

Town of Boonville
January 2, 2024, Regular Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 1/2/24 regular meeting: Mayor Vaughn Benton, Commissioners David Cox, Monica Craver, Dwaine Dobbins, and Greg Wagoner. Also in attendance were Finance Officer/Town Clerk Kim Wells, Administrative Assistant/Zoning Officer Steve Hutchens, Police Chief Jeff Hobson, and Public Works Director Tim Collins. Attorney James Freeman attended via Zoom. Mayor Pro-Tem Tim Driver was absent.

- I. Call to Order and Welcome:** Mayor Benton called the 1/2/24 meeting to order at 6:59 p.m.
- II. Conflict of Interest Issues and Approval of Agenda:** Commissioner Craver motioned to approve the agenda as written. Commissioner Cox seconded, and the motion passed unanimously.
- III. Pledge of Allegiance and Prayer:** Mayor Benton led the Pledge of Allegiance and the prayer.
- IV. Adoption of Minutes:** Commissioner Cox motioned to accept the 12/5/23 regular session minutes. Commissioner Dobbins seconded, and the motion passed unanimously.
- V. Public Comments:** None were voiced.
- VI. Old Town Business:**
 - A. American Rescue Plan Act (ARPA) Fund Projects:** Ethan Gartin, Draper and Associates, updated the Board members on the status of current and upcoming projects.
- VII. New Town Business:**
 - A. Budget Amendments:** Commissioner Wagoner motioned to accept the 01/02/24 Budget Amendments as presented. Commissioner Craver seconded, and the motion passed unanimously.
 - B. Approve the proposed 2024 Town Board Meeting Schedule:** Commissioner Craver motioned to approve the proposed 2024 Town Board Meeting Schedule as presented. Commissioner Cox seconded, and the motion passed unanimously.
- VIII. Reports and Announcements:**
 - A. Mayor's Report:** Mayor Benton recognized the names of two long-time Boonville residents who had recently passed away. He specifically recognized the many contributions made by Tony Reece.
 - B. Finance Officer's Report:** Finance Officer/Town Clerk Wells updated on the Board members on the daily operations in Town Hall and reviewed the Budget vs. Actual report for December.
 - C. Zoning Officer's Report:** Administrative Assistant/Zoning Officer Hutchens reported that the laundromat has been sold and will reopen soon. Because of issues with the U.S. Postal Service delivery of town-issued violations, police officers will be asked to assist by hand delivering the violations in the future.
 - D. Public Works Director's Report:** Public Works Director Tim Collins gave an update on work accomplished by Public Works Department employees. He also reported on recent damage to the JC lot lift station because of the camering that was being performed.
 - E. Police Chief's Report:** Police Chief Hobson stated that everything in his department was going well.
 - F. Fire Department Report:** There was no report from the Fire Department.
 - G. Departmental Commissioner's Reports:**

Commissioner Craver reported on the US-601/NC-67 intersection project indicating that the NC Department of Transportation expects to begin the project in October 2024. She also reported on the status of Zirrus who is in the process of bringing fiber-optic internet to Boonville. Commissioner Dobbins had nothing to report.

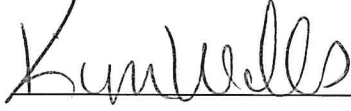
Commissioner Wagoner reported that the Town had a very productive 2023. He thanked the Board members, employees, and the Boonville Improvement Group (B.I.G.) members for their work.

Commissioner Cox thanked all of the Town employees and B.I.G. members. He then commented on the Christmas lights.
 - H. Committee Reports as Needed:** Jeannie Bumgarner, B.I.G. President, reported on the accomplishments of the group during its first year and thanked the Commissioners for their support and assistance. She then announced plans for upcoming events. Jeannie indicated that new B.I.G. members would be nominated soon to replace those who have moved out of town.

IX. Adjourn/Recess: Commissioner Dobbins motioned to adjourn. Commissioner Wagoner seconded, and the motion passed unanimously. The meeting ended at 7:53 p.m.



R. Devaughn (Vaughn) Benton, Mayor



Kim Wells, Finance Officer/Town Clerk

Proposed Budget Amendments - January 2, 2024

By Kim Wells, Finance Officer

General Fund

Revenues

Account Number	Description	Current Budget \$	Amendment	Ending Budget \$
100 - 400 - 40001 -	30004 TAX ADV - 4TH PRIOR	100	200	300
100 - 406 - 40006 -	33250 Parking Ticket Fines	100	300	400
100 - 402 - 40002 -	31100 Tax Discounts	(1,500)	(4,500)	(6,000)
100 - 402 - 40002 -	31103 Tax Collect Fees	(5,000)	(1,000)	(6,000)
100 - 406 - 40006 -	33503 Insurance Proceeds	-	81,232	81,232
100 - 406 - 40006 -	33500 Misc Revenue	200	1,300	1,500
100 - 415 - 40010 -	36701 SALES TAX REFUND	8,900	438	9,338
100 - 422 - 40022 -	39910 Beginning Fund Balance	38,863.00	(8,541)	30,322.00
				To balance budget
		69,429		

