

Town of Boonville
February 6, 2024, Regular Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 2/6/24 regular meeting: Mayor Vaughn Benton, Mayor Pro-Tem Tim Driver, Commissioners David Cox, Monica Craver, Dwaine Dobbins, and Greg Wagoner. Also, in attendance were Police Chief Jeff Hobson, Public Works Director Tim Collins and Attorney James Freeman. Finance Officer/Town Clerk Kim Wells was absent.

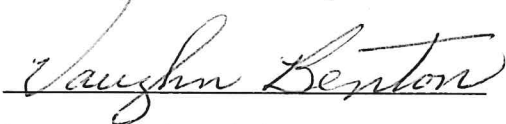
- I. **Call to Order and Welcome:** Mayor Benton called the 2/6/24 meeting to order at 7:00 p.m.
- II. **Conflict of Interest Issues and Approval of Agenda:** Commissioner Cox motioned to accept agenda as written. Commissioner Wagoner seconded, and the motion passed unanimously.
- III. **Pledge of Allegiance and Prayer:** Mayor Benton led the Pledge of Allegiance and the prayer.
- IV. **Adoption of Minutes:** Commissioner Wagoner motioned to accept the 2/2/24 regular session minutes. Commissioner Cox seconded, and the motion passed unanimously.
- V. **Public Comments:** Rob Sellers (132 Transou Avenue, Boonville) was there due to concerns of liability with the contractor that was used to demolish the corner building.
- VI. **Old Town Business:**
 - A. **American Rescue Plan Act (ARPA) Fund Projects:** Commissioner Craver updated the Board members on the status of the current and upcoming projects.
 - i. **Resolution of Tentative Award:** Commissioner Cox motioned to award tentative award to Carolina Grading and Utilities, Inc. Commissioner Driver seconded, and the motion passed unanimously.
- VII. **New Town Business:**
 - A. **Ratify the consensus to pay invoice 2723 payable to Ehret Electric in the amount of \$5,418.00.** Commissioner Wagoner motioned to ratify consensus. Commissioner Dobbins seconded, and the motion passed unanimously.
 - B. **Ratify the consensus to approve the pre-audit for Miller Supply Company in the amount of \$3,256.91.** Commissioner Wagoner motioned to ratify consensus. Commissioner Dobbins seconded, and the motion passed unanimously.
 - C. **Ratify the consensus on JC Lot Pump Repair costing \$5,856.08 from Dixie Electro Mechanical Services.** Commissioner Craver motioned to ratify consensus. Commissioner Driver seconded, and motion passed unanimously.
 - D. **Approval to pay Springbrook invoice #P009394, P0089395, P09396 for a total of \$7,451.80.** Commissioner Cox motioned to approve payment. Commissioner Wagoner seconded, and the motion passed unanimously.
- VIII. **Reports and Announcements:**
 - A. **Mayor's Report:** Mayor had no report.
 - B. **Finance Officer's Report:** Commissioner Craver updated Board members on daily operations in Town Hall and reviewed the Budget vs. Actual report for January, prepared by Kim Wells.
 - C. **Zoning Officer's Report:** Commissioner Craver reported working with O'Reilly Auto Parts about them possibly purchasing a lot in town to build a new store. Also advised that today alone, we had two new water service requests, one renter and another just bought a new residence in town.

- A. **Public Works Director's Report:** Public Work Director Tim Collins gave an update on work accomplished by Public Works Department Employees. He discussed upcoming projects that they will be addressing.
- B. **Police Chief's Report:** Police Chief Hobson stated that everything was going good. They are really busy, but nothing he could report publicly.
- C. **Departmental Commissioner's Reports:**
Commissioner Craver had nothing to report.
Commissioner Wagoner reported that he attended a conference on paving and roads. He has some options for future road work that could save the town money. He will be getting with Tim Collins about roads needing work in the coming future.
Commissioner Driver had nothing to report.
Commissioner Cox reported that the Boy Scouts' Scouting for Food event kicked off this past Saturday and bag pickup will be this weekend. He appreciates the town's support in this project.
Commissioner Dobbins had nothing to report.
- D. **Committee Reports:**
Jeannie Bumgarner, B.I.G. chairman, reported that there was an event calendar for 2024. She reviewed that with the Board. Valentine Raffle is 2/12/24. Upcoming February meeting will work on the March events.

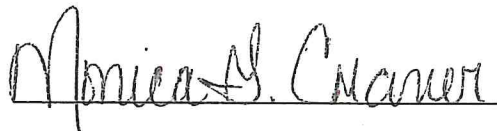
XI. Enter Closed Session: Commissioner Cox motioned to enter closed session per NCGS. 143-318.11 (a)(6)--Personnel. Commissioner Driver seconded, motioned passed unanimously.

