

Town of Boonville
October 3, 2023, Regular Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 10/3/23 regular meeting: Mayor Vaughn Benton, Commissioners David Cox, Monica Craver, Dwaine Dobbins, and Greg Wagoner. Also in attendance were Finance Officer/Town Clerk Kim Wells, Administrative Assistant/Zoning Officer Steve Hutchens, Police Chief Jeff Hobson, and Public Works Director Tim Collins. Attorney James Freeman attended via Zoom. Mayor Pro-Tem Tim Driver was absent.

- I. Call to Order and Welcome:** Mayor Benton called the 10/3/23 meeting to order at 7:00 p.m.
- II. Conflict of Interest Issues and Approval of Agenda:** Discussion followed. Commissioner Craver asked that the adoption of 9/5/23 closed session minutes be removed; add under Old Town Business, Item A. c. Capital Project Ordinance; add under New Town Business, Item F. Vermeer Estimate; and remove the Closed Session. Commissioner Craver motioned to approve the agenda as amended. Commissioner Cox seconded, and the motion passed unanimously.
- III. Pledge of Allegiance and Prayer:** Mayor Benton led the Pledge of Allegiance and the prayer.
- IV. Adoption of Minutes:** Commissioner Craver asked for the date of the minutes on the first line to be changed from 4/4/23 to 9/4/23. Commissioner Wagoner motioned to accept the minutes as amended. Commissioner Craver seconded, and the motion passed unanimously.
- V. Public Comments:** None was voiced.
- VI. Old Town Business:**
 - A. American Rescue Plan Act (ARPA) Fund Projects:** Commissioner Craver, updated the Board members on the status of the upcoming projects and reported on the required resolutions.
 - a. Ratify the Consensus of the Resolution of Tentative Award to KRG Utility, Inc. in the amount of \$365,062.50** Discussion followed. Commissioner Cox motioned to ratify the consensus. Commissioner Craver seconded, and the motion passed unanimously.
 - b. Update from Ethan Gartin:** Engineer Ethan Gartin updated the Board members on all of the projected projects and reported on a loan available for the Lead Service Line Location project.
 - c. Capital Project Ordinance:** Commissioner Craver informed the Board members that three Capital Ordinances were adopted for the \$3 million ARPA funds, but the ordinances did not add up to the total award amount. She stated that voiding the prior adopted ordinances that were project specific and adopting the proposed new ordinance would correct the issue. Discussion followed. Commissioner Craver motioned to accept the change and described the first three ordinances per project. Commissioner Wagoner seconded, and the motion passed unanimously.
 - B. Building Damage:** Commissioner Craver updated the Board members on quotes received for the demolition and removal of the damaged building. She stated she had received two quotes and was attempting to obtain a third quote. It was the consensus of the Board members to wait for the third quote and obtain a verbal consensus before the next meeting.
 - C. Sidewalks:** Commissioner Wagoner updated the Board members on the new cost of the sidewalk repair. He stated the new cost, less the portion passed Speas Ave. would be \$28,383.05. Discussion followed on the funding. The Board members indicated the funds would come from the Streets and Sidewalks budget line item. Commissioner Wagoner motioned to proceed with Pendry Enterprise. Commissioner Cox seconded, and the motion passed unanimously.
- VII. New Town Business:**
 - A. Comprehensive Transportation Plan by Carter Spradling, Piedmont Triad Regional Council (PTRC) Representative:** Carter Spradling, PTRC, introduced NC Department of Transportation (NCDOT) representative, Emily Stupka. Ms. Stupka reviewed the Davie, Surry, and Yadkin Counties Regional Comprehensive Transportation Plan (CTP) and reported on the process used and committees involved who created the plan. Discussion followed. It was the consensus of the Board members to table the adoption of the Plan until the next meeting.
 - B. Ratify the Consensus of the Approval of the Special Event Permit Form:** Commissioner Craver referenced the Special Event Permit form that was approved via consensus. She stated it was listed in the Town's Zoning Ordinance, but the actual form was never created. Commissioner

Wagoner motioned to ratify the Special Event Permit form. Commissioner Cox seconded, and the motion passed unanimously.

