Town of Boonville
June 30, 2020 Public Hearing Minutes
Harvey E. Smith Municipal Building

The Town of Boonville conducted a public hearing for the Fiscal Year 2020-2021 Budget.

The following were in attendance: Mayor Vaughn Benton, Commissioners: William Paul Baity, Monica Craver, Richard Lasky, and Tony Reece. Also in attendance were Finance Officer/Town Clerk Kim Wells, Public Works Director Jeff Jones, and Police Chief Jeff Hobson. Commissioner Justin Phillips was absent.

Mayor Benton opened the public hearing at 10:07 a.m.

Representatives from the Boonville Fire Department spoke in favor of their request.

Commissioner Reece motioned to close the public hearing. Commissioner Baity seconded and the motion passed unanimously. The public hearing closed at 10:15 a.m.

Vaughn Benton

R. Devaughn (Vaughn) Benton, Mayor

Kim Wells

Kim Wells, Finance Officer/Town Clerk

Town of Boonville
June 30, 2020 Recessed Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance: Mayor Vaughn Benton, Commissioners: William Paul Baity, Monica Craver, Richard Lasky, and Tony Reece. Also in attendance were Finance Officer/Town Clerk Kim Wells, Public Works Director Jeff Jones, and Police Chief Jeff Hobson. Commissioner Justin Phillips was absent.

Mayor Benton called the meeting to order at 10:16 a.m.

Commissioner Baity motioned to adopt the Town of Boonville 2020-2021 Budget with Capital Improvement Plans and July 2020 Schedule of Fees. Commissioner Reece seconded, and the motion passed unanimously.

Finance Officer /Town Clerk Wells presented budget amendments dated 6/30/20. Commissioner Baity motioned to approve the proposed budget amendments dated 6/30/20. Commissioner Craver seconded, and the motion passed unanimously.

Commissioner Baity motioned to adjourn. Commissioner Reece seconded, and the motion passed unanimously. The meeting concluded at 10:22 a.m.

Vaughn Benton

R. Devaughn (Vaughn) Benton, Mayor

Kim Wells

Kim Wells, Finance Officer/Town Clerk

TOWN OF BOONVILLE
2020-2021 BUDGET ORDINANCE

BE IT ORDAINED by the Governing Board of the Town of Boonville, North Carolina that the FY 2020-2021 Budget Ordinance be hereby adopted as follows:

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of town government and its activities for the fiscal year beginning July 1, 2020, and ending June 30, 2021, in accordance with the chart of accounts heretofore established for this Town:

Governing Body	$53,330
Administrative Department	83,120
Law Enforcement	403,450
Street Department	113,075
Powell Bill	37,599
Sanitation	109,086
Non-Departmental	34,650
Zoning	1,110
Total	**$835,420**

Section 2: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2020, and ending June 30, 2021.

Taxes Advalorem – Current Year	$361,396
Taxes Advalorem – 1st Prior Year	2,000
Taxes Advalorem – 2nd Prior Year	1,500
Taxes Advalorem – 3rd Prior Year	1,000
Taxes Advalorem – 4th Prior & Older	2,000
DMV Collections – Current Year	35,000
DMV Collections – 1st Prior Year	100
DMV Collections – 2nd Prior & Older	100
DMV Collections – 3rd Prior & Older	100
DMV Collections – 4th Prior & Older	100
Tax Discounts	(4,025)
DMV Discounts	(1,400)
Yadkin County Tax Discount	(7,000)
Tax Penalties & Interest	3,000
Interest on Investments	600
Court Officer Fees	500
Miscellaneous Revenue	1,000
Yard Sale Permit	300
Parks and Rec Fees	100
Parks and Rec Donations	100
Zoning Fees	500
Utility Franchise Tax	110,000
Alcohol/Beverage Tax	5,500
Powell Bill Allocation	37,599

Local Option Sales Tax	200,000
Solid Waste Disposal Tax	1,000
Landfill Tipping Fees	80,000
Sales Tax Refund	4,350
Hold Harmless	0
Cable TV Franchise Tax	0
Beginning Fund Balance – Powell Bill	0
Beginning Fund Balance – General Fund	0
Total	**$835,420**

Section 3: There is hereby levied a tax at the rate of forty-nine cents (.49) per one hundred dollars ($100) valuation of property as listed for taxes as of May 18, 2020, for the purpose of raising the revenue listed as "Taxes Advalorem – Current Year" in the General Fund in Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of $76,035,306.75 and an estimated rate of collection of 97%. The estimated rate of collections is based on the anticipated fiscal 2019-2020 collection rate of 97%.

