

Town of Boonville
May 16, 2019 Recess Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 5/16/19 recess meeting: Mayor Vaughn Benton; Commissioners William Paul Baity, Monica Craver, Richard Lasky, Justin Phillips, and Tony Reece. Also in attendance was Finance Officer/Town Clerk Kim Wells. Public Works Director Jeff Jones and Interim Police Chief Bryan Rutledge were not in attendance.

Mayor Benton called the 5/16/19 recessed meeting to order at 10:00 a.m.

Commissioner Baity motioned to go into closed session per NCGS 143-318.11(a)(6). Commissioner Reece seconded, and the motion passed unanimously at 10:01 a.m.

The following Public Comments were taken:

Shari Allen asked for a \$1,500 advance from the 2019-2020 budget to the B.B.D.D.A. in order to pay for the electric stump at Dollar General. Commissioner Reece motioned to go ahead and give the money. Commissioner Lasky seconded, and the motion passed unanimously.

Bonnie Lasky asked about the request for live streaming the meeting. Commissioner Craver noted that she called the day of the meeting and that since Mrs. Johnson could not be at the meeting the short time did not allow for anything to be done that day. Mrs. Lasky was advised that Kim Wells talked to other county governments who live stream and that they use their own equipment due to editing concerns and liability. Discussion followed on if it was cost effective with the dynamics of our town. It was noted that this would need to be added as an agenda item and a cost estimate gotten.

Finance Officer/Town Clerk Wells presented the proposed budget amendments. Commissioner Baity motioned to approve the proposed budget amendments dated May 7, 2019. Commissioner Reece seconded, and the motion passed unanimously.

Commissioner Lasky explained the proposed revisions to the Town of Boonville Personnel Manual. He stated that the Mayor shall only have jurisdiction over employees as allowed by the Board of Commissioners or a Supervising Department Commissioner and the jurisdiction must be properly documented. Commissioner Lasky stated this would allow all commissioners to be knowledgeable of any issues. Mayor Benton asked why he did not get a copy of the revisions. It was stated that the revisions were submitted at a time when Commissioner Lasky was prohibited from contacting Mayor Benton. Commissioner Craver requested that when the police manual is updated by the next Police Chief, that she would like for it to state that any part-time or reserve officers do not have any grievance rights. Discussion followed. Commissioner Baity motioned to adopt the revisions to the Town of Boonville Personnel Manual. Commissioner Lasky seconded. Mayor Benton stated that he disagreed with it and spoke of taking the matter to court. Commissioner Baity reminded the Mayor that the revisions follow the General Statute for a Mayor-Council form of government. Discussion followed on the Town's charter and how updated General Statutes supersede certain items in the charter. The motion passed with a 4-1 vote, with Commissioner Reece voting against.

The Board members discussed the Economic Development Steering Committee and the Committee members' request for guidance until a Town Administrator is hired. Commissioner Baity motioned to appoint Richard Lasky to be the Board's Economic Development Steering Committee representative. Commissioner Reece seconded, and the motion passed unanimously.


The Board members discussed the jet pack carrier for the Police Department. It was stated that none of the surrounding municipalities use the proposed AT&T service. Commissioner Craver asked if the usage overage issue had been addressed with the employee. She stated the employee needed to be counseled, and that this issue should be added to the police manual.

Finance Officer/Town Clerk Wells updated the Board members on the current budget worksheet. She stated that per Public Works Director Jones, the NC Rural Water Association representative did not

suggest a water rate increase for the upcoming year. She stated that at the time, the Town was not aware of the increase in the sewer plant loan. Discussion followed. It was the consensus of the Board members to ask the NC Rural Water representative to review the numbers again and include the loan increase and request that the increases be broken down by cents so the Board members could determine how much project revenue could be gained by each increment. The Board members also asked Finance Officer/Town Clerk Wells to present them with a salary comparison showing current salaries and projected COLA's at one percent and two percent.

Commissioner Baity motioned to go into closed session per NCGS 143-318.11(a)(6). Commissioner Phillips seconded, and the motion passed unanimously at 12:26 p.m.

Commissioner Craver motioned to recess until 5/29/19 at 10:00 a.m. Commissioner Phillips seconded, and the motion passed unanimously. The meeting adjourned at 1:05 p.m.