XII. Return to Open Session: Commissioner Cox motioned to return to open session at 8:15 p.m. Commissioner Driver seconded, motioned passed unanimously.

XIII Adjourn/Recess: Commissioner Dobbins motioned to adjourn. Commissioner Wagoner seconded, and the motion passed unanimously. The meeting ended at 8:20p.m.



R. Devaughn (Vaughn) Benton, Mayor



Monica Craver, Commissioner/Town Administrator

Attested By:

Kim Wells, Town Clerk

RESOLUTION OF TENTATIVE AWARD

WHEREAS, the Town of Boonville, North Carolina has received bids, pursuant to duly advertisement notice therefore, for construction of the Wastewater Treatment Plant Rehabilitation Project, and

WHEREAS, TRC Engineers, Inc., the Consulting Engineers have reviewed the bids; and

WHEREAS, KRG Utility, Inc. was the lowest bidder for the Wastewater Treatment Plant Rehabilitation Project bid, in the total negotiated bid amount of \$229,800.00, and

WHEREAS, the consulting Engineers recommend **TENTATIVE AWARD** to the lowest bidder(s).

NOW, THERE FORE, BE IT RESOLVED that **TENTATIVE AWARD** is made to the lowest bidder(s) in the Total Bid Amount of \$229,800.00.

Name of Contractor	Amount
1. <u>Carolina Grading & Utilities, Inc.</u>	<u>\$229,800.00</u>
2. _____	_____
3. _____	_____

BE IT FURTHER RESOLVED that such **TENTATIVE AWARD** be contingent upon the approval of the North Carolina Department of Environmental Quality.

Upon motion of Commissioner David Cox, seconded by Mayor Pro-Tem Tim Driver, the above **RESOLUTION** was unanimously adopted.

This is 6th day of February, 2024.

Vaughn Benton
(Name and Title of Authorized Representative)

Attest:
Kim Wells
(Name, Clerk)



Ehret Electric Co.

159 Fern Gully Lane
Statesville, NC 28625

Invoice

Number: 2723

Date: January 03, 2024

Bill To:

Town of Boonville

Ship To:

PO Number	ATTN:	Location

Date	Description	Material	Tax	Amount
9/8	Hooked up refurtrbished pump. (still had seal fail) S			1,513.00
10/10	Hooked up rebuilt pump S			1,100.00
11/7	Check Heater in blower building W			1,210.00
11/14	Replace transformer in heater in blower building.	115.00		115.00
	Labor W	0.00		1,480.00
<div>300-810-40016 300-0070-40014 WATER SEWER D. W.</div>				

Sub-Total \$5,418.00

State Tax 6.75% on 0.00 0.00

Total \$5,418.00

Due upon receipt. Balances not paid within 30 days are subject to 1-1/2% service charge.

Thank you for your business.

MILLER SUPPLY COMPANY

**PO BOX 1745 1628 S MAIN STREET
LAURINBURG NC 28352
Office (910) 276.7820 Fax (910) 276.7822
tyler.walsh@millersupplywaterworks.com**

TO	Boonville NC
Co. Name	
Address	
City.State.Zip	
Office Number	
Fax Number	
Email Address	
Attention	Tim Collins

QTY	DESCRIPTION	UNIT PRICE	TOTAL
12	3/4" MIP x Grip CTS (C84-33G)	\$26.90	\$322.80
3	6" x 3/4" TPS T3 Saddle (T3SS-0742-7511-EX)	\$277.19	\$831.57
4	6" Hymax Coupling	\$442.90	\$1,771.60
	Material		\$2,925.97
	Freight		\$125.00
	Sales Tax (6.75%)		\$205.94
		TOTAL	\$3,256.91

Quotations are for immediate acceptance and cover only the materials herein described and are subject to change without notice by Miller Supply Company. Terms of sale are net 30 days – no discount. Materials cannot be returned without written permission by Miller Supply Company. Purchaser must reimburse Miller Supply Company for all expenses loss and damage resulting from such. Cancellations, descriptions, quantities and sizes should be checked with plans and specifications as they are not guaranteed and errors are subject to correction. Our guarantee covers replacements of the material furnished adjudged faulty in material or workmanship. No claims for labor or consequential expenses of strikes, accidents or causes beyond our control. Quotes are made subject to purchasing all items listed.



