

May 2, 2023

Regular Commissioner Meeting

In Attendance: Mayor Vaughn Benton, Commissioner Greg Wagoner, Commissioner David Cox, and Commissioner Dwaine Dobbins.

Absent: Commissioner Tim Driver, Commissioner Monica Craver, and Clerk Kim Wells

Mayor Benton called the meeting to order at 7:00 PM.

There were no conflict of issues and Commissioner Cox made a motion to accept the modified agenda; adding e.) Quote from Dixie Mechanical to New Town Business, with a second from Commissioner Greg Wagoner. Motion carried

A motion was made by Commissioner Greg Wagoner with a second from Commissioner David Cox to accept the minutes from the 4/4/23 regular, 4/4/23 closed session and the 4/27/23 recessed meetings. Motion carried.

There were no public comments.

Old Town Business:

- a. Public Works Director Updated the Board on the ARPA project and stated everything was on schedule with the project.

New Town Business:

- a. The drafted ordinances from Chief Hobson and Steve Hutchens were presented to the board, which they did have some discussion about the Golf Cart Ordinance, but then decided to table this item until the next meeting. With a motion from Commissioner David Cox and second from Commissioner Greg Wagoner the motion carried.
- b. There was a Proposed Budget Amendments from the Finance Officer, Kim Wells, presented to the board. There was a motion from Commissioner David Cox with a second from Commissioner Dwaine Dobbins to accept the proposed amendment to the General Fund in the amount of \$29,339. Motion Carried. There was a proposed budget amendment for the Enterprise Fund in the amount of \$6,927. Which Commissioner David Cox made a motion to do the amendment with a second from Commissioner Greg Wagoner. The Motion Carried.
- c. Budget Workshop Date: After discussion of a date for the next Budget Workshop there was a consensus to have it on May 17, 2023 from 6:30PM – 8:30PM.
- d. A motion was made by Commissioner David Cox with a second from Commissioner Greg Wagoner to accept the resignation of Crystal Hutchens effective May 15, 2023. Motion Carried.
- e. Public Works Director, Tim Collins, asked the board to approve a quote form Dixie Mechanical for them to rebuild one of the pumps at the Marview Drive lift station. Commissioner David Cox made a motion for Dixie Mechanical to repair the pump for the amount of \$3,736.38. Commissioner Dwaine Dobbins gave a second and the motion carried unanimously.

Reports and Announcements:

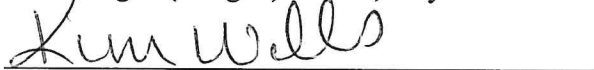
- a. Mayors report: Please and Happy with how well things are going
- b. Finance Officer – Reviewed the report from Kim Wells
- c. Zoning – There have been a few issues with the weed ordinance and people have been notified by mail.
- d. Public Works Director –
  - a. There will be a pre-construction meeting on the Collections project and there are 5 contracts scheduled to be there. The Final Bid is on May 19, 2023
  - b. There was a washout on the JC Lot from the Friday evening storm. It is too deep for Public Works to fix. Tim is getting the contractors doing the project on Cardinal Ave and Canary to see if they could provide a price for repair. Also with the current job is has required there be a public works employee to check in on them daily to ensure they are following the plans for the project properly.
- e. Police Chief
  - a. The Radar is working well and several stops have occurred utilizing the radar.
  - b. The County Board Meeting had a discussion about switching over to the VIPER radio system, which the Police Chief attended to provide support to the Sheriff
- f. Fire Department – No Report
- g. Commissioners Report:
  - a. Commissioner Greg Wagoner – All good
  - b. Commissioner David Cox – Had received a complaint about the water pressure and muddy water. Also checking with PTRC for funding on some projects
  - c. Commissioner Dwain Dobbins – No Report
- h. Committee Reports
  - a. B.I.G. Committee – Jeannie Bumgarner
    - i. The group has raised \$7,200. From the sponsors and Port-A-Pit
    - ii. There will be a Color Run on June 24<sup>th</sup>, 2023
    - iii. The Cruise In is scheduled for August 5<sup>th</sup> with a rain date of August 12<sup>th</sup>.
    - iv. Hope to have a BINGO night with it gets cooler.
    - v. Commissioner David Cox mention there being a Back Pack program on July 18<sup>th</sup> for school supplies.