Section 4: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the fiscal year beginning July 1, 2020, and ending June 30, 2021, in accordance with the chart of accounts heretofore approved for the Town:

Water Department	$315,525
Sewer Department	197,944
Sewer Plant Department	124,235
Total	**$637,704**

Section 5: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2020, and ending June 30, 2021:

Interest on Investments	$200
Miscellaneous Revenue	200
Local Option Sales Tax	2,000
Charges for Utilities - Water	292,454
Charges for Utilities - Sewer	249,127
Taps and Connection Fees	10,000
Penalties	11,000
Reconnection Fees	8,500
Sales Tax Refund	6,000
Beginning Fund Balance	58,223
Total	**$ 637,704**

Section 6: The Town of Boonville Fee Schedule, dated July 1, 2020, as attached, is hereby incorporated into this annual budget ordinance, and such fees shall become effective on July 1, 2020.

Section 7: Under Personnel, the following adjustments will be made as of 7/1/20:

- Permanent Full Time Town employees, less the Police Officers, shall be given a 1% COLA, starting with the first full pay period in July. For the Full Time employees still on probation, the 1% COLA will start once the employee is off of probation.
- Salary Range Adjustment will be made for the Full Time Police Officers.
- Full Time Public Works employee Brian Higgins will be moved from Public Works Technician to Public Works Technician Senior and will move up to step 7 for Public Works Technician Senior.

Section 8: The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

a. He/She may transfer amounts between line item expenditures within a department without limitations and without a report being required. These changes should not result in increases in recurring obligations such as salaries.

b. He/She may transfer amounts up to $1,000 between departments, including contingency appropriations, within the same fund. He/She must make an official report on such transfers at the next regular meeting of the Governing Board.

c. He/She may not transfer any appropriated amounts between funds, except as approved by the Governing Board in the Budget Ordinance as amended.

Section 9: The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Governing Board. Any advances that extend beyond 60 days must be reported to the Governing Board.

Section 10: This Ordinance and Budget Document shall be the basis for the financial plan for the Town of Boonville during the 2020-2021 fiscal year. The Budget Officer shall administer the budget and shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the Budget. The accounting section shall establish record which is in consonance with the Budget and this Ordinance and the appropriate statutes of the State of North Carolina.

ADOPTED THIS THE 30th DAY OF JUNE, 2020 AT BOONVILLE, N.C.

Vaughn Benton

R. Devaughn (Vaughn) Benton, Mayor

Kim Wells

Kim Wells, Finance Officer/Town Clerk

Town of Boonville - Administration Capital Improvement Plan

Updated: 6/16/2020

Item	FY2020 - 2021	FY2021 - 2022	FY2022 - 2023	FY2023 - 2024	FY2024 - 2025	2026 & Beyond	Totals
New Town Hall	$0.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00	$100,000.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
							$0.00
CIP Expenditures per year:	$0.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00	
Accumulative CIP/Projects	**$0.00**	**$20,000.00**	**$40,000.00**	**$60,000.00**	**$80,000.00**	**$100,000.00**	**$100,000.00**

Financing Sources							
Operating Revenues	$0.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00	$20,000.00	$100,000.00
Fund Balance							$0.00
Capital Reserves							$0.00
General Obligation bonds/debt							$0.00
Other Bonds or Debt							$0.00
Impact/Development Fees							$0.00
Grants							$0.00
Other							
Total Financing Sources:							$100,000.00

Town of Boonville - Streets System Capital Improvement Plan

Updated: 6/16/2020

Item	FY2019-2020	FY2020 - 2021	FY2021 - 2022	FY2022 - 2023	FY2023 - 2024	FY2024 - 2025	2026 & 2027	2027& 2028 AND BEYOND	Totals
Streets									
									$0.00
Sidewalks									$0.00
									$0.00
Capital Outlay									$0.00
Crew Cab Service Truck			$5,000.00	$5,000.00	$5,000.00				$15,000.00
Dump Truck			$15,000.00	$15,000.00					$30,000.00
Chipper									$24,000.00
									$0.00
New Town Shop			$6,000.00	$6,000.00	$6,000.00	$6,000.00	$6,000.00	$18,000.00	$48,000.00
									$0.00
601/67 Interesection Upgrade			$13,000.00						$13,000.00
									$0.00
									$0.00
CIP Expenditures per year:	$0.00	$0.00	$39,000.00	$26,000.00	$11,000.00	$6,000.00	$6,000.00	$18,000.00	
Accumulative CIP/Projects	**$0.00**	**$0.00**	**$39,000.00**	**$65,000.00**	**$76,000.00**	**$82,000.00**	**$88,000.00**	**$106,000.00**	**$106,000.00**

Financing Sources									
Operating Revenues	$0.00	$0.00	$39,000.00	$26,000.00	$11,000.00	$6,000.00	$6,000.00	$18,000.00	$106,000.00
Fund Balance	$0.00								$0.00
Capital Reserves									$0.00
General Obligation bonds/debt									$0.00
Other Bonds or Debt									$0.00
Impact/Development Fees									$0.00
Grants									$0.00
Other									
Total Financing Sources:									$106,000.00

