

Town of Boonville
February 2, 2021, Regular Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 2/2/21 regular meeting: Mayor Vaughn Benton; Commissioners Monica Craver, Dwaine Dobbins, Tim Driver, Justin Phillips, and David Cox. Also in attendance were Public Works Director Jeff Jones, Police Chief Jeff Hobson, and Administrative Assistant Steve Hutchens. Town Attorney James Freeman was present through Zoom. Finance Officer/Town Clerk Kim Wells was absent.

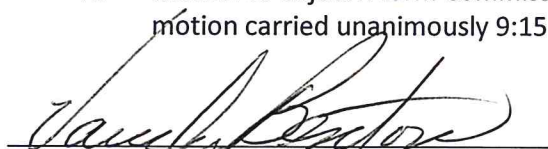
- I. Call to Order and Welcome: Mayor Benton called the 2/2/21 meeting to order at 7:00 p.m.
- II. Conflict of Interest Issues and Approval of Agenda: Commissioner Craver motioned to approve the agenda as written. Commissioner Phillips seconded, and the motion passed unanimously.
- III. Pledge of Allegiance and Prayer: Mayor Benton led the Pledge of Allegiance and the prayer.
- IV. Adoption of minutes: Commissioner Craver motioned to accept the 1/5 regular session minutes as written. Commissioner Dobbins seconded, and the motion passed unanimously.
- V. Public Comments: None were voiced.
- VI. Old Town Business
 - a. Jeff Jones provided an update on the Water and Sewer Project including Sewer Plant change order #8 with the supporting Budget and Water Phase II change order #1.
 - i. There was a lengthy discussion and it was informed that the Blowers on the sewer plant were no longer under warranty and that amount would have to be paid out of the budget. Commissioner Craver made a motion to approve the change order #8 but not the blowers until a price was determined. A second by Commissioner Dobbins, and the motion passed unanimously.
 - ii. On the Phase II change order #1 Jeff Jones explained this was to clean up some of the accounting by shuffling amounts within the line items. A motion was made by Commissioner Cox and second by Commissioner Phillips. The motion passed unanimously.
 - b. CARES Fund Projects – No new items to report
- VII. New Town Business
 - a. Reminder that there is an Ethics class required for all newly elected officials.
 - b. An amended contract for Gibson and Company was presented to the board to accept. A motion was made by Commissioner Cox with a second from Commissioner Dobbins. Motion passed unanimously.
 - c. Public Works Director brought before the board that 2 of the meters in town were not like the others. Located at the Devine Redeemer Church and Boonville Elementary School. The cost to replace these two meters with new ones would be a cost of \$1,500.00 each. A motion was made by Commissioner Craver to proceed with the purchase and a second from Commissioner Phillips along with the old meters be donated. Motion carried.
 - d. Wastewater Treatment Fine was discussed to decide if the town should go to Raleigh and speak in person concerning the fine or to pay the fine. After a lengthy discussion Attorney Freeman made a statement that he felt that Public Works Director Jeff Jones had done his due diligence to answer all the question within the fine documentation and suggested that the town pay the fine. There was a motion from Commissioner Craver to pay the fine with a second from Commissioner Dobbins. The motion carried unanimously.

VIII. Reports and announcements

- a. Mayors Report – Mayor Benton asked that we continue working on the meter issue that was reported last month.
- b. Finance Officers' Report – Finance Officer Kim Wells was absent from the meeting
- c. Public Works Director's report - nothing to report
- d. Police Chief's report – nothing to report
- e. Boonville Fire Department's report – Chief Brandon Renegar informed the commissioners that the ISO inspection had been completed and that the district had received an ISO score of a 3 for the whole district. He started breaking down the point system but was informed due to time constraints to please send that out to the commissioners to read.
- f. Departmental Commissioners report
 - i. Commissioner Craver
 - 1. Is concerned of the amount of diesel fuel that has been required to run the generator at the Sunset Well and asking what the delay was for Duke Energy to complete their work.
 - 2. Also spoke on concerns of where we are with the faulty meters
 - 3. Brought before the board the BBDDA holding a spring yard sale like what is held in the fall for the residents.
 - 4. Duck Doughnuts will be coming to Boonville again.
 - ii. Commissioner Cox
 - 1. Kudos for working on the billing in a timely manner this month
 - iii. No other Commissioners had anything to report.

IX. Commissioner Craver made a motion for the board to go into closed session by NCGS 143-318-11(a)(6) – Personnel.

- a. Upon coming back into open session, Commissioner Craver made a motion to hire Rodney Russell for the police department with a yearly salary of \$38,500.00. Second from Commissioner Cox, motion carried unanimously.
- X. Motion to adjourn from Commissioner Phillips and second from Commissioner Dobbins, motion carried unanimously 9:15 p.m.