With no other business there was a motion made by Commissioner David Cox to recess the meeting until May 17<sup>th</sup> with a second from Dwaine Dobbins. Motion carried unanimously, at 7:45PM

**\* Signature section added after minutes were adopted.**



R. DeVaughn (Vaughn) Benton, Mayor



Kim Wells, Finance Officer/Town Clerk

The minutes were recorded by Administrative Assistant Stephen Hutchens. Mayor Signature then attested by the Town Clerk.

Proposed Budget Amendments - May 2023

By Kim Wells, Finance Officer

General Fund

Revenues

| Account Number      | Description                            | Current Budget \$ | Amendment | Ending Budget \$               |
|---------------------|--|-------------------|-----------|--------------------------------|
| 100 - 400 - 40001 - | 30010 DMV COLLECT - CURRENT            | 37,000            | 4,000     | 41,000 Projected for year end  |
| 100 - 402 - 40002 - | 31103 TAX COLLECT FEE                  | (4,000)           | (1,000)   | (5,000) Projected for year end |
| 100 - 404 - 40004 - | 31700 TAX PENALTY AND INTEREST         | 200               | 4,000     | 4,200 Projected for year end   |
| 100 - 404 - 40005 - | 32901 INTEREST ON INVESTMENT           | 500               | 1,300     | 1,800 Projected for year end   |
| 100 - 406 - 40006 - | 33230 COURT OFFICER FEES               | 250               | 50        | 300 Projected for year end     |
| 100 - 406 - 40006 - | 33250 PARKING TICKET FINES             | -                 | 100       | 100 Projected for year end     |
| 100 - 406 - 40006 - | 33500 MISC REV                         | 24,800            | 700       | 25,500 Projected for year end  |
| 100 - 406 - 40006 - | 33546 PARKS AND REC (BIG) SPONSOR PROC | 1,000             | 9,000     | 10,000 Projected for year end  |
| 100 - 409 - 40009 - | 34500 LOCAL OPTION SALES TAX           | 246,000           | 9,000     | 255,000 Projected for year end |
| 100 - 422 - 40022 - | 39910 Beginning Fund Balance           | 150,478.00        | (29,339)  | 121,139.00 To balance budget   |

Expenses

|                     |                           |         |         |  |
|---------------------|---------------------------|---------|---------|--|
| 100 - 410 - 50400 - | 40054 PROFESSIONAL INS    | 1,000   | 80      | 1,080 Adj to actual                          |
| 100 - 410 - 50400 - | 40154 PROFESSIONAL INS    | 5,100   | 960     | 6,060 Adj to actual                          |
| 100 - 420 - 50400 - | 40033 SUPPLIES            | 4,000   | 1,800   | 5,800 Projected for year end                 |
| 100 - 420 - 50400 - | 40054 PROF INS            | 2,000   | 210     | 2,210 Projected for year end                 |
| 100 - 420 - 50400 - | 40076 WEB SITE MAINT      | 1,700   | 400     | 2,100 INCREASE FOR EXTRA EMAIL ADDRESSES     |
| 100 - 420 - 50400 - | 40014 SCHOOL AND TRAINING | 2,000   | (1,500) | 500 To move funds to cover another line item |
| 100 - 510 - 50400 - | 40017 M&R VEHICLES        | 2,500   | 700     | 3,200 Projected for year end                 |
| 100 - 510 - 50400 - | 40031 GAS                 | 24,000  | (9,000) | 15,000 Projected for year end                |
| 100 - 510 - 50400 - | 40034 ECU EXP             | -       | 500     | 500 Projected for year end                   |
| 100 - 510 - 50400 - | 40054 PROFESSIONAL INS    | 11,500  | 2,861   | 14,361 Adj to actual                         |
| 100 - 560 - 50400 - | 40016 M&R EQUIP           | 10,025  | (8,025) | 2,000 Projected for year end                 |
| 100 - 560 - 50400 - | 40054 PROFESSIONAL INS    | 4,050   | 352     | 4,402 Adj to actual                          |
| 100 - 580 - 50400 - | 40038 TIPPING FEES        | 10,000  | (1,500) | 8,500 Projected for year end                 |
| 100 - 580 - 50400 - | 40054 PROFESSIONAL INS    | 1,600   | 261     | 1,861 Adj to actual                          |
| 100 - 620 - 50400 - | 40033 SUPPLIES            | 100     | 100     | 200 Projected for year end                   |
| 100 - 620 - 50400 - | 40054 PROFESSIONAL ISN    | 1,000   | 512     | 1,512 Adj to actual                          |
| 100 - 620 - 50400 - | 40057 MISC REVE           | 100     | 100     | 200 Projected for year end                   |
| 100 - 620 - 50400 - | 40090 BIG Events          | 1,000   | 9,000   | 10,000 Projected for year end                |
|                     |                           | (2,189) |         |  |