Town of Boonville - Water System Capital Improvement Plan 10 year

Updated: 6/16/2020

Item	2019 & 2020	FY2020& 2021	FY2021& 2022	FY2022& 2023	FY2023& 2024	FY2024& 2025	FY 2026 & 2027	FY 2027 & 2028	Beyond	Totals
Equipment										
(Replacement) Backhoe							$7,500.00			$7,500.00
Dump Truck			$10,000.00	$2,500.00	$2,500.00	$5,000.00				$20,000.00
Crew Cab Service Truck			$19,500.00	$5,000.00	$5,000.00					$29,500.00
New Public Works Shop			$10,000.00	$6,000.00	$6,000.00	$6,000.00	$6,000.00	$6,000.00	$18,000.00	$58,000.00
Air Compresser		$6,000.00								$6,000.00
Well Filters										$0.00
Williams St, Depot St, Cornfield renovations										$0.00
										$0.00
Water Lines Upgrades										$0.00
Park St			$9,300.00	$9,300.00	$9,300.00	$9,300.00	$9,300.00			$46,500.00
67 reece to Quik pic			$13,000.00	$26,000.00	$26,000.00	$13,000.00	$13,000.00	$1,300.00		$92,300.00
Cardinal Ave										$0.00
Baptist Church Rd			$8,000.00	$8,000.00						$16,000.00
Academy, Oakland, Kerr, Depot										$0.00
										$0.00
Well Development										$0.00
Well Installation, Connection, Land Purchase - Phase II	$330,335.00									$330,335.00
New Well - Phase II	$197,000.00									$197,000.00
Other improvements/fees - Phase II	$169,339.00									$169,339.00
										$0.00
Intersection Project			$60,000.00							$60,000.00
Rock Bins	$10,000.00									$10,000.00
										$0.00
										$0.00
										$0.00
										$0.00
										$0.00
Well House Rehab										$0.00
Williams	$122,000.00									$122,000.00
Depot	$177,000.00									$177,000.00
										$0.00
CIP Expenditures funded in Loan Phase II	$995,674.00									$995,674.00
CIP Expenditures per year:	$10,000.00	$6,000.00	$69,800.00	$56,800.00	$48,800.00	$33,300.00	$35,800.00	$7,300.00	$18,000.00	$285,800.00
Total CIP Expenditures	**$1,005,674.00**	**$6,000.00**	**$75,800.00**	**$132,600.00**	**$181,400.00**	**$214,700.00**	**$250,500.00**	**$257,800.00**	**$275,800.00**	**$1,341,474.00**

Financing Sources										
Operating Revenues	$0.00	$6,000.00	$69,800.00	$56,800.00	$48,800.00	$33,300.00	$35,800.00	$7,300.00	$18,000.00	$275,800.00
Fund Balance	$10,000.00									$10,000.00
Capital Reserves	$15,920.00									$15,920.00
State Revolving Fund Phase II	$979,754.00									$979,754.00
Impact/Development Fees										$0.00
Grants										$0.00
Other										$0.00
Total Financing Sources:										$1,281,474.00

Town of Boonville - Sewer Plant System Capital Improvement Plan 10 year										
Updated: 6/16/2020										
Item	FY 2019 & 2020	FY 2020& 2021	FY 2021 & 2022	FY 2022 & 2023	FY 2023 & 2024	FY 2024 & 2025	FY 2026 & 2027	FY 2027 & 2028	FY 2028 & 2029	Totals
Telemetry for Sewer Plant	$3,600.00									$3,600.00
Refrigerated sampler	$8,000.00									
Wells for Drying Beds	$43,966.00									$43,966.00
Blowers	$16,784.00									$16,784.00
Other rehab to plant	$1,311,285.00									$1,311,285.00
CIP Expenditures per year:	$3,600.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,375,635.00
Total CIP Expenditures	**$1,383,635.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**

Financing Sources										
Operating Revenues	$0.00									$0.00
Fund Balance	$3,600.00									$3,600.00
Capital Reserves										$0.00
Clean Water State Revolving Fund	$1,372,035.00									$1,372,035.00
Other Bonds or Debt										$0.00
Impact/Development Fees										$0.00
Grants										$0.00
Other										
Total Financing Sources:										$1,375,635.00

Schedule of Fees
July 2020

The Town Board shall have the authority to set any fee not otherwise listed and shall have the authority to make changes to these fees throughout the year.