R. Devaughn (Vaughn) Benton, Mayor


Kim Wells, Finance Officer/Town Clerk

Proposed Budget Amendments - March 2, 2021

By Kim Wells, Finance Officer

General Fund		Account Number	Description	Current Budget \$	Amendment	Ending Budget \$
Revenues						
	100 - 400 - 40001 -	30001 Taxes Adv - 1st year	2,000	2,000	4,000	Projected for Year End
	100 - 400 - 40001 -	30004 Taxes Adv - 4th prior year	2,000	2,000	4,000	Projected for Year End
	100 - 402 - 40002 -	31100 Tax Discount	(4,025)	(110)	(4,135)	Adj to actual
	100 - 406 - 40006 -	33500 Miscellaneous Revenue	1,000	200	1,200	Projected for Year End
	100 - 408 - 40857 -	34300 Powell Bill Allocation	37,599	(2,219)	35,380	Adj to actual
	100 - 415 - 40010 -	36701 Sales Tax Refund	4,350	(264)	4,086	Adj to actual
	100 - 422 - 40022 -	39910 Beginning Fund Balance	-	4,649	4,649.00	To balance Budget
				6,256		
Expenses						
Governing Body						
	100 - 410 - 50400 -	40027 Election Expense	-	500	500	Adj to actual
	100 - 410 - 50400 -	40004 Professional Expense	33,600	(500)	33,100	Move funds to cover other uses
Admin						
	100 - 420 - 50400 -	40015 M&R Building	3,100	800	3,900	To record FYE 2020 project carry over to current fiscal year - new front glass
Cares Funds						
	100 - 440 - 50400 -	40002 Salaries	2,024	8,497	10,521	Adj to actual
	100 - 440 - 50400 -	40010 Broadband	4,476	1,575	6,051	Adj to actual + project park wifi through 12/31/21
	100 - 440 - 50400 -	40074 Capital Outlay	33,941	(15,553)	18,388	Move funds to cover other uses
	100 - 440 - 50400 -	40075 Computer Expense	16,356	4,099	20,455	Adj to actual
	100 - 440 - 50400 -	40157 Safety	4,418	1,382	5,800	Projected for Year End
Police						
	100 - 510 - 50400 -	40002 Salaries	200,500	(18,000)	182,500	Move to cover part time overage - G. Gibson
	100 - 510 - 50400 -	40006 Salaries - Part Time	5,000	18,000	23,000	Projected part time overage - G. Gibson
	100 - 510 - 50400 -	40033 Supplies & Materials	1,600	1,000	2,600	Projected for Year End
	100 - 510 - 50400 -	40058 Unemployment	1,200	2,672	3,872	Adj to actual for Officer Payout of Employment
	100 - 510 - 50400 -	40238 Medical Expense	800	400	1,200	To record new monthly service with DRS
	100 - 510 - 50400 -	40254 Group Insurance	40,400	(4,072)	36,328	Move excess funds to cover other uses
Streets						
	100 - 560 - 50400 -	40033 Supplies & Materials	2,000	200	2,200	Projected for Year End
	100 - 560 - 50400 -	40036 Uniform	1,500	(200)	1,300	Projected part time overage - G. Gibson
Powell Bill						
	100 - 570 - 50400 -	40073 Other Improvements	3,500	1,500	5,000	Projected for Year End
	100 - 570 - 50400 -	40074 Capital Outlay	-	2,550	2,550	Adj to actual
	100 - 570 - 50400 -	40145 Right of way/spraying	-	500	500	Projected for Year End
	100 - 570 - 50400 -	40573 Maintenance of Streets	29,000	(6,769)	22,231	Move funds to cover other uses / tie to actual appropriation
Sanitation						
	100 - 580 - 50400 -	40033 Supplies & Materials	200	100	300	Projected for Year End
	100 - 580 - 50400 -	40038 Tipping Fees- Landfill	9,000	3,400	12,400	Projected for Year End
	100 - 580 - 50400 -	40254 Group Insurance	2,500	1,550	4,050	Projected for Year End / record higher workers comp rate than planned
Non Departmental						
	100 - 660 - 50400 -	40052 Bank Charges	1,500	500	2,000	Projected for Year End
	100 - 660 - 50400 -	40095 Christmas Decorations	2,000	2,625	4,625	Adj to actual
	100 - 660 - 50400 -	40894 Parks and Rec Adv Committee	500	(500)	-	Adj to actual
				6,256		

Enterprise Fund

Revenues						
	300 - 415 - 40010 -	36701 Sales Tax Refund	6,000	(2,857)	3,143	Adj to actual
	300 - 422 - 40022 -	39910 Beginning Fund Balance	84,422.00	49,245	133,667.00	To balance budget
				46,388		
Expenses						
Water	300 - 810 - 50400 -	40031 Gas and Oil	3,500	9,200	12,700	To record actual gas used for Sunset Well Generator
	300 - 810 - 50400 -	40057 Miscellaneous Expense	300	1,700	2,000	To cover Centurylink Damage claim + Employee vehicle accident payout (in lieu of deduct
	300 - 810 - 50400 -	40074 Capital Outlay	6,000	11,365	17,365	To Record FYE 2020 project that overlapped fiscal years (rock bin at shop)
Sewer	300 - 820 - 50400 -	40057 Miscellaneous Expense	200	600	800	To cover Employee vehicle accident payout (in lieu of deductible)
	300 - 820 - 50400 -	40074 Capital Outlay	6,000	11,365	17,365	To Record FYE 2020 project that overlapped fiscal years (rock bin at shop)
	300 - 820 - 50400 -	40174 Debt Service	18,919	(2,159)	16,760	Adj to actual
Sewer Plant	300 - 830 - 50400 -	40053 Dues and Subscriptions	1,100	1,225	2,325	Adj to actual
	300 - 830 - 50400 -	40057 Miscellaneous Expense	200	3,200	3,400	To record civil penalty and January fine
	300 - 830 - 50400 -	40575 Debt Service	58,710	9,892	68,602	Projected for Year End
				46,388		