R. Devaughn (Vaughn) Benton, Mayor
Kim Wells, Finance Officer/Town Clerk

Proposed Budget Amendments - May 7, 2019

By Kim Wells, Finance Officer

General Fund					
	Account Number	Description	Current Budget \$	Amendment	Ending Budget \$
Revenues	100 - 400 - 40001 -	30001 Taxes Adv - 1st prior	2,500	1,500	4,000 Projected
	100 - 400 - 40001 -	30002 Taxes Adv - 2nd prior	1,750	750	2,500 Projected
	100 - 400 - 40001 -	30003 Taxes Adv -3rd prior	500	500	1,000 Projected
	100 - 400 - 40001 -	30004 Taxes Adv - 4th prior	2,500	750	3,250 Projected
	100 - 400 - 40001 -	30014 DMV Collect - 4th prior	100	200	300 Projected
	100 - 404 - 40004 -	31700 Tax Penalty and Interest	3,000	1,000	4,000 Projected
	100 - 422 - 40022 -	39910 Beginning Fund Balance	13,540.00	930	14,470 To tie to actual
				5,630	
	Expenses				
	Governing Body				
100 - 410 - 50400 -	40054 Professional Ins	1,000	400	1,400 Ties to actual	
100 - 410 - 50400 -	40154 Professional Insurance	6,000	(400)	5,600 Move overage to cover amendment to line 40054	
Administration					
100 - 420 - 50400 -	40013 Utilities	3,400	750	4,150 Projected	
Police					
100 - 510 - 50400 -	40017 M&R vehicles	2,108	1,000	3,108 To tie to actual	
100 - 510 - 50400 -	40033 Supplies & Materials	570	330	900	
100 - 510 - 50400 -	40054 Professional Ins	18,500	(7,000)	11,500 Move to help coverage other amendments	
100 - 510 - 50400 -	40057 Misc Exp	700	7,300	8,000 For closed session item	
100 - 510 - 50400 -	40075 Computer Expense	3,800	200	4,000	
Streets					
100 - 560 - 50400 -	40033 Supplies & Materials	4,000	(200)	3,800 Move to help coverage other amendments	
100 - 560 - 50400 -	40036 Uniform	1,500	325	1,825 Projected	
100 - 560 - 50400 -	40157 Safety	600	(125)	475 Move to help coverage other amendments	
Sanitation					
100 - 580 - 50400 -	40031 Gas	200	50	250 Projected	
100 - 580 - 50400 -	40038 Tipping Fees	5,800	2,700	8,500 Projected	
100 - 580 - 50400 -	40054 Professional Ins	1,500	300	1,800 Ties to actual	
			5,630		
Revenues					
300 - 422 - 40022 -	39910 Beginning Fund Balance	49,483.00	21,375	70,858 To tie to actual	
			21,375		
Expenses					
Water					
300 - 810 - 50000 -	40003 Contract Labor	-	9,700	9,700 To budget Workforce	
300 - 810 - 50400 -	40036 Uniform	1,500	600	2,100 Projected	
300 - 810 - 50400 -	40054 Professional Ins	6,000	1,675	7,675 Ties to actual	
300 - 810 - 50400 -	40157 Safety	1,200	(725)	475 Move to help coverage other amendments	
Sewer					
300 - 820 - 50100 -	40004 Professional Service	-	5,125	5,125 Ties to actual	
300 - 820 - 50400 -	40013 Utilities	7,000	1,650	8,650 Projected	
300 - 820 - 50400 -	40017 M&R Vehicles	2,000	1,000	3,000 Projected	
300 - 820 - 50400 -	40036 Uniform	1,300	500	1,800 Projected	
300 - 820 - 50400 -	40054 Professional Ins	7,000	850	7,850 Ties to actual	
300 - 820 - 50400 -	40114 Schooling & Training	250	250	500 Ties to actual	
300 - 820 - 50400 -	40157 Safety	1,000	(500)	500 Move to help coverage other amendments	
Water					
300 - 830 - 50000 -	40015 M&R Building and Grounds	5,500	650	6,150 Ties to actual	
300 - 830 - 50400 -	40033 Supplies & Materials	2,500	1,000	3,500 Projected	
300 - 830 - 50400 -	40157 Safety	500	(400)	100 Move to help coverage other amendments	
			21,375		