Administration

Copies (per page)	$0.10
Late Fee – Taxes	2% January; .75% February-December
Late Fee – Utilities	10%
Reconnect Fee***	$30.00
Return Check Fee **	$25.00
Tax Advertising Fee	$5.00
Tax Discount (paid in August)	2%
Tax Rate	0.49/$100 assessed value

Public Works Sanitation Division

Trash fee (monthly)		
- Residential -	$12.34	
- Commercial -	$16.51	
- Out of Town (optional) -	$19.08	
Recycling (monthly)		
- Residential – included with monthly trash fee		
Truck Rental Fee	(if truck is available)	$25.00 plus landfill cost

Public Works Street Division

Mowing of private lots	$75.00/hour; minimum cost of $150.00

Public Works Water/Sewer Division

Deposit:	
In Town Owner	$50.00
Out of Town Owner	$60.00
All Renters	$150.00

All Businesses	$60.00

Water & Sewer Rates (based off actual consumption):

In Town Pricing

Gallons	Water Fee	Sewer Fee
0-2000	23.65	23.65
Next 2000	3.57/1000	9.45/1000
Next 2000	3.57/1000	9.45/1000
Next 2000	3.57/1000	9.45/1000
Next 2000	3.57/1000	9.45/1000
Next 10000	3.57/1000	9.45/1000
Next 30000	3.57/1000	9.45/1000
Next 50000	3.57/1000	9.45/1000

Out of Town Pricing

Gallons	Water	Sewer
0-2000	47.30	47.30
Next 2000	7.14/1000	18.90/1000
Next 2000	7.14/1000	18.90/1000
Next 2000	7.14/1000	18.90/1000
Next 2000	7.14/1000	18.90/1000
Next 10000	7.14/1000	18.90/1000
Next 30000	7.14/1000	18.90/1000
Next 50000	7.14/1000	18.90/1000

Taps:	
Water	
In Town	$2,000.00 (¾ " – 1")
Out of Town	$2,500.00 (¾ " – 1")
Any taps over 1" is at cost	
Sewer	
In Town (only)	$2,200.00 (up to 7')
Any taps over 7' is at cost	
Boring Fee	$800.00 (¾ ")
Any bores over ¾" is at cost	
Rock Blasting	Cost plus 10%
Extension of Service Water Line	Cost plus tap fee
Meter Set Fee	$360.00
Reconnect Fee - Administration Fee***	$30.00

Zoning

Administrative Appeal	$175
Rezoning Request	$175
Special Use Permit	$175
Subdivision:	
Minor	$50.00
Major	$150.00
Variance	$175.00
Zoning Permit	$20.00

Miscellaneous

Business License Permits	$5.00 annually
Peddler Permit for 3 days – limit to 1 per year	$10.00
Yardsale Permit for 2 days – limit 3 per year	$10.00

* **THE TOWN OF BOONVILLE DOES NOT ACCEPT TWO PARTY CHECKS.**

** **RETURN CHECK POLICY**

Beginning 1/2/2001, the Town of Boonville will not accept checks for a period of 24 months from an individual/business who has had two checks returned to us for NSF.

***__ADMINISTRATIVE FEE (RECONNECT FEE)__

ALL previous month balances are due by the 14th at 5PM. For payments made after 5PM, there is automatically an Administrative fee assigned to those accounts and water WILL be disconnected on the 15th for non-payment.

SERVICE (ADMINSTRATIVE) FEE FOR RETURNED CHECKS

If a check is returned for any reason to the Town of Boonville and the payment was for reconnection of water service, the water will be cut off again and another service (administrative) fee will be accessed if the return check is not taken care of in a timely manner.

Boonville

Crossroads of the Yadkin Valley

2020-2021 Budget Message

Boonville
Crossroads of the Yadkin Valley

Town of Boonville
PO Box 326
110 N. Carolina Avenue
Boonville, North Carolina 27011

June 19, 2020

To: Mayor Benton and Town Board of Commissioners of the Town of Boonville

In accordance with the North Carolina General Statute 159-11, the Town of Boonville's proposed budget for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021 is hereby submitted for your consideration. This budget represents the Town's commitment to the identified goals and priorities set forth by the Board of Commissioners.

The Town of Boonville is committed to striving for the highest level of public service while preserving, protecting, and enhancing the quality of life in the community. In order to accomplish these goals, we must maintain strong financial health. The priorities that are reflected in the budget include continued water and sewer infrastructure improvements, equipment purchases for the Public Works Department, economic development, and equipment purchases for the Police Department.

The proposed 2020-2021 fiscal year budget is presented with no tax increase and a proposed 5% Water/Sewer Rate increase to account for the additional loan needed for the sewer plant repair.

The budget being presented for your consideration is balanced in accordance with the North Carolina Local Government Budget and Fiscal Control Act.

The total operating budgets for the two funds are pending a final budget meeting to be held after a Public Hearing on June 30, 2020:

Summary:	**Estimated Revenues**	**Estimated Expenditures**	**Fund Balance Used to Balance**
General Revenue	$835,420	$835,420	$0
Enterprise Fund	$579,481	$637,704	$58,223
Total:	$1,414,901	$1,473,124	$58,223

Overview of the Budget

The Town's fiscal year begins on July 1 and ends on June 30. The budget is divided into separate funds in order to account for revenue collected and services provided. The following is a list of the funds accounted for in this budget:

- General Fund – this fund is the "typical" government fund, where all the taxes and some user fees are used to provide basic governmental services, such as administration, police, planning, zoning, and street maintenance. Also in the fund is the billing and collecting of sanitation fees.

