

**Town of Boonville**  
**September 1, 2020, Regular Meeting Minutes**  
**Harvey E. Smith Municipal Building**

The following were in attendance at the 9/1/20 regular meeting: Mayor Vaughn Benton, Commissioners William Paul Baity, Monica Craver, Richard Lasky, Justin Phillips, and Tony Reece. Also in attendance were Finance Officer/Town Clerk Kim Wells, Public Works Director Jeff Jones, and Police Chief Jeff Hobson. Town Attorney James Freeman was absent.

- I. Call to Order and Welcome:** Mayor Benton called the 9/1/20 meeting to order at 7:01 p.m.
- II. Conflict of Interest Issues and Approval of Agenda:** Commissioner Baity motioned to approve the agenda as presented. Commissioner Craver seconded, and the motion passed unanimously.
- III. Pledge of Allegiance and Prayer:** Mayor Benton led the Pledge of Allegiance and the prayer.
- IV. Adoption of minutes:** Commissioner Craver motioned to approve the 8/4 regular session and 8/4 closed session minutes as written. Commissioner Lasky seconded, and the motion passed unanimously.
- V. Public Comments:** None were voiced.

**VI. Old Town Business:**

- A. Update on Water and Sewer Projects:** Public Works Director Jones updated the Board members on the current status of the work being performed at the new well site and sewer plant.
- B. CARES Funding, with proposed Budget Amendments:** Commissioner Craver motioned to ratify the unanimous consensus for the Interlocal Agreement between the Town of Boonville) and Yadkin County. Commissioner Lasky seconded, and the motion passed unanimously. Commissioner Craver informed the Board members that the agreement and plan were accepted by Yadkin County, and that the County has provided half of the Town's allotment. She stated that spending had begun, and referenced areas where the funds were being used. Mayor Benton noted that he had signed the agreement for Covid money incurred relating to Covid. He recommended that the \$33,941 be pre-approved by the appropriate state or federal agency to ensure that the citizens and taxpayers would not incur any costs related to this issue. Commissioner Craver commended the Public Works employees on the hard work that had been performed at the park. She stated she would like to find a Boy Scout troop that to perform some of the cleanup as a troop project. Discussion followed on invoices for the Brown building. Commissioner Baity motioned to approve the Budget Amendments dated September 1, 2020. Commissioner Lasky seconded, and the motion passed unanimously.

**VII. New Town Business:**

- A. Hatfield Accident Claim:** Police Chief Hobson reviewed the details of a vehicle accident by a Town employee. There was no damage to the Town vehicle, and the other party asked to be reimbursed instead of contacting the insurance company. Chief Hobson presented a release that was prepared by Attorney Freeman in the amount of \$1,000. It was stated that this was the amount of the Town's insurance deductible. Discussion followed. Commissioner Baity motioned to pay \$1,000 to Kevin Hatfield for the damage caused by Town employee. Commissioner Phillips seconded, and the motion passed unanimously.
- B. Police Policy Update approval:** Police Chief Hobson asked the Board members if they had reviewed the proposed Police Policy update and if they had any questions. Discussion followed. Commissioner Lasky motioned to approve the updated Police Policy. Commissioner Baity seconded, and the motion passed unanimously.
- C. North Carolina CDBG Coronavirus Program:** Commissioner Lasky announced there was a new corona virus grant opportunity for projects up to \$900,000 from the NC Department of Commerce with no matching funds required. Commissioner Craver indicated that she did not want any buildings to be used for housing or testing centers since the Board members had considered them to be used as learning centers using CARES Act funds. It was the consensus of the Board members to allow Commissioner Lasky to research this grant and report back to the Board members with his findings.
- D. Update Administrative Assistant Job Description:** The Board members discussed adding zoning responsibilities to the Administrative Assistant job description. Commissioner Craver motioned that the Board members approve the updated Administrative Assistant job description. Commissioner Reece seconded, and the motion passed unanimously.

- E. **Consent Agenda Items:** The Board reviewed each invoice presented. Commissioner Baity motioned to approve the consent agenda. Commissioner Craver seconded, and the motion passed unanimously.

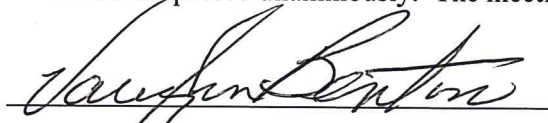
**VIII. Reports and announcements:**

- A. **Mayor's report:** Mayor Benton had nothing to report.
- B. **Finance Officer's report:** Finance Officer/Town Clerk Wells stated that she and the Administrative Assistant had reviewed past due water bill accounts. September will be the first month of cutoffs since March. She stated that she anticipated Charles Scott would begin to review work papers for the upcoming audit sometime in September. She then reviewed the Budget vs. Actual report.
- C. **Public Works Director's report:** Public Works Director Jones reported on the large amount of rain the Town had received and the resulting damage. He stated that the Town was only responsible for one inch of rain.
- D. **Police Chief's report:** Police Chief Hobson stated that everything was going well in the Police Department.
- E. **Fire Department's Reports:** Assistant Fire Chief Josh Crump reviewed the call numbers for July and August. He reported on the upcoming ISO review and the Fire Department's hope of having the current number lowered.
- F. **Departmental Commissioner's Reports:** Commissioner Craver stated she wanted to again commend the Public Works Department employees for the work performed at the park. She also commended Kim Wells and Steve Hutchens on getting past due water bill account balances down from \$12,000 to \$2,000. She stated that all the Department Heads and Steve Hutchens have worked hard and worked together on the CARES Act projects.
- G. **Committee reports as needed:** There was no report given.

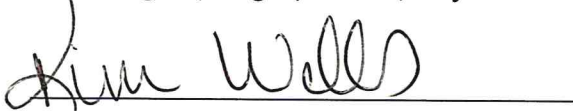
- IX. **Closed Session per NCGS 143-318.11(a)(6) – Personnel:** Commissioner Baity motioned to go into closes session per NCGS 143-318.11(a)(6) for Personnel. Commissioner Phillips seconded, and the motioned passed unanimously at 8:00p.m.

Commissioner Baity motioned to return to open session. Commissioner Craver seconded, and the motion passed unanimously at 8:18 p.m.

- X. **Adjourn:** Commissioner Reece motioned to adjourn. Commissioner Lasky seconded, and the motioned passed unanimously. The meeting ended at 8:18 p.m.



R. Devaughn (Vaughn) Benton, Mayor



Kim Wells, Finance Officer/Town Clerk