

Town of Boonville
June 29, 2017 Recessed Meeting Minutes
Harvey E. Smith Municipal Building

The following were in attendance at the 6/29/17 recessed meeting: Mayor Rusty Hunter, Commissioners Devin Carter, Bonnie Lasky, William Paul Baity, and Tony Reece. Also in attendance were Town Administrator Sarah Harris, Finance Officer/Town Clerk Kim Wells, Police Chief Farron Jester, and Public Works Director Jeff Jones.

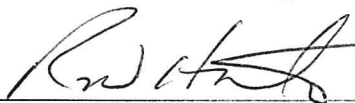
- I. **Call to Order and welcome:** Mayor Hunter called the 6/29/17 recessed meeting to order at 6:05 p.m.

Discussion followed on the agenda. Commissioner Lasky motioned to add item V, Tim Cave contract and approve the amended agenda. Commissioner Baity seconded, and the motion passed unanimously.
- II. **Loan Update:** Public Works Director Jones informed the Board that the insurance was only covering the frat tanks for 28 days, which covered the tanks during the investigation period. Discussion followed. Town Administrator Harris stated that Attorney Freeman had all the documentation and was planning on attending the August meeting. Public Works Director Jones stated that Municipal Engineering was currently looking to see if the loan can be increased for the new added cost.
- III. **Budget Amendments:** Finance Officer/Town Clerk Wells presented Budget Amendments dated 6/29/17. She reviewed the proposed amendments and stated it was just year-end items. Commissioner Lasky motioned to approve Budget Amendments dated 6/29/17. Commissioner Carter seconded, and the motion passed unanimously.
- IV. **Tim Cave Contract:** Public Works Director Jones reviewed the proposed invoice from Tim Cave. He reminded the board it was a budgeted expense but was never approved. Discussion followed on the invoice needing to have the description of Cherry Street changed to Holly Street. Commissioner Lasky motioned to approve Tim Cave contract #1213 with amended Cherry to Holly for \$10,000. Commissioner Reece seconded, and the motion passed unanimously.
- V. **Closed session per 143-318.11(a)(5&6):** Commissioner Lasky motioned to go into closed session per 143-318.11(a)(5&6). Commissioner Baity seconded, and the motion passed unanimously at 6:15pm.

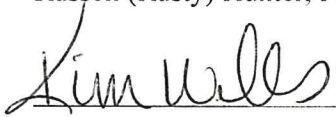
Commissioner Baity motioned to allow Jeff Jones to pursue property on Sunset Drive owned by Lovell, for up to \$10,000 with same conditions as Lake Dr. Commissioner Lasky seconded, and the motion passed unanimously.

Discussion followed on the Laundry mat and its malfunctioned water meter. Consensus of the Board was to calculate the accounts average for a 12 month period and to charge the account that set amount for each month the meter was malfunctioning. The Board also wanted to remove the \$30.00 cutoff fee from 5/16. Discussion followed on when the new meter would be installed. Board consensus was to continue billing the flat rate until the meter had been replaced.

Commissioner Reece motioned to adjourn. Commissioner Lasky seconded, and the motion passed unanimously. The meeting ended at 7:04 p.m.



Russell (Rusty) Hunter, IV, Mayor



Kim Wells, Finance Officer/Town Clerk

Proposed Budget Amendments -June 29, 2017

By Kim Wells, Finance Officer

General Fund

Account Number	Description	Current Budget \$	Amendment	Ending Budget \$
Revenues				
10 - 3010 - 0000	Taxes ADV - Current year	316,600	900	317,500 To budget in anticipated revenue
10 - 3010 - 1000	DMV Collection - Current	30,500	6,500	37,000 To budget in anticipated revenue
10 - 3350 - 0000	Miscellaneous Revenue	2,700	100	2,800 To tie to actual
10 - 3450 - 0000	Local Option Sales Tax	160,000	2,000	162,000 To tie to actual
10 - 3991 - 0000	Beginning Fund Balance	63,912.00	(9,500)	54,412.00 To balance budget
Expenses				
Governing Body				
10 - 4100 - 1200	Printing & Postage	50	(50)	- To move funds for other account overage
10 - 4100 - 5700	Miscellaneous	850	50	900 To budget for anticipated expense
Police				
10 - 5100 - 0700	Retirement	15,000	500	15,500 To budget for anticipated expense
10 - 5100 - 1600	M&R Equipment	500	(100)	400 To move funds for other account overage
10 - 5100 - 1700	M&R Vehicles	1,700	100	1,800 To budget for anticipated expense
10 - 5100 - 3300	Supplies	1,150	100	1,250 To budget for anticipated expense
10 - 5100 - 7400	Capital Outlay	8,596	(650)	7,946 To move funds for other account overage
10 - 5100 - 7500	Computer Expense	4,625	50	4,675 To budget for anticipated expense
Street				
10 - 5600 - 1600	M&R Equipment	2,700	300	3,000 To tie to actual
10 - 5600 - 3100	Gas Oil & Tires	3,000	(300)	2,700 To move funds for other account overage