Boonville
Crossroads of the Yadkin Valley

Town of Boonville
PO Box 326
110 N. Carolina Avenue
Boonville, North Carolina 27011

- Enterprise Funds – these funds are separate "self-sustaining" funds, commonly including all utility services where taxes are not generally used in its operations. Boonville's enterprise funds include:
  - Water Fund
  - Sewer Fund

- Grant Funds – grant funds are restricted in their use and are typically used for ongoing projects. These projects are usually funded by grants from outside agencies and are for short-term operating expenditures. The Grant Funds used in this budget are Powell Funds, which are used for town owned/maintained streets and sidewalks.

Review of FY 2019-2020

In Fiscal Year 2019-2020, the Town of Boonville continued its dedication to enhancing the quality of life in the community and accomplished a lot in the process.

Water/Sewer Projects continued in Fiscal Year 2019-2020.

The Town gave its employees a 1% raise.

Also in the past fiscal year, the Town continued to support the Boonville Business and Downtown Development Association in steps toward growing Economic Development. These funds were used to help fund the Community events and fund the town's Facade Improvement Plan.

General Fund

The recommended General Fund budget for FY 2020-2021 is $835,420. This is $123,043 or 13% less than the FY 2019-2020 amended budget. When compared to the original starting FY 2019-2020 budget, the FY 2020-2021 recommended budget is $100,083 or 11% less.

Revenues

- The tax rate will remain at $.49 per $100 valuation. Our ad valorem revenues are based on a 2020's tax valuation of $76,035,306.75 calculated at an approximate collection rate of 97%. Please note that this collection rate is in accordance with same sized towns across the State of North Carolina per the Town's auditor.

- The local option sales tax is projected at $200,000. This is estimated may need to be lowered throughout the year because of the impact from the CoronaVirus epidemic.

Boonville
Crossroads of the Yadkin Valley

Town of Boonville
PO Box 326
110 N. Carolina Avenue
Boonville, North Carolina 27011

- Powell Bill funding has not been published for FY 2020-2021. We are anticipating it will be the same amount as seen in previous years, $37,599.

- Tipping fees (trash) are being charged at the Town's actual cost to Waste Management. Costs not being supported by revenues are the trash services for the Town operated facilities, the Boonville Community Public Library, and the Boonville Volunteer Fire Department.

- Sales tax revenues were recorded at actual per the Town's receivable accounts.

- All other revenue accounts were booked close to the amounts from FY 2019-2020. We do estimate that revenues will be substantially lower in FY 2020-2021 because of the Coronavirus but at this time, we cannot account for them.

Expenditures

- Permanent Full Time Town employees, less the Police Officers, shall be given a 1% COLA starting with the first full pay period in July, 2020. NC Retirement (ORBIT) will be increasing from 8.95% to 10.15% for General employees and from 9.70 to 10.84% for Law Enforcement Officers. Group Insurance cost increase by 2.1%. Full Time Police Officers will be given an increase on 7/1/20 according to the revised Town Salary Range. Public Works Employee Brian Higgins will be moved from Public Works Technician to Public Works Technician Senior effective 7/1/20, with a salary increase up to step 7. This will be funded out of Streets.

- In the Non-Departmental budget, the Economic Development line item was decreased to $10,000. Oh which, $2,000 will be used for a 75/25% fundraising match for the Boonville Business and Downtown Development Association for events and promotions of the area and $1,000 funding allotted for the town's Façade Improvement Grant program, which will come back as a responsibility of the Town Board.

- A purchase of a new police car is budgeted for Fiscal Year 2020-2021.

- $5,000 was added to park maintenance for updates to the town park located on Park Ave. The Board hopes to continue this upgrade in steps, seeking donations and grants for its revitalization.

- A donation to the Yadkin County Hospice home was committed as a line item to the Non-Departmental Budget of $500. This will be year 5 of 5.

Town of Boonville
PO Box 326
110 N. Carolina Avenue
Boonville, North Carolina 27011

- A donation to the Boonville Elementary School Back Pack Program of $500 was budgeted in as a line item in the Non-Departmental budget.

- A donation to the North West Regional Library of $2,650 was budgeted in as a line item in the Non-Departmental budget.

- A donation to the Boonville Recreation Club of $1,000 was budgeted in as a line item in the Non-Departmental budget.

- Garwood, Grace and Hickory were budgeted for paving as a line item in the Powell Bill budget for $29,000.

Fund Balance for General Fund was recorded as $459,331 on page 9 of the Fiscal Year 2018-2019 audit. Taking into consideration the recommended 2019-2020 budget appropriated amount of $112,785 the amended 2019-2020 budget of $89,407and the proposed 2020-2021 appropriated amount of $0, the town will be left with an estimated unrestricted balance of $482,709 or 58% of the presented budget.