- C. Ratify the Consensus to Hire Donald Shane White and Parker Henry as Public Work Technicians at a Rate of \$15.00/hour, effective 9/20/23:** Commissioner Cox motioned to accept the consensus. Commissioner Craver seconded, and the motion passed unanimously.
- D. Ratify the Consensus to Approve the Consolidated Pipe Purchase Order in the Amount of \$12,562.77 to be Charged to the Water Supplies Budget Line:** Commissioner Cox motioned to ratify the consensus. Commissioner Wagoner seconded, and the motion passed unanimously. Tim Collins told the Board members that \$6,000 of the approved amount was for a water hydrant that had already been paid for by the insurance company.
- E. Approve to Spend Governor Highway Safety Points to Obtain a Speed Sign:** Police Chief Hobson referenced the program and the amount of points the Police Department had earned. He asked the Board members to consider allowing him to use those points to purchase a speed sign when one became available. Discussion followed. Commissioner Cox motioned to accept Chief Hobson's recommendation to use Governor Highway Safety points earned to purchase a speed sign. Commissioner Wagoner seconded, and the motion passed unanimously.
- F. Vermeer Estimate:** Commissioner Craver informed the Board members that the damage to the wood chipper occurred because the wood chipper is too small. Discussion followed. Although the Board members agreed to repair the current wood chipper, it was determined that calls should be made to investigate the cost of a larger wood chipper. Commissioner Wagoner motioned to approve the purchase using General Fund, Streets line item. Commissioner Cox seconded, and the motion passed unanimously.

VIII. Reports and Announcements:

- A. Mayor's Report:** Mayor Benton stated he appreciated all the work the Board members and employees were doing.
- B. Finance Officer's Report:** Finance Officer/Town Clerk Wells stated that she had spoken to personnel in Charles Scott's office, and they indicated she could bring files over and they will work on them as soon as possible. The office continues to recover from the work remaining after the death of Mr. Scott.
- C. Zoning Officer's Report:** Administrative Assistant/Zoning Officer Hutchens reported on some issues with businesses taking too much space on the sidewalks and brush/limbs being left by contracted tree services.
- D. Public Works Director's Report:** Public Works Director Tim Collins reported on Shane White and stated that Parker Henry would start work the next day. He stated most of his time had been consumed by being in meetings for projects. He stated the Howard Street Lift station pump and been returned and would be installed soon.
- E. Police Chief's Report:** Police Chief Hobson stated that he had no new items to report.
- F. Fire Department Report:** There was no report from the Fire Department.

G. Departmental Commissioner's Reports:

Commissioner Dobbins had nothing to report.

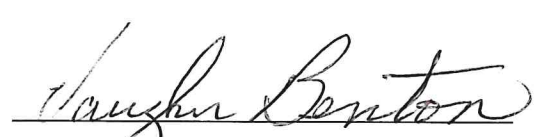
Commissioner Cox asked Commissioner Craver to contact the Town of Yadkinville regarding their Large Truck Policy.

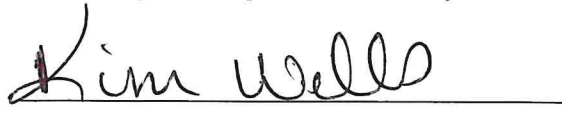
Commissioner Wagoner stated he had been in contact with a resident via email about the street condition of Cardinal Ave.

Commissioner Craver informed the Board members that the Town had received another \$3 million in ARPA funding through the State Budget. She then updated the Board members on the new location and grand opening of the Veteran's Thrift Store.

- H. Committee Reports as Needed:** Jeanie Bumgarner, B.I.G. president, asked the mayor to draw the three names for Yard of the Week winners. She also updated the Board members on the schedule of upcoming events.

- IX. Adjourn/Recess:** Commissioner Dobbins motioned to adjourn. Commissioner Wagoner seconded, and the motion passed unanimously. The meeting ended at 8:20 p.m.


R. Devaughn (Vaughn) Benton, Mayor


Kim Wells, Finance Officer/Town Clerk

RESOLUTION OF TENTATIVE AWARD

WHEREAS, the Town of Boonville, North Carolina has received bids, pursuant to duly advertisement notice therefore, for construction of the Wastewater Collection System Improvements Project, and

WHEREAS, TRC Engineers, Inc., the Consulting Engineers have reviewed the bids; and

WHEREAS, KRG Utility, Inc. was the lowest bidder for the Wastewater Collection System Improvements Project bid, in the total negotiated bid amount of \$365,062.50, and

WHEREAS, the consulting Engineers recommend **TENTATIVE AWARD** to the lowest bidder(s).

NOW, THERE FORE, BE IT RESOLVED that **TENTATIVE AWARD** is made to the lowest bidder(s) in the Total Bid Amount of \$365,062.50.

