

**Town of Boonville**  
**July 2, 2013 Regular Meeting Minutes**  
**Harvey E. Smith Municipal Building**

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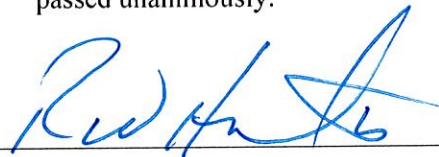
The following were in attendance at the 7/2 regular meeting: Mayor Rusty Hunter, Commissioners Bill Florence, Janet Matthews, William Paul Baity, and Gerald Brown. Also in attendance were Police Chief Greg Gibson, Finance Officer/Town Clerk Kim Wells, Public Works Director Jeff Jones and Zoning Officer Tony Roberts.

- I. Call to order and welcome:** Mayor Hunter called the 7/2 meeting to order.
- II. Conflict of interest issues and approval of agenda:** Commissioner Baity motioned to approve the agenda as proposed. Commissioner Matthews seconded, and the motion passed unanimously.
- III. Adoption of 6/4 regular minutes, 6/27 recessed meeting minutes, 6/27 closed session minutes:** Commissioner Matthews suggested one change to the 6/4 regular meeting minutes. Commissioner Brown motioned to adopt the 6/4 regular meeting minutes, the 6/27 recessed meeting minutes, and the 6/27 closed session minutes as amended. Commissioner Florence seconded, and the motion passed unanimously.
- IV. Public comments:** Mrs. Bonnie Lasky, N. Carolina Ave. asked the Board to table the Memorandum of Understanding with the Friends of the Library until the Friends had time to discuss the MOU. She asked about the installation of the baby changing stations at the library. Commissioner Florence stated the stations were scheduled to be installed earlier that day. Mr. Tom Bastable, Waterwheel Rd., thanked Commissioner Florence for visiting the library and speaking to Angie Walker, the librarian. No additional public comments were voiced.
- V. New business:**
  - A. Business Bulk Pickup discussion:** Mayor Hunter informed the Board members that a business owner had asked the Board to consider allowing businesses to use the bulk pickup service. Discussion followed on commercial property vs. residential. The Board reviewed the current sanitation ordinance and discussed using the same standards as the residential pickup, as long as no trash was blocking the sidewalks. Consensus was to include businesses in bulk pickup.
  - B. Codification of Ordinance discussion:** Mayor Hunter informed the Board members that the due date for changes to be submitted is 9/9. He asked the Board members to review the draft codification and be ready to make changes at the next meeting (8/6).
  - C. Any other new business:** Mayor Hunter informed the public that the new Town Attorney was James Freeman from Elkin. There was no other new business.
- VI. Old business:**
  - A. Pay and Class Study:** Mayor Hunter stated that he would contact Matt Reece, Piedmont Triad Regional Council. He reminded the Board members that the process would take approximately 9-12 months to complete.
  - B. Other old business:** Mayor Hunter reviewed a letter he received from Jonesville regarding the waterline MOU, stating that Jonesville preferred the language in the original draft. However, Jonesville is willing to negotiate on the line itself. Discussion followed on where the Board members would like to negotiate with Jonesville. Mayor Hunter stated that he wanted to have an additional discussion with Jonesville's Town Manager. Mayor Hunter stated that he was unclear on the cost of the line to Jonesville's ETJ. There was no additional old business.
- VII. Reports and announcements:**
  - A. Mayor's report:** Mayor Hunter stated he had no additional items to report.
  - B. Finance Officer's report:** Finance Officer Wells reported that the contract with Zacchaeus Legal Service was signed and returned. She stated that she was currently working with the Yadkin County Tax Office on the upcoming taxes. Ms. Wells stated these taxes would be sent at the end of the month. She informed the Board members that she was working on the bank statements for June and that invoices were still coming in for FY2013. She anticipated the ending expenses to be approximately 94% spent on General Fund and 89% spent in Enterprise. Finance Officer Wells referenced a budget amendment she prepared in June for STEP to move \$2,225 from Branding & Marketing (5200) to Community Development (5400). Ms. Wells informed the Board members of a company she discovered for credit/debit card processing – MuniPay. She referenced a conference call she, Commissioner Matthews, and Steve Hutchens had with

a MuniPay representative. Commissioner Matthews spoke in favor of the service. Commissioner Brown motioned that the Town of Boonville proceed with MuniPay as a payment option. Commissioner Baity seconded, and the motion passed unanimously.

- C. **Public Works Director's report:** Public Works Director Jones reported on the recent Notice of Violations from the State and referenced a call from a senator's office. He stated that he was currently working on getting all public record documents from the State on the complaint. Mr. Jones informed the Board members that there was information in their mailboxes about disposing of the mulch. He reminded the Board members that neither town nor town residents were allowed to burn in the town limits and that all brush/mulch must be taken to the landfill for dumping for a fee. Public Works Director Jones stated that he had passed the Grade 2 Operator test. He asked the Board members to allow him to meet with the new attorney to bring him up to date on current issues. Mr. Jones stated that he would have some information for the Board members at the next meeting for the right-of-way issues on Howard Ave. and Baptist Church Rd.
- D. **Police Chief's report:** Police Chief Gibson reported that the Police Department had a state SBI audit. He stated that they were in compliance in all categories.
- E. **Zoning Officer's report:** Zoning Officer Roberts reported that he had a complaint about the town park grass and had forwarded the information to Public Works Director Jones. Mr. Roberts stated that he had 4 permits for new homes with 2 being for modular homes. He reported that Family Dollar construction would begin once work was completed on the Family Dollar store in Yadkinville. Bonnie Lasky asked about the facade of the proposed building. Zoning Officer Roberts stated the architect informed him it would look better than Dollar General and continue the town's theme. Mr. Roberts stated that as of 6/1, Family Dollar officially owned the Boonville property.
- F. **Departmental commissioner's reports:** There were no additional items reported.
- G. **Committee reports as needed:** Bonnie Lasky reported that all STEP projects were completed and the STEP program was officially concluded. She reported on the program's goals and accomplishments since its beginning in 2008. Mrs. Lasky stated that the application for 501c3 (non-profit status) for the Boonville Business and Downtown Development Association (BBDDA) had been submitted. Tom Bastable, President of the BBDDA, invited the Board members to come to the next meeting.

**VIII. Adjourn:** Commissioner Matthews motioned to adjourn. Commissioner Brown seconded, and the motion passed unanimously.



Russell (Rusty) Hunter, IV, Mayor



Kim Wells, Finance Officer/Town Clerk