

Town of Boonville
April 3, 2018, Regular Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 4/3/18 regular meeting: Mayor Rusty Hunter, Commissioners Devin Carter, Bonnie Lasky, William Paul Baity and Tony Reece. Also in attendance were Town Administrator Sarah Harris, Police Chief Farron Jester, Finance Officer/Town Clerk Kim Wells, and Public Works Director Jeff Jones.

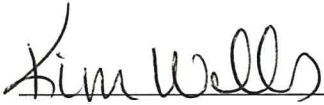
- I. Call to Order and Welcome:** Mayor Hunter called the 4/3/18 meeting to order at 7:01 p.m.
- II. Conflict of Interest Issues and Approval of Agenda:** Commissioner Baity motioned to adopt the agenda. Commissioner Reece seconded, and the motion passed unanimously.
- III. Adoption of minutes – 3/6 regular session, 3/6 closed session:** Commissioner Baity motioned to adopt the minutes of the 3/6 regular session and 3/6 closed session. Commissioner Reece seconded, and the motion passed unanimously.
- IV. Public Comments:** None were voiced.
- V. Old Town Business:**
 - A. Update on Water and Sewer Projects:** Public Works Director Jones gave an update on the wastewater treatment plant tanks. He informed the Board members that the water project was temporarily on hold until a road can be constructed to the proposed well site. He also reported that Municipal Engineering Services Company has a new water and sewer inspector.
 - B. Speer Property:** The Board members discussed the Speer property. It was the consensus of the Board members to table the discussion until the budget workshop.
 - C. Oak Drive Sewer Project:** Public Works Director Jones reported that there could possibly be a change order for the project. He stated that additional equipment was obtained and used to break up the rock.
 - D. Quotes for Drainage Replacement on Park Ave.:** Public Works Director Jones stated that he had contacted two other contractors per the Board's recommendation and that he was waiting to hear back from them. Discussion followed. The consensus was to table the topic until the next Budget Workshop.
- VI. New Town Business:**
 - A. Harold Long Property:** Town Administrator Harris updated the Board members on wiring for temporary service and moving of the utility pole. She informed the Board members of other work planned on the property including the installation of water and power to the building, cutting trees on Baptist Church lot, and the addition of a parking lot. Discussion followed. Commissioner Lasky motioned to approve the proposed Budget Amendment dated April 3, 2018. Commissioner Baity seconded, and the motion passed unanimously. Commissioner Lasky motioned to ratify the purchase of the Harold Long property at a total cost of \$80,046. Commissioner Baity seconded, and the motion passed unanimously.
- VII. Reports and announcements:**
 - A. Mayor's report:** Mayor Hunter had no items to report.
 - B. Town Administrator's report:** Town Administrator Harris announced the schedule of upcoming meetings. She stated that Darren Rhodes would attend the next Town Board meeting and make a presentation from the Economic Development Steering Committee. She informed the Board members of another workshop being presented by the Surry Community College Small Business Center. She then distributed Department Head evaluations for the Commissioners to complete.
 - C. Finance Officer's report:** Finance Officer Wells had no items to report.
 - D. Public Works Director's report:** Public Works Director Jones updated the Board members on his recent contact with Jo Ann Fox. It was the consensus of the Board members to have Town Administrator Harris contact Attorney Freeman to make sure the agreement made with Ms. Fox was signed by all parties.
 - E. Police Chief's report:** Police Chief Jester reported that he had completed all his officer's evaluations. He informed the Board members that he would be covering shifts for the next three months.
 - F. Departmental Commissioner's Reports:** No items were reported.

G. Committee reports as needed: Debbie Cooper, Secretary/Treasurer of the BBDDA reported on upcoming events. Mrs. Cooper and Town Administrator Harris reported on the fundraising efforts by the BBDDA members.

VIII. Recess/Adjourn: Commissioner Baity motioned to recess until 4/18 at 6:00 p.m. for a budget workshop. Commissioner Carter seconded, and the motion passed unanimously. The meeting adjourned at 7:42 p.m.



Russell (Rusty) Hunter, IV, Mayor



Kim Wells, Finance Officer/Town Clerk

Description	Amount
Remove and replace pipe on Park Drive	
60 feet DW 30" plastic pipe w/ delivery	1,250.00
Catch basin w/concrete top	770.00
15 tons of ABC stone w/haul	350.00
Equipment mobilization	100.00
Equipment & Labor for pipe removal and replacement	2,300.00
Total	\$4,770.00

Property Owner's Name Larry Stone Phone # _____
Mailing Address PO Box 644 email _____
Length of Time at this location _____ Length of remaining lease term (if applicable) _____

Description of Project (attach additional pages as needed)

Stucco side of building

Total Estimated Cost of Improvement \$ approx \$3,000.00

Please Check:

- ☐ I have attached project plans, specifications or other appropriate design information. A professional architectural plan is not required.
- ☐ I have attached samples of paint colors to be used on facade improvements or signage.
- ☐ I have attached a photograph(s) of existing condition of the property.
- ☒ I have attached copies of cost estimates for the project (minimum of two (2) estimates required)
- ☐ I have attached written permission from the property owner, if applicable.
- ☐ I understand that grant funds must be used only for the project described in this application. The work must be completed within six (6) months of the date that the grant is awarded. All work must be completed according to local building codes and ordinances and approved, when necessary, by the proper authorities.
- ☐ I also understand that this application will be reviewed before any work is done on the project and that no projects will be funded if work was done before the application was approved.
- ☐ I understand that I am responsible for the maintenance of the facade improvements described here for a period of three (3) years from the date of project completion or until such time as the building is sold.
- ☐ I understand the improvement grant must be used for the project described in this application and that the BBDDA and Boonville Town Board must review and approve the application prior to beginning construction. I understand that failure to comply with the approved application may result in losing my eligibility to receive funds.

Itemized Expenditures	Detailed Explanation of Expenditures	Grant Funding	Cash Match
	TOTALS	\$	\$
	TOTAL ESTIMATED PROJECT COST (GRANT + CASH MATCH)		\$

Job:

Estimated labor cost to
stucco side of the old
theater building. Estimate is
for labor only.

\$ 2,000⁰⁰

Labor/Cost:

5 yd M-Sand	200.00
25 Bag Blument	200.00
9 Bag copy	90.00
20 - Bag Fiber	120.00
	<hr/>
	610.00
	tax 41.18
	<hr/>
	651.18

1-side

(800) 782-7622

FROM LARRY CONNOR
124 FOREST KNOLL DR.
MOUNT AIRY NC 27030

HOME REPAIR

INVOICE NO. 1781

INVOICE

BILL TO	LARRY STONE		SERVICE PERFORMED AT
ADDRESS	The OLDE THEATER Building		ADDRESS
CITY, STATE, ZIP	BOONVILLE NC		CITY, STATE, ZIP
CUSTOMER ORDER NO.	SOLD BY	TERMS	DATE

SURE WALL ONE SIDE OF BUILDING
IN BOONVILLE NC.
AT \$21.00 PER HOUR WILL TAKE
ABOUT 8 TO 10 DAYS

8 DAYS
10 DAYS

\$1,344
\$1,680

Larry R. Connor