Water/Sewer Fund

Revenues				
30 - 3750 - 0100	Reconnection Fees	7,200	700	7,900 To budget in anticipated revenue
30 - 3990 - 0300	Insurance Reimbursement	403	4,200	4,603 To tie to actual - includes 4,200 ck for sewer plant
30 - 3991 - 0000	Beginning Fund Balance	69,298	(4,900)	64,398 To balance budget
Expenses				
Water				
30 - 8100 - 0225	Overtime	3,000	(75)	2,925 To move extra funds to cover overages
30 - 8100 - 0300	Contractual Labor	27,074	75	27,149 To cover actual expense

Approved in 6-29
meeting

Town and Country Laundromat had an issue with their water meter on the April 3, 2017 utility billing. It showed a consumption of 325,900 gallons of usage, creating a utility bill of \$3,486.33.

The May 1st billing showed a usage amount of 80,200 gallons, creating a utility bill of \$869.92.

The Laundromat was placed on the cut off list on May 16th for non-payment. After the owner spoke with the public works director he was set up for a payment plan.

On May 18th the owner made a payment of \$1480.68, which was the current month (\$869.92) and installment payment of \$610.76 towards the \$3,486.33

After further investigation the public works director found that the meter was not operating correctly and contacted his supplier, they are currently in process of getting a replacement meter.

The Bill created on June 1st was in the amount of \$36.80 which is the minimum for a business. The usage on the June 1st bill showed to be less than 2,000 gallons.

As of the July billing the meter rolled back past the prior months meter reading which makes the billing system calculate over 9 million gallons used.

At this time there is an amount of \$2,942.07 showing to be due.

How would the board like for this to be adjusted and billed for the month of July.

Board Consensus was to charge user for 12 month average during the time of meter malfunction, which started with the May billing. Flat rate billing will continue until meter is replaced. As of 6-29-17, the billing will be as follows:

May	906.00	- was billed 3486.33
June	906.00	- was billed 36.80
July	906.00	- not yet billed

Board consensus was to also remove the \$30 reconnect fee from May.

Kim Wells

Account Num	Full Name	Curr Read	Prev Read	Calc Usage	Avg Use Amt	Bill Date
010-0102255-1	Town and Country	2777200	2942900	9834300	64424	
010-0102255-1	Town and Country	2942900	2942300	600	64424	6/1/2017
010-0102255-1	Town and Country	2942300	2862100	80200	65323	5/1/2017
010-0102255-1	Town and Country	2862100	2536200	325900	65111	4/3/2017
010-0102255-1	Town and Country	2536200	2422500	113700	61332	3/1/2017
010-0102255-1	Town and Country	2422500	2361700	60800	60562	2/2/2017
010-0102255-1	Town and Country	2361700	2361700	0	60562	2/2/2017
010-0102255-1	Town and Country	2361700	2303800	57900	60559	1/4/2017
010-0102255-1	Town and Country	2303800	2245300	58500	60600	12/2/2016
010-0102255-1	Town and Country	2245300	2176400	68900	60633	11/1/2016
010-0102255-1	Town and Country	2176400	2176400	0	60633	11/1/2016
010-0102255-1	Town and Country	2176400	2116500	59900	60504	10/4/2016
010-0102255-1	Town and Country	2116500	2050300	66200	60514	9/1/2016
010-0102255-1	Town and Country	2050300	1996100	54200	60423	8/1/2016
010-0102255-1	Town and Country	1996100	1939400	56700	60526	7/5/2016
010-0102255-1	Town and Country	1939400	1871400	68000	60590	6/2/2016
010-0102255-1	Town and Country	1871400	1806800	64600	60465	5/3/2016
010-0102255-1	Town and Country	1806800	1806800	0	60465	5/3/2016
010-0102255-1	Town and Country	1806800	1741600	65200	60394	4/4/2016
010-0102255-1	Town and Country	1741600	1668500	73100	60310	3/3/2016
010-0102255-1	Town and Country	1741600	1668500	73100	60310	3/3/2016
010-0102255-1	Town and Country	1668500	1608100	60400	60082	2/2/2016
010-0102255-1	Town and Country	1668500	1608100	60400	60082	2/2/2016
010-0102255-1	Town and Country	1608100	1545400	62700	60077	1/4/2016
010-0102255-1	Town and Country	1545400	1486400	59000	60029	12/2/2015
010-0102255-1	Town and Country	1545400	1486400	59000	60029	12/2/2015
010-0102255-1	Town and Country	1486400	1424400	62000	60049	11/3/2015
010-0102255-1	Town and Country	1486400	1424400	62000	60049	11/3/2015
010-0102255-1	Town and Country	1424400	1364800	59600	60012	10/5/2015

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