Town of Boonville October 4, 2016 Regular Meeting Minutes Harvey E. Smith Municipal Building

The following were in attendance at the 10/4/16 regular meeting: Mayor Rusty Hunter, Commissioners Devin Carter, Bonnie Lasky, William Paul Baity, and Tony Reece. Also in attendance were Interim Town Administrator Sarah Harris, Finance Officer/Town Clerk Kim Wells, and Public Works Director Jeff Jones. Police Chief Farron Jester was in training.

- I. Call to Order and Welcome: Mayor Hunter called the 10/4/16 meeting to order at 7:00 p.m.
- II. Conflict of Interest Issues and Approval of Agenda: Commissioner Baity motioned to adopt the agenda. Commissioner Reece seconded, and the motion passed unanimously.
- III. Adoption of minutes 9/6 regular session, 9/6 closed session, 9/14 recessed session, and 9/14 closed session: Commissioner Lasky motioned to adopt the minutes of the 9/6 regular session, 9/6 closed session, 9/14 recessed session, and 9/14 closed session minutes. Commissioner Carter seconded, and the motion passed unanimously.
- IV. Public Comments: None was voiced.

V. Old Town Business:

- A. **Loan Update:** Public Works Director Jones stated that potential properties were being explored for the new well site. He also reported that a portion of the loan would be out for bid the first week of November.
- B. Library Bids: Ellen Reece, President of the Friends of the Boonville Library, expressed her concern regarding a leaking window at the library although a work order was submitted months ago. She reminded the Board members that the Town of Boonville had agreed to maintain the library building. Public Works Director Jones stated he was waiting on a bid from the contractor the Board requested. He explained the contractor had a death in the family was not able to get him a quote before the meeting. It was the consensus of the Board members that Mr. Jones patch the hole until a contractor can be hired.
- C. New Ordinances: Interim Town Administrator Harris reviewed a draft ordinance for a utility pole. She stated the pole design was forward thinking and would allow the Town/County to use it for dispatch purposes if needed. This pole has the potential for a supplier to provide 4G coverage to the area with the capability to provide 5G with new software in the future. Discussion followed on the ordinance. It was the consensus of the Board members to change the wording, "Town Manager" to "Mayor or Designee" in the draft.

VI. New Town Business:

- A. Resolution #2016-11 to replace Resolution passed on November 3, 2015: Finance Officer/Town Clerk Wells reviewed the proposed resolution and stated that the only difference in was the corrected amounts. Commissioner Baity motioned to adopt Resolution #2016-11 to replace the resolution passed on November 3, 2015. Commissioner Reece seconded, and the motion passed unanimously.
- B. NC/DEQ DWI Invoice for Closing Cost of Tanyard Creek Outfall line replacement: Interim Town Administrator Harris presented an invoice received for the closing cost of the Tanyard Creek Outfall line replacement. Commissioner Baity motioned to pay \$7,567 to the NC Department of Environmental Quality. Commissioner Lasky seconded, and the motion passed unanimously.
- C. Bike and Pedestrian Grant Resolution: Interim Town Administrator Harris reviewed a resolution to reapply for the grant. Commissioner Lasky motioned to adopt the Bike and Pedestrian Grant Resolution. Commissioner Carter seconded, and the motion passed unanimously.
- D. Waste Management Dumpsters for Businesses: Interim Town Administrator Harris informed the Board members that two businesses were interested in sharing a dumpster and asked if the Town of Boonville would furnish one. Discussion followed. Public Works Director Jones stated that Waste Management currently allows businesses to have a can if they are deemed as "commercial light." If the town offered this service, only our dumpsters would be allowed in town. It was the consensus of the Board member not to allow the service since so many downtown businesses already have a contract with their providers.