Expenses

Admin	100 - 420 - 50000 -	40002 Salaries	68,000	2,264	70,264	Book Bonus for Town Admin + Christmas bonus
	100 - 420 - 50200 -	40005 FICA	5,000	194	5,194	Book Bonus for Town Admin + Christmas bonus
	100 - 420 - 50300 -	40007 Retirement	4,825	163	4,988	Book Christmas bonus
	100 - 420 - 50400 -	40054 Prof Insurance	2,400	1,700	4,100	Renewal increase + add vehicle insurance for employer
	100 - 420 - 50400 -	40057 Misc Expense	200	400	600	Book Christmas bonus

Police

	100 - 510 - 50000 -	40002 Salaries	277,896	3,160	281,056	Book Christmas bonus
	100 - 510 - 50000 -	40006 Salaries - part time	5,000	281	5,281	Book Christmas bonus
	100 - 510 - 50200 -	40005 FICA	22,950	264	23,214	Book Christmas bonus
	100 - 510 - 50300 -	40007 Retirement	36,771	444	37,215	Book Christmas bonus
	100 - 510 - 50400 -	40054 Prof Insurance	16,000	500	16,500	Renewal increase

Streets

	100 - 560 - 50000 -	40002 Salaries	68,000	678	68,678	Book Christmas bonus
	100 - 560 - 50200 -	40005 FICA	5,200	52	5,252	Book Christmas bonus
	100 - 560 - 50300 -	40007 Retirement	8,000	15	8,015	Book Christmas bonus
	100 - 560 - 50400 -	40016 M&R Equipment	2,000	2,000	4,000	
	100 - 560 - 50400 -	40074 Capital Outlay	37,125	7,800	44,925	For Trailer purchase
	100 - 560 - 50400 -	40574 non-powell sidewalks	-	27,964	27,964	Adl to actual

NON Departmental

	100 - 660 - 50400 -	40054 Prof Insurance	1,200	350	1,550	Renewal increase
	100 - 660 - 50400 -	40251 Municipal Parking lot	2,825	21,200	24,025	Remove Building and fix new parking lot
				69,429		

Enterprise Fund

Revenues

	300 - 406 - 40006 -	33503 Insurance Proceeds	-	6,388	6,388	Adl to actual
	300 - 406 - 40006 -	33500 Misc Revenue	300	300	600	Projected for year end
	300 - 415 - 40010 -	36701 SALES TAX REFUND	3,500	6,215	9,715	Adl to actual
	300 - 422 - 40022 -	39910 Beginning Fund Balance	16,138.00	804	16,942.00	To balance budget
				13,707		

Expenses

Water	300 - 810 - 50000 -	40002 Salaries	84,000	632	84,632	Book Christmas bonus
	300 - 810 - 50200 -	40005 FICA	6,500	49	6,549	Book Christmas bonus
	300 - 810 - 50300 -	40007 Retirement	10,250	82	10,332	Book Christmas bonus
	300 - 810 - 50400 -	40053 Dues and Subscriptions	5,300	900	6,200	Adl to actual
	300 - 810 - 50400 -	40054 Prof Insurance	8,000	500	8,500	Renewal increase
	300 - 810 - 50400 -	40116 Water Tank Maintenance	20,000	3,800	23,800	Adl to actual

Sewer

	300 - 820 - 50000 -	40002 Salaries	87,641	1,264	88,905	Book Christmas bonus
	300 - 820 - 50200 -	40005 FICA	6,747	97	6,844	Book Christmas bonus
	300 - 820 - 50300 -	40007 Retirement	10,815	163	10,978	Book Christmas bonus
	300 - 820 - 50400 -	40054 Prof Insurance	6,000	200	6,200	Renewal increase
	300 - 820 - 50400 -	40074 Capital Outlay	17,125	6,020	23,145	Adl to actual - washaway JC lot
				13,707		

13,707

TOWN OF BOONVILLE
2024 TOWN BOARD MEETING SCHEDULE
TO BE HELD AT THE HARVEY SMITH MUNICIPLE BUILDING
LOCATED AT 108 N. CAROLINA AVE.

DAY/DATE	TYPE OF MEETING	TIME
Tuesday, January 2, 2024	TOWN BOARD	7:00 PM
Tuesday, February 6, 2024	TOWN BOARD	7:00 PM
Tuesday, March 5, 2024	TOWN BOARD	7:00 PM
Tuesday, April 2, 2024	TOWN BOARD	7:00 PM
Tuesday, May 7, 2024	TOWN BOARD	7:00 PM
Tuesday, June 4 2024	TOWN BOARD	7:00 PM
Tuesday, August 6, 2024	TOWN BOARD	7:00 PM
Tuesday, September 3, 2024	TOWN BOARD	7:00 PM
Tuesday, October 1, 2024	TOWN BOARD	7:00 PM
Tuesday, November 5, 2024	TOWN BOARD	7:00 PM
Tuesday, December 3, 2024	TOWN BOARD	7:00 PM