Name of Contractor	Amount
1. <u>KRG Utility, Inc.</u>	<u>\$365,062.50</u>
2. _____	_____
3. _____	_____

BE IT FURTHER RESOLVED that such **TENTATIVE AWARD** be contingent upon the approval of the North Carolina Department of Environmental Quality.

Upon motion of _____, seconded by _____, the above **RESOLUTION** was unanimously adopted.

This is __ day of _____, 2023.

(Signature)
(Name and Title of Authorized Representative)

(Seal)

Attest:

(Signature)

(Name, Clerk)



Town of Boonville

Application for Special Event/Parade/Festival

Date of Event: ____/____/____

Start Time of Event: ____:____ AM/PM

End Time of Event: ____:____ AM/PM

Name of Organization/Business making request: _____

Location of Event: _____

Contact Person: _____

Email Address of Contact Person: _____ Telephone Number: _____

Will there be alcohol provided or sold at event? ☐ Yes ☐ No

Has a Special Use Permit (ABC) been requested for this event? ☐ Yes ☐ No

Estimated # of people in attendance: _____

Type of Outdoor amplified Sound: _____

Location & Orientation of all devices to transmit amplified sound (Reference the Town's Code of Ordinances for additional information). _____

The direction amplified sound will be projected: _____

Is there a request for any streets to be closed for vehicular traffic? ☐ Yes ☐ No

If Yes, which street(s) are you requesting and location? _____

Note: If an officer(s) is needed, the organization will need to inform the Police Chief to see if an officer is available and the pay will be negotiated between the Organization and Police Officer.

Name of Applicant _____

Date of Application ____/____/____

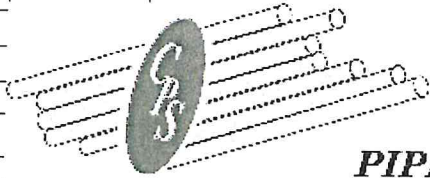
Approved

Police Chief: _____

Modified

Date: ____/____/____

Denied



Consolidated

PIPE & SUPPLY COMPANY, INC.

2410 Binford St.
Greensboro, NC 27407
336 314-0349 Phone
205-578-4845 Fax

DATE: 9/28/2023

Due to the current nature of a volatile supply chain, all prices are subject to fluctuation.

All pricing will be reviewed and subject to a price and availability change at the time of order being placed

JOB NAME	WATER MATERIAL			
CUSTOMER	TOWN OF BOONVILLE			
LOCATION	SHOP			
ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENSION
1	6	5/8X3/4X7 WATER METER SETTER	\$370.00	\$ 2,220.00
2	1	A423 MUELLER FIRE HYD 3'6"	\$3,950.00	\$ 3,950.00
3	2	6" GATE VALVE MJ X MJ	\$725.00	\$ 1,450.00
4	2	6" HYMAX	\$355.00	\$ 710.00
5	12	2" #65 DRESSER	\$45.00	\$ 540.00
6	4	2"X12" BRASS NIPPLE	\$55.00	\$ 220.00
7	4	2"X8" BRASS NIPPLE	\$22.00	\$ 88.00
8	4	2"X4" BRASS NIPPLE	\$17.50	\$ 70.00
9	40	2" SDR 13.5 PVC PIPE 20'	\$1.01	\$ 40.40
10	1	6"X12" SB REPAIR CLAMP 7.10	\$190.00	\$ 190.00
11	1	6"X 12" SB REPAIR CLAMP 6.63	\$190.00	\$ 190.00
12	6	MBX1 METER BOX	\$70.00	\$ 420.00
13	6	5/8X3/4 MASTER METER 3G	\$280.00	\$ 1,680.00
18	1	NC & YADKIN CO SALES TAX (6.75%)	\$794.37	\$ 794.37
			Total	\$ 12,562.77

Thank you,

Randall Greeson

randall.greeson@cpspipe.com

ALL QUANTITIES AND MATERIALS ARE OUR INTERPRETATION OF THE PLANS & SPECIFICATIONS

AND ARE NOT GUARANTEED. MATERIAL WARRANTIES ARE LIMITED TO THAT OF THE MANUFACTURERS ONLY.

SALE SUBJECT TO CREDIT APPROVAL 12870. PRICING GOOD FOR 30 DAYS. ALL RETURNS MUST BE

IN RESALEABLE CONDITION AND ARE SUBJECT TO A RESTOCK FEE.

Consensus

Cox, Driver, Wagoner, Craver

Put on for ratification @ October meeting -