Proposed Budget Amendments - May 2, 2023

By Kim Wells, Finance Officer

Enterprise Fund

Revenues

| Account Number      | Description                  | Current Budget \$ | Amendment | Ending Budget \$ |
|---------------------|------------------------------|-------------------|-----------|------------------|
| 300 - 404 - 40005 - | 32900 INT ON INVESTMENT      | 100               | 250       | 350              |
| 300 - 406 - 40006 - | 33500 MISC REVE              | 200               | 100       | 300              |
| 300 - 412 - 40012 - | 37300 TAP AND CONNECTIONS    | 2,500             | 3,700     | 6,200            |
| 300 - 412 - 40012 - | 37500 PENALTIES              | 11,000            | 2,000     | 13,000           |
| 300 - 412 - 40012 - | 37501 RECONNECT FEES         | 7,200             | 4,800     | 12,000           |
| 300 - 422 - 40022 - | 39910 Beginning Fund Balance | 31,341.00         | 6,927     | 38,268.00        |
|                     | To balance budget            |                   |           |                  |

17,777

Expenses

Water

|                     |  |        |       |        |
|---------------------|--|--------|-------|--------|
| 300 - 810 - 50400 - | 40031 GAS                                | 3,000  | 2,000 | 5,000  |
| 300 - 810 - 50400 - | 40033 SUPPLIES                           | 30,000 | 2,000 | 32,000 |
| 300 - 810 - 50400 - | 40054 PROF INS                           | 6,200  | 1,231 | 7,431  |
| 300 - 810 - 50400 - | 40073 OTHER IMPRO                        | 500    | (500) | -      |
|                     | To move funds to cover another line item |        |       |        |

Sewer

|                     |                        |        |         |        |
|---------------------|------------------------|--------|---------|--------|
| 300 - 820 - 50100 - | 40004 PROF SERVICES    | 3,500  | (2,500) | 1,000  |
| 300 - 820 - 50200 - | 40005 FICA             | 5,000  | 1,000   | 6,000  |
| 300 - 820 - 50300 - | 40007 RETIREMENT       | 7,800  | 2,200   | 10,000 |
| 300 - 820 - 50300 - | 40008 401 K            | 3,300  | 700     | 4,000  |
| 300 - 820 - 50400 - | 40013 UTILITIES        | 8,000  | 1,000   | 9,000  |
| 300 - 820 - 50400 - | 40016 M&R Equipment    | 5,000  | 2,500   | 7,500  |
| 300 - 820 - 50400 - | 40031 GAS              | 3,500  | 3,000   | 6,500  |
| 300 - 820 - 50400 - | 40054 PROFESSIONAL INS | 5,150  | 495     | 5,645  |
| 300 - 820 - 50400 - | 10157 SAFETY           | 500    | 250     | 750    |
| 300 - 820 - 50400 - | 40254 GROUP INS        | 24,500 | 11,000  | 35,500 |
|                     | Projected for year end |        |         |        |

Sewer Plant

|                     |                            |        |         |       |
|---------------------|----------------------------|--------|---------|-------|
| 300 - 830 - 50000 - | 40002 SALARIES             | 10,200 | (4,500) | 5,700 |
| 300 - 830 - 50200 - | 40005 FICA                 | 800    | (300)   | 500   |
| 300 - 830 - 50400 - | 40016 M&R Equipment        | 10,500 | (7,000) | 3,500 |
| 300 - 830 - 50400 - | 40054 PROFESSIONAL INS     | 2,200  | 201     | 2,401 |
| 300 - 830 - 50400 - | 40335 SUPPLIES - CHEMICALS | -      | 5,000   | 5,000 |
|                     | Projected for year end     |        |         |       |

17,777