Enterprise Fund

The combined Enterprise Fund budgets for FY 2020-2021 are $637,704. This is $162,704 or 20% less than FY 2019-2020 amended budget. When compared to the original starting FY 2019-2020 budget, the FY 2020-2021 recommended budget is $151,376 or 19% less than FY 2019-2020.

Revenues

The rates have slowly increased for a few fiscal years because of the increased infrastructure projects and debt service being paid. Projected rates are as follows:

	FY20-21
Water Inside Base	$23.65
Water Outside Base	$47.30
Sewer Inside Base	$23.65
Sewer Outside Base	$47.30
Inside Water Cost/1000	$ 3.57
Outside Water Cost/1000	$ 7.14
Inside Sewer Cost/1000	$ 9.45
Outside Sewer Cost/1000	$18.90

Town of Boonville
PO Box 326
110 N. Carolina Avenue
Boonville, North Carolina 27011

Expenditures

- Permanent Full Time Town employees shall be given a 1% COLA starting with the first full pay period in July, 2020. NC Retirement (ORBIT) will be increasing from 8.95% to 10.15% for General employees. Group Insurance cost increase by 2.1%.
- Phase I payment of the Water Loan of $29,845 will be paid in May of 2021.
- Anticipated payment for Phase II of the Water Loan is expected to start in May of 2022 (Fiscal Year 2021-2022) and unless there is a change order, the payment should be $43,780.
- Phase I payment of the Sewer Loan of $18,918.35 for the Hurt Creek Outfall line will be paid in May of 2021.
- Estimated Phase II payment of the Sewer Loan (for Sewer Plant) of $58,710 will be paid in May of 2021. The payment is subject to change as this project is ongoing.

Fund Balance for the Enterprise Fund was recorded as $453,021 on page 15 of the Fiscal Year 2018-2019 audit. Taking into consideration the 2019-2020 appropriated amount of $229,680, less the removal of the 2019-2020 CIP of $133,600 and the proposed 2020-2021 appropriated amount of $58,223, the town will be left with an estimated unrestricted balance of $298,718 or 47% of the presented budget.

Conclusion

The Town of Boonville is committed to striving for the highest level of public service while preserving, protecting, and enhancing the quality of life in the community. In order to accomplish these goals, we must maintain strong financial health. The priorities that are reflected in the budget include water and sewer infrastructure improvements, equipment purchases for the Public Works Department, economic development, and equipment purchases for the Police Department.

I want to extend my appreciation to all staff members, Mayor Benton and the Board of Commissioners who have worked in preparation of this budget document. The preparation of this document would not have been possible without the dedication and commitment of the Town staff members and the Town Board. The document before you is the work of a cooperative team planning effort for a high level of service to our community while preserving, protecting, and enhancing the quality of life.

Town of Boonville
PO Box 326
110 N. Carolina Avenue
Boonville, North Carolina 27011

I appreciate the consideration of the Town Board of Commissioners in reviewing the budget and providing us with the tools to provide quality services to the citizens of the Town of Boonville.

Respectfully submitted,

Kim Wells
Finance Officer/Town Clerk/ Interim Budget Officer

Boonville
Crossroads of the Yadkin Valley

2019-2020
Accomplishments

GOVERNING BODY

Contracted with Gibson and Company for the town's annual fiscal audit service.

ADMINISTRATION DEPARTMENT

Kim was awarded her Certified Municipal Clerk award in September of 2019.

New heat pump was put in at Town Hall.

ECONOMIC DEVELOPMENT

Continued to support the Boonville Business Downtown Development Association.

POLICE DEPARTMENT

Hired Officers: Haley Beam and David Craver as Part Time officers.

Organized evidence room and separated all evidence in containers by the officer that seized the evidence.

Continued supporting the Police Department Calendar which raises $500 for the department to be used for Community Outreach.

Continued a low crime rate

A used car was purchased for the Police Chief. The 2016 Ford Explorer which was used by the previous Chief was marked and put on patrol. This saved a lot of town funds that can be used for the current fiscal year to purchase another new car for patrol.

Cleaned out the supply room, which you could not walk into. Cleaned, sorted and organized all old Police equipment upstairs and put some of it to use in my patrol car.

Went thru thousands of old police records one page at a time. I verified by NC statue how long we are required to retain certain records and disposed of all irrelevant records.

Boonville
Crossroads of the Yadkin Valley

2019-2020
Accomplishments

In conjunction with Steve we started a call system that checks on our elderly daily and also serves as a phone tree to contact all citizens when the need arises.

When I came the personnel and training records were in terrible disarray. With the help of Patrick Long we organized years of poorly kept records so we will be ready for a state audit. The files were put in binders, labeled and any missing information was obtained and put into files to make them complete.

I improved the Boonville Police Departments relations with other law enforcement and first responder agency's within Yadkin County.

We are using our Facebook account to identify and apprehend suspects and to improve our communication with the community.