- E. Employee Vacation Payout: Finance Officer Wells/Town Clerk Wells presented a Leave Benefit Report of former employee, Kyle Russell. She reminded the Board that it was the Town's policy to pay vacation time if an employee had resigned. Commissioner Reece motioned to pay Kyle Russell's vacation time. Commissioner Baity seconded, and the motion passed unanimously.
- **F. Police Department Holiday payout as of 6/30/16:** Finance Officer Wells/Town Clerk Wells presented a Payout of Holiday Time for all full-time police officers as of 6/30/16. She reminded the Board members that due to the nature of their job, police officers are not allowed to take time off like other employees, and that the amounts continue to increase. Commissioner Reece reported that he had discussed the issue with Police Chief Jester. Commissioner Reece motioned to pay the holiday time for the Police Department employees. Commissioner Carter seconded, and the motion passed unanimously.

VII. Reports and announcements:

- **A. Mayor's report:** Mayor Hunter reported on the six-month Performance Evaluation of Sarah Harris, and stated that he had removed her from probation.
- **B.** Interim Town Administrator's report: Interim Town Administrator Harris reviewed the Budget vs. Actual report. She informed the Board members that the upcoming Corn Hole Tournament had taken in enough sponsorship money to pay for the event. Ms. Harris reminded the Board members of the upcoming cruise in. She reported that the Town would children from Boonville Elementary School help decorate pumpkins on 10/28. She reminded the attendees that the Boo Bash would be held from 4:00 p.m. 6:00 p.m. on 10/31. Ms. Harris informed the Board members that Rusty Crissman had requested a meeting about moving the utility pole on his property. Ms. Harris stated the town was starting to electronically store zoning items. She informed the Board that the Economic Development Steering Committee had completed the SWOT analysis and was submitting a survey to be completed by the public. She reviewed the quarterly newsletter.
- A. Finance Officer's report: Finance Officer Wells reviewed a letter received from MuniciPay, the provider that processes all credit card payments. She stated that since our usage was so low, the company would start charging a monthly service fee of \$25. She reviewed other options available including using the local bank for processing. It was the consensus of the board members to remain with MuniciPay and pay the monthly fee.
- B. **Public Works Director's report:** Public Works Director Jones reported on the training he had attended recently. He reported on the temporary worker from Work Force. Mr. Jones stated that he had met with a few property owners about potential well sites.
- C. Police Chief's report: No report was given.
- D. **Departmental Commissioner's Reports**: Commissioner Reece requested the status on the sale of the surplus vehicles. Finance Officer/Town Clerk Wells stated the cars were still ready to be listed, but she was waiting to see if vehicle prices would increase. She was concerned the cars would not bring the minimal amount the Board expected.
- E. Committee reports as needed: Tom Bastable, BBDDA, reported on upcoming events.
- F. Closed Session per G.S. 143-318.11 (a)(5): Commissioner Baity motioned to go into Closed Session per G.S. 143-318.11 (a)(5). Commissioner Carter seconded, and the motion passed unanimously at 7:47pm.

Discussion followed on possible dates for the public hearing on the proposed ordinance. The consensus of the Board members was to conduct a public hearing on November 1 at 6:45.

G. VIII. Recess/Adjourn: Commissioner Reece motioned to adjourn. Commissioner Lasky seconded, and the motion passed unanimously. The meeting ended at 8:18 p.m.

Russell (Rusty) Hunter, IV, Mayor

Kim Wells, Finance Officer/Town Clerk



RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental and Natural Resources has offered a State Revolving Loans in the amount of \$378,367 for Project No. CS370539-01 and \$873,196 for Project No. CS370539-02

WHEREAS, the Town of Boonville intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED by the Boonville Town Board of the Town of Boonville;

That The Town of Boonville does hereby accept the State Revolving Loans in the amount of \$378,367 and \$873,196; and

That the Town of Boonville does hereby give assurance to the North Carolina Department of Environmental and Natural Resources that all items specified in the loan offers, Section II-Assurances will be adhered to.

That Rusty Hunter, IV., Mayor, and successors so titled, is hereby authorized and directed to furnish such information, as the appropriate State agency my request, in connection with such application of the Project; to make the Assurances as contained above; and to execute such other documents as may be required in connection with the application; and

That the Town of Boonville has complied substantially or will comply substantially with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the Project, and to the Federal and State grants and loans pertaining thereto.

Adopted on this the 4th day of October, 2016.

RESOLUTION # 2016 - 11

Russell (Rusty) Hunter, IV, Mayor

Attested to:

Kim Wells, Town Clerk

MIKE'S GENERAL REPAIR 2301 Rockford Rd. Yadkinville, NC 27055 (336) 679-6157

51-101 JAMES WILLIAMS & CO., INC., YADKINVILLE, NC 27055

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Communications Info-structure in the Rights-of-Way

The purpose of this ordinance is to allow wireless communication facilities in the public right of way; in response to the increasing demand for data and wireless services in Boonville and the surrounding area.

Placement of a communications facility in public rights-of-way.

- Communication facilities in the public right of way must be located a minimum of 5 feet from the edge of the pavement; Communication facilities in the right of way are exempt from zoning setback requirements under section (0);
- Communication facilities located in the public right of way shall not exceed a maximum height of 120';
- Communication facilities in the right of way must be of a stealth, slim line design; the entire facility must be aesthetically compatible with its surroundings. Also see section (S) of the telecom ordinance.
- Not equipment is allowed on the ground or surrounding communication facilities located in the right of way. All equipment must be enclosed inside or mounted to the structure.
- To the extent not otherwise prohibited by state or federal law, the Town shall have the power to prohibit or limit the placement of new or additional communications facilities within a particular area of public rights-of-way and may consider, among other things and without limitation, the sufficiency of space to accommodate all of the present communications facilities and pending applications to place and maintain facilities in that area of the public rights-of-way, the sufficiency of space to accommodate Town announced plans for public improvements or projects that the Town determines are in the public interest, the impact on traffic and traffic safety, and the impact upon existing facilities in the rights-of-way. The Town manager, or his or her designee, may impose additional reasonable rules and regulations to ensure the public health, safety and welfare, and peaceful enjoyment of Town residents and businesses.
- All communications facilities shall be placed or maintained so as not to unreasonably interfere with the use of the public rights-of-way by the public and with the rights and convenience of property owners who adjoin any of the public right
- All safety practices required by applicable law or accepted industry practices and standards shall be used during the placement or maintenance of communications facilities.
- After the completion of placement or maintenance of a communications facility

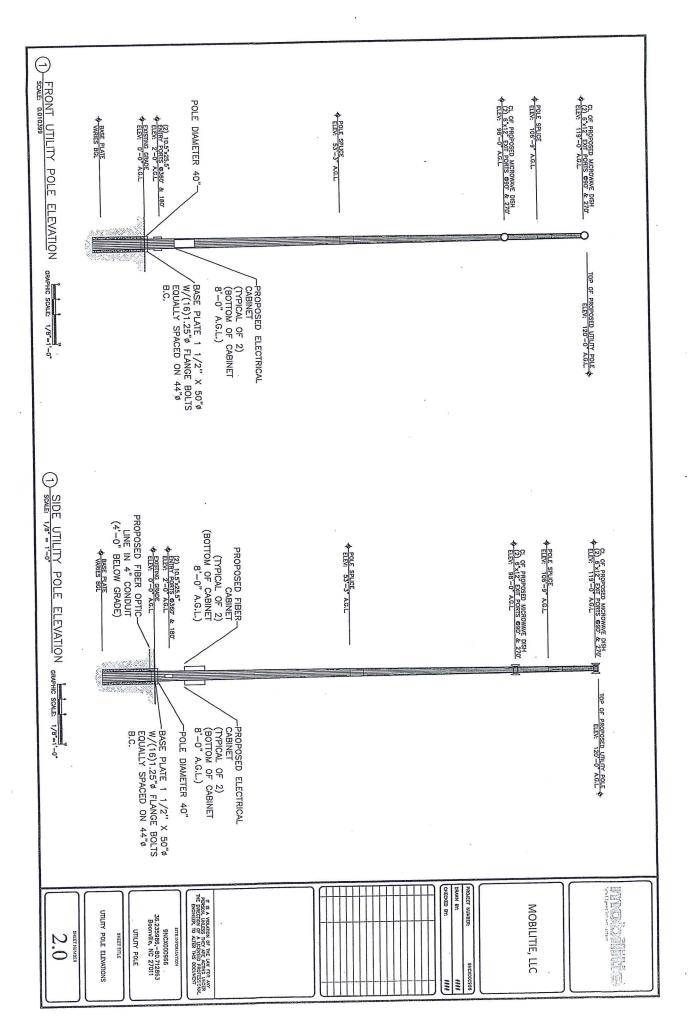
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in public rights-of-way or each phase thereof, the applicant shall, at its own expense, restore the public rights-of-way to its original condition before such work. If the applicant fails to make such restoration within thirty (30) days, or such longer period of time as may be reasonably required under the circumstances, following the completion of such placement or maintenance, the Town may perform restoration and charge the costs of the restoration against the applicant in accordance with North Carolina state law. For twelve (12) months following the original completion of the work, the registrant shall guarantee its restoration work and shall correct any restoration work that does not satisfy the requirements of this article at its own expense.

As part of any permit application to place a new wireless communications facility in public rights-of-way shall provide the following:

- The location of the proposed facilities, including a description of the facilities to be installed, where the facilities are to be located, and the approximate size of facilities that will be located in public rights-of-way;
- With respect to proposals to locate a new tower or replace an existing tower or wireless communication facility in the right-of-way, engineering documentation demonstrating either:
 - How the proposed tower or wireless communications facility can accommodate multiple collocations;
 - A description of the manner in which the facility will be installed (i.e. anticipated construction methods or techniques);
- A maintenance of traffic plan for any disruption of the public rights-of-way;
- For purposes of assessing impact on right-of- way resources, provide information on the ability of the public rights-of-way to accommodate the proposed facility, including information that identifies all above-ground and below ground structures (including light poles, power poles, equipment boxes and antenna), currently existing in the public rights-of-way in the Town
- Such additional information as the Town finds reasonably necessary with respect to the placement or maintenance of the communications facility that is the subject of the permit application to review such permit application.

(1) EXHIBIT PHOTO - GENERIC (NOT SITE SPECIFIC) 2 AERIAL SITE LOCATION 3 ENLARGED SITE PLAN "SITE NOIE: PROPOSED 120'0" POLE IN THE R.O.W. R.O.W. BOUNDARIES TO BE CONFIRMED AFTER SURVEY MOTE:
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Boonville, NC 27011 EXHIBIT PHOTO & ENLARGED SITE PLAN תוועו א פרב 5





RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental and Natural Resources has offered a State Revolving Loans in the amount of \$378,367 for Project No. CS370539-01 and \$873,196 for Project No. CS370539-02

WHEREAS, the Town of Boonville intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED by the Boonville Town Board of the Town of Boonville;

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That the Town of Boonville does hereby give assurance to the North Carolina Department of Environmental and Natural Resources that all items specified in the loan offers, Section II-Assurances will be adhered to.

That Rusty Hunter, IV., Mayor, and successors so titled, is hereby authorized and directed to furnish such information, as the appropriate State agency my request, in connection with such application of the Project; to make the Assurances as contained above; and to execute such other documents as may be required in connection with the application; and

That the Town of Boonville has complied substantially or will comply substantially with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the Project, and to the Federal and State grants and loans pertaining thereto.

Adopted on this the 4th day of October, 2016.

RESOLUTION # 2016 - 11

Attested to:		Russell (Rusty) Hunter, IV, Mayor
	Attested to:	

The Honorable Russell Hunter IV, Mayor Town of Boonville Page No. 3 of 3

Date: September 27, 2016

INVOICE

NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY

Payable to:

NC/DEQ-DWI

Mail to:

Attention: Ms. Pam Haven
Division of Water Infrastructure

1633 