

THE TOWN OF BOONVILLE SEEKS QUALIFIED CANDIDATES FOR THE POSITION OF PUBLIC WORKS DIRECTOR.

AN EMPLOYEE IN THIS CLASS PERFORMS DIFFICULT PROFESSIONAL, TECHNICAL, AND ADMINISTRATIVE WORK PLANNING, ORGANIZING, AND DIRECTING A VARIETY OF PUBLIC WORKS ACTIVITIES INCLUDING: WATER AND SEWER LINE CONSTRUCTION AND MAINTENANCE; WELL AND WATER DISTRIBUTION; LIFT STATION MAINTENANCE; PROPERTY MAINTENANCE; AND STREET MAINTENANCE AND REPAIR. THE EMPLOYEE PLANS, ORGANIZES AND DIRECTS THE WORK OF EMPLOYEES ENGAGED IN A WIDE VARIETY OF MUNICIPAL OPERATIONS AND SERVICES AND ALSO PROVIDES TECHNICAL ADVICE AND ASSISTANCE TO THE TOWN BOARD IN THE IMPROVEMENT OF UTILITIES AND STREETS, AND INSURES THAT MODERN, SAFE, EFFECTIVE AND EFFICIENT PRACTICES ARE UTILIZED BY MUNICIPAL WORK CREWS. WORK ALSO INCLUDES PARTICIPATION AS PART OF THE MANAGEMENT TEAM WITH THE TOWN BOARD AND OTHER DEPARTMENT HEADS; PARTICIPATION IN LONG RANGE PLANNING FOR INFRASTRUCTURE NEEDS; CONTRACT MANAGEMENT; HANDLING CITIZEN ISSUES; OPERATING AND CAPITAL BUDGET DEVELOPMENT AND IMPLEMENTATION; AND PERSONNEL ADMINISTRATION OF THE DEPARTMENT. THE EMPLOYEE REPRESENTS THE TOWN TO A WIDE VARIETY OF CITIZENS AND OFFICIALS. WORK IS PERFORMED INDEPENDENTLY AND IN COORDINATION WITH THE TOWN OFFICIALS AND IS SUBJECT TO WORKING IN INSIDE AND OUTSIDE. GRADUATION FROM AN ACCREDITED COLLEGE OR UNIVERSITY WITH A BACHELOR'S DEGREE IN CIVIL OR ENVIRONMENTAL ENGINEERING, OR RELATED FIELD, AND CONSIDERABLE EXPERIENCE IN A RESPONSIBLE MANAGEMENT POSITION IN UTILITIES OR PUBLIC MANAGEMENT FIELD; OR AN EQUIVALENT COMBINATION OF EDUCATION AND EXPERIENCE. POSSESSION OF A VALID NORTH CAROLINA DRIVER'S LICENSE AND CDL LICENSE. THIS POSITION ALSO REQUIRES THE FOLLOWING CERTIFICATIONS: LEVEL 3 BIOLOGICAL WATER POLLUTION CONTROL; LEVEL 2 WASTEWATER COLLECTION SYSTEM OPERATOR CERTIFICATION; LEVEL A WATER DISTRIBUTION SYSTEM OPERATOR CERTIFICATION; OPERATOR IN RESPONSIBLE CHARGE (ORC); WATER DISTRIBUTION SYSTEM CROSS CONNECTION OPERATOR CERTIFICATION; C-WELL OPERATOR CERTIFICATION.

PLEASE SUBMIT APPLICATION TO: TOWN OF BOONVILLE, PO BOX 326, BOONVILLE, NC 27011. THIS POSITION WILL REMAIN OPEN UNTIL FILLED. THE TOWN OF BOONVILLE IS AN EQUAL OPPORTUNITY EMPLOYER.