I changed the Verizon plan we were on when I came to a government account saving the town hundreds of dollars and providing better service for the officers.

I have a new Police Department Policy Manual I will be sending out within the next week. Patrick Long and I have been working on it for months to make sure it will be a good fit for Boonville.

Moral within the department is up tremendously due to several changes that have been made in the last year.

PUBLIC WORKS DEPARTMENT

Paved Ellen and Wren Ave.

Connected the new Well on Sunset Dr. to the water system.

Continued work on the Sewer Plant update.

Had the town tank repainted and town logo put on the front of it.

Upgraded the Rock Bins at the town garage.

Upgraded heating system at the town garage.

Boonville
Crossroads of the Yadkin Valley

2020-2021
Budget Requests

ADMINISTRATION DEPARTMENT

The Administration staff is asking the Board for a long term direction on the current Town Hall building. Prior Board members asked the staff to budget in the CIP $20,000 for 5 years for plans of purchasing land or renovating the current Municipal Building into a Municipal Complex to house Town Hall, Police Department and the Meeting Room. For the past two years, we have removed these funds and prolonged the savings on the CIP plan.

Carryover Archive Social up to $3,000 for this year. This is for social media back-up.

Carryover Code of Ordinances update – original book was done in 2013. Cost was estimated to be $2,600-$3,100 plus s/h in FYE 2020.

New Computer tower $1,000

Carryover the purchase of a new file cabinet for minutes $600+ depending on size.

Administration increased Training/Schooling for Steve Hutchens to attend Zoning Training.

PUBLIC WORKS DEPARTMENT

Purchase of an air compressor for Town Garage.

POLICE DEPARTMENT

The Police Department is asking the Board carryover the remaining Capital Outlay funds from Fiscal Year 2020 to purchase a new police car for the town fleet. The Goal of the department is to have 5 operational cars in the fleet that might be able to be used as take home cars.

The Police Department is also asking for Salary increase for Full Time Patrol Officers to be comparable to surrounding towns. This will help in the long term retention of officers.

Boonville
Crossroads of the Yadkin Valley

2020-2021
Budget Requests

NON DEPARTMENTAL

(Letters were distributed during Budget Workshops)

Proposed Budget Amendme June 30, 2020

By Kim Wells, Finance Officer

	Account Number	Description	Current Budget $	Amendment	Ending Budget $	
General Fund						
Revenues						
	100 - 402 - 40001 - 30004	Taxes Adv - 4th and older	3,200	2,450	5,650	Projected for Year End
	100 - 402 - 40001 - 30010	DMV COLLECTION - CURRENT	35,000	200	35,200	Projected for Year End
	100 - 402 - 40002 - 31101	DMV COLLECT FEES	(1,400)	(150)	(1,550)	Projected for Year End
	100 - 404 - 40004 - 31700	Tax Penalty and Interest	4,200	200	4,400	Projected for Year End
	100 - 406 - 40006 - 33500	Misc Rev	9,680	900	10,580	
	100 - 409 - 40007 - 33700	Utility Fran Tax	100,000	14,100	114,100	Adj to actual
	100 - 409 - 40009 - 34500	Local Option Sales Tax	205,000	7,500	212,500	Projected for Year End
	100 - 422 - 40022 - 39910	Beginning Fund Balance	89,407.00	(89,407)	-	To balance budget
				(64,207)		
Expenses						
Administration	100 - 420 - 50400 - 40053	Dues and Subscription	750	250	1,000	Adj to actual
	100 - 420 - 50400 - 40254	Group Insurnace	10,775	(250)	10,525	To cover overage in other lines
Police	100 - 510 - 50000 - 40002	Salaries	191,015	(3,250)	187,765	To cover overage in other lines
	100 - 510 - 50000 - 40006	Salaries - Part Time	32,000	2,200	34,200	Projected for Year End
	100 - 510 - 50000 - 40009	Separation Allowance	26,575	1,050	27,625	Projected for Year End
	100 - 510 - 50400 - 40017	M & R Vehicles	4,000	500	4,500	Projected for Year End
	100 - 510 - 50400 - 40033	Supplies & Materials	1,600	400	2,000	Projected for Year End
	100 - 510 - 50400 - 40074	Capital Outlay	41,335	(35,710)	5,625	Adj to actual
	100 - 510 - 50400 - 40131	Tires	1,400	300	1,700	Projected for Year End
	100 - 510 - 50400 - 40254	Group Insurnace	48,000	(1,200)	46,800	To cover overage in other lines
Streets	100 - 560 - 50000 - 40002	Salaries	39,510	2,000	41,510	Projected for Year End
	100 - 560 - 50200 - 40005	FICA	3,025	150	3,175	Projected for Year End
	100 - 560 - 50300 - 40007	RETIREMENT	3,540	150	3,690	Projected for Year End
	100 - 560 - 50300 - 40008	401 K	2,000	100	2,100	Projected for Year End
	100 - 560 - 50400 - 40131	TIRES	600	(600)	-	To cover overage in other lines
	100 - 560 - 50400 - 40254	GROUP INSURNACE	13,600	100	13,700	Projected for Year End
	100 - 560 - 50400 - 40674	STREET SIGNAGE	2,500	(1,900)	600	To cover overage in other lines
	100 - 560 - 50400 - 40074	Capital Outlay	39,000	(16,747)	22,253	To cover overage in other lines
Sanitation	100 - 580 - 50000 - 40002	Salaries	13,925	550	14,475	Projected for Year End
	100 - 580 - 50200 - 40005	FICA	1,075	50	1,125	Projected for Year End
	100 - 580 - 50300 - 40007	RETIREMENT	1,250	25	1,275	Projected for Year End
	100 - 580 - 50300 40008	401 K	700	50	750	Projected for Year End
	100 - 580 - 50400 - 40031	Gas & Oil	250 ~~200~~	75	325 ~~275~~	Projected for Year End
	100 - 580 - 50400 - 40038	Tipping Fees - Landfill	9,500	2,500	12,000	Projected for Year End
Non Departmental	100 - 660 - 50400 - 40249	Economic Development	20,000	(15,000)	5,000	Adj to actual
				(64,207)		