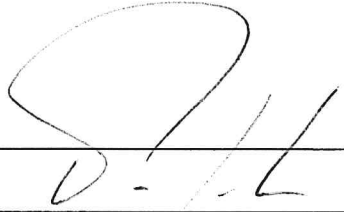
Town of Boonville
PO Box 326
110 N. Carolina Avenue
Boonville, North Carolina 27011

PRE-AUDIT CERTIFICATION

VENDOR NAME	Miller Supply Co
VENDOR ADDRESS	PO Box 1745 Laurinburg NC 28352

GL ACCOUNT	DESCRIPTION	QTY	PRICE	TOTAL
1	3/4" Male Comp	12	26.90	\$ 322.80
				\$ -
	6 X 3/4 Saddle	6		\$ 831.57
				\$ -
	6" Hymax	41		\$ 1371.20
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

SUB-TOTAL	\$2925.97
TAX	205.94
SHIPPING	125.00
TOTAL	\$ 3256.91

SUBMITTED BY: 	DATE: 1-17-20
DEPARTMENT HEAD:	DATE:

"This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act."

FINANCE OFFICER /
DEPUTY FINANCE OFFICER:

DATE:

INVOICE



Invoice # INV-P009396
Invoice Date 01/30/2024
Invoice Date Due 02/29/2024
Invoice Period 1/1/24-3/31/24
Payment Terms Net 30
PO No.
Customer ID C-1932

Bill To:

Boonville, NC - Town of
Kim Wells
110 Carolina Ave. North
Boonville North Carolina 27011

Ship To:

Boonville, NC - Town of
Steve Hutchens
110 Carolina Ave. North
Boonville NC 27011

Description	Qty.	Ext. Price
Accounting Suite Software - Hosted	1	\$555.46
Centralized Collections Internet/IVR Payment Interface Software - Hosted	1	\$260.37
Centralized Collections Software - Hosted	1	\$260.37
Payroll Software - Hosted	1	\$486.03
Utility Billing Software - Hosted	1	\$781.11

Subtotal	\$2,343.34
TAX	\$140.60
Total	\$2,483.94

Please direct inquiries to:
Accounts Receivable at (503) 820-2213
Send an email to: accountsreceivable@sprbrk.com

Lockbox Payments:
Springbrook Holding Company LLC
PO Box 200566
Dallas, TX 75320-0566

ACH/Wiring Instructions:
Wells Fargo
For credit to: Springbrook Holding Company LLC
Account: 4898138342
ABA: 121000248

INVOICE



Invoice # INV-P009395
Invoice Date 01/30/2024
Invoice Date Due 02/29/2024
Invoice Period 10/1/23-12/31/23
Payment Terms Net 30
PO No.
Customer ID C-1932

Bill To:

Boonville, NC - Town of
Kim Wells
110 Carolina Ave. North
Boonville North Carolina 27011

Ship To:

Boonville, NC - Town of
Steve Hutchens
110 Carolina Ave. North
Boonville NC 27011

Description	Qty.	Ext. Price
Accounting Suite Software - Hosted	1	\$555.46
Centralized Collections Internet/IVR Payment Interface Software - Hosted	1	\$260.37
Centralized Collections Software - Hosted	1	\$260.37
Payroll Software - Hosted	1	\$486.02
Utility Billing Software - Hosted	1	\$781.11

Subtotal	\$2,343.33
TAX	\$140.60
Total	\$2,483.93

Please direct inquiries to:
Accounts Receivable at (503) 820-2213
Send an email to: accountsreceivable@sprbrk.com

Lockbox Payments:
Springbrook Holding Company LLC
PO Box 200566
Dallas, TX 75320-0566

ACH/Wiring Instructions:
Wells Fargo
For credit to: Springbrook Holding Company LLC
Account: 4898138342
ABA: 121000248

INVOICE



Invoice # INV-P009394
Invoice Date 01/30/2024
Invoice Date Due 02/29/2024
Invoice Period 7/1/23-9/30/23
Payment Terms Net 30
PO No.
Customer ID C-1932

Bill To:

Boonville, NC - Town of
Kim Wells
110 Carolina Ave. North
Boonville North Carolina 27011

Ship To:

Boonville, NC - Town of
Steve Hutchens
110 Carolina Ave. North
Boonville NC 27011

Description	Qty.	Ext. Price
Accounting Suite Software - Hosted	1	\$555.45
Centralized Collections Internet/IVR Payment Interface Software - Hosted	1	\$260.37
Centralized Collections Software - Hosted	1	\$260.37
Payroll Software - Hosted	1	\$486.02
Utility Billing Software - Hosted	1	\$781.12

Subtotal	\$2,343.33
TAX	\$140.60
Total	\$2,483.93

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