.

Any person violating any prohibition or restriction imposed by a declaration authorized by this chapter shall be guilty of a misdemeanor, and punished as provided by section 1-12 of this Code.

Sec. 18-4. - Determination of state of emergency; restrictions authorized.

(a) A state of emergency shall be deemed to exist whenever, during times of public crisis, disaster, rioting, catastrophe or similar public emergency, for any reason, public safety authorities are unable to maintain public order or afford adequate protection for lives, safety of property or whenever the occurrence of any such condition is imminent.

(b) In the event of an existing or threatened emergency which has the potential to endanger the lives, safety, health or welfare of the people within the town or any part thereof, or threatens damage to or destruction of property, the mayor is hereby authorized and empowered to issue a state of emergency declaration declaring to all persons the existence of such a state of emergency, and, in order to more effectively protect the lives and property of people within the town, to place in effect any or all of the restrictions hereinafter authorized. The mayor will provide notification to all commissioners and the town manager as soon as possible after such a declaration has been issued.

(c) The mayor is hereby authorized and empowered to establish and activate an emergency management organization to respond to the existence of such a state of emergency in order to more effectively protect the lives and property of people within the town.

(d) The mayor is hereby authorized and empowered to limit by declaration the application of all or any part of such restrictions to any area specifically designated or described within the town and to specific hours of the day or night; and to exempt from all or any part of such restrictions, while acting in the line of and within the scope of their respective duties, commissioners, law enforcement officers, firemen, public employees, rescue squad members, doctors, nurses, employees of hospitals and other medical facilities; on-duty military personnel whether state or federal; on-duty employees of public utilities, public transportation companies, and newspaper, magazine, radio broadcasting and television broadcasting corporations operated for profit; and such other classes of persons as may be



essential to the preservation of public order and immediately necessary to serve the safety, health and welfare needs of the people within the town.

Sec. 18-5. - Declaration imposing prohibitions and restrictions.

(a)The mayor, by declaration, may impose the prohibitions and restrictions specified in sections 18-5 through 18-9 in the manner described in those sections. The mayor may impose as many of the specified prohibitions and restrictions as are determined to be necessary, because of an emergency, to maintain an acceptable level of public order and services, and to protect lives, safety and property. The mayor shall recite his findings in the declaration.

(b)The declaration shall be in writing. The mayor shall take reasonable steps to give notice of the terms of the declaration to those affected by it, including the media and emergency communications systems. The mayor shall retain a text of the declaration and furnish upon request certified copies of it for use as evidence. The mayor shall immediately notify the county director of emergency services, town commissioners, and the town manager of the issuance of the declaration.

Sec. 18-6. - Curfew.

(a)The declaration may impose a curfew prohibiting, in certain areas and during certain periods, the appearance in public of anyone who is not a member of an exempted class. The declaration shall specify the geographical area or areas and the period during each 24-hour day to which the curfew applies. The mayor may exempt from some or all of the curfew restrictions classes of people whose exemptions the mayor finds necessary for the preservation of the public health, safety and welfare. The declaration shall state the exempted classes and the restrictions from which each is exempted.

(b)Unless otherwise specified in the declaration, the curfew shall apply during the specified period each day until the mayor, by additional declaration, removes the curfew.

Sec. 18-7. - Restrictions on possession, consumption or transfer of alcoholic beverage.

The declaration may prohibit the possession or consumption of any intoxicating liquor; including beer and wine, other than on one's own premises, and may prohibit the transfer, transportation, sale or purchase of any intoxicating liquor within the area of the town described in the declaration. The prohibition, if imposed, may apply to transfers of intoxicating liquor by employees of alcoholic beverage control stores as well as by anyone else within the geographical area described.

Sec. 18-8. - Restrictions on possession, transportation and transfer of dangerous weapons and substances.

(a)The declaration may prohibit the transportation or possession off one's own premises, or the sale or purchase of any dangerous weapon or substance, *except lawfully possessed firearms and ammunition*. The mayor may exempt from some or all of the restrictions classes of people whose possession, transfer or transportation of certain dangerous weapons or substances is necessary to the preservation of the public health, safety or



welfare. The declaration shall state the exempted classes and the restrictions from which each is exempted.

(b) For the purposes of this section, the term "dangerous weapon or substance" means:

(1) Any deadly weapon, ammunition, incendiary device, explosive, gasoline or other instrument or substance designed for a use that carries a threat of serious bodily injury or destruction of property.

(2) Any other instrument or substance that is capable of being used to inflict serious bodily injury or destruction of property, when the circumstances indicate that there is some probability that such instrument or substance will be so destructively used.

(3) Any part or ingredient in any instrument or substance included above.

(c) If imposed, the restrictions shall apply throughout the jurisdiction of the town or such part thereof as designated in the declaration.

Sec. 18-9. - Restrictions on access to areas.

(a) The declaration may prohibit obtaining access or attempting to obtain access to any area, designated in the manner described in this section, in violation of any order, clearly posted notice or barricade indicating that access is denied or restricted.

(b) Areas to which access is denied or restricted shall be designated by the chief of police and his subordinates when directed and specified in the declaration to do so by the mayor. When acting under this authority, the chief of police and his subordinates may restrict or deny access to any area, street, highway or location within the town if that restriction or denial of access or use is reasonably necessary to promote efforts being made to overcome the emergency or to prevent further aggravation of the emergency.

(Ord. No. 2010-2, § IV, 2-9-2010; Ord. No. 2011-12, § I, 10-11-2011)

Sec. 18-10. - Effect of declaration.

The declaration issued under this chapter may prohibit or restrict all or any of the following:

(1) Movements of people in public places.

(2) The operation of offices, business establishments and other places to or from which people may travel or at which they may congregate.

(3) Other activities or conditions the control of which may be reasonably necessary to maintain order and protect lives or property during the state of emergency, within the area designated in the declaration.

The declaration issued under this chapter may direct a voluntary or mandatory evacuation of all or part of the Town.

Rescue or any other emergency services may not be provided dependent upon the nature of the conditions during the time period when the state of emergency declaration is in effect.



Sec. 18-11. - Amendments of declaration.

The mayor may amend or extend the declaration issued under this article from time to time, making such modifications as would have been authorized to include in the original declaration.

Sec. 18-12. - Removal of prohibitions and restrictions.

The mayor shall, by additional declaration, remove the prohibition and restrictions when it has been determined that the emergency no longer requires them, when emergency conditions have abated or when directed to do so by the board of commissioners.

Sec. 18-13. - Separate and superseding declarations.

The mayor, in his discretion, may invoke the restrictions authorized by this chapter in separate declaration, and may amend any declaration by means of superseding declaration.

Sec. 18-14. - Absence or disability of mayor.

In case of the absence or disability of the mayor, the mayor pro-tem shall have and exercise all of the powers given the mayor by this chapter.

Sec. 18-15. - Emergency operations plan.

The director of emergency management shall maintain an emergency operations plan and will update the plan, if needed, based on the experience of the town. The EOP will be presented to the board of commissioners in January of each year for their review and concurrence.