Proposed Budget Amendme June 30, 2020

By Kim Wells, Finance Officer

	Account Number	Description	Current Budget $	Amendment	Ending Budget $	
Enterprise Fund						
Revenues						
	300 - 422 - 40022 - 39910	Beginning Fund Balance	229,680.00	(129,900)	99,780.00	To balance budget
				(129,900)		
Expenses						
Water	300 - 810 - 50000 - 40003	CONTRACT LABOR	18,300	2,000	20,300	Projected for Year End
	300 - 810 - 50400 - 40012	PRINTING AND POSTAGE	1,500	50	1,550	Projected for Year End
	300 - 810 - 50400 - 40015	M & R Building & Grounds	1,500	1,100	2,600	Projected for Year End
	300 - 810 - 50400 - 40016	M & R Equipment	7,500	(2,000)	5,500	To cover overage in other lines
	300 - 810 - 50400 - 40033	Supplies & Materials	17,500	500	18,000	Projected for Year End
	300 - 810 - 50400 - 40036	Uniform	1,500	50	1,550	Projected for Year End
	300 - 810 - 50400 - 40074	Capital Outlay	70,000	(68,000)	2,000	To cover overage in other lines
	300 - 810 - 50400 - 40075	Computer	2,750	250	3,000	Projected for Year End
	300 - 810 - 50400 - 40254	Group Insurnace	19,825	2,150	21,975	Projected for Year End
	300 - 810 - 50400 - 40675	Upgrades	10,000	(8,000)	2,000	To cover overage in other lines
Sewer	300 - 820 - 50000 - 40002	Salaries	72,215	3,200	75,415	Projected for Year End
	300 - 820 - 50000 - 40225	Overtime	3,000	(1,975)	1,025	To cover overage in other lines
	300 - 820 - 50400 - 40013	Utilites	7,500	200	7,700	Projected for Year End
	300 - 820 - 50400 - 40017	M&R Vehicles	2,000	500	2,500	Projected for Year End
	300 - 820 - 50400 - 40033	Supplies & Materials	11,700	300	12,000	Projected for Year End
	300 - 820 - 50400 - 40036	Uniform	1,325	175	1,500	Projected for Year End
	300 - 820 - 50400 - 40053	Dues and Subscription	4,250	200	4,450	Projected for Year End
	300 - 810 - 50400 - 40074	Capital Outlay	60,000	(58,000)	2,000	To cover overage in other lines
	300 - 820 - 50400 - 40075	Computer	2,750	200	2,950	Projected for Year End
	300 - 820 - 50400 - 40115	Education Assistance	1,250	(1,250)	-	To cover overage in other lines
	300 - 820 - 50400 - 40131	tires	2,000	(1,500)	500	To cover overage in other lines
Sewer Plant	300 - 830 - 50400 - 40015	M&R Building and Grounds	5,500	1,400	6,900	Projected for Year End
	300 - 830 - 50400 - 40016	M&R Equipment	3,000	(1,300)	1,700	To cover overage in other lines
	300 - 830 - 50400 - 40033	Supplies & Materials	2,500	300	2,800	Projected for Year End
	300 - 830 - 50400 - 40053	Dues and Subscription	1,100	450	1,550	Projected for Year End
	300 - 830 - 50400 - 40074	Capital Outlay	3,600	3,400	7,000	Projected for Year End
	300 - 830 - 50400 - 40114	Schooling and Training	1,200	(1,000)	200	To cover overage in other lines
	300 - 830 - 50400 - 40157	Safety	500	(400)	100	To cover overage in other lines
	300 - 830 - 50400 - 40165	M&R Sewer Plant	3,000	(2,900)	100	To cover overage in other lines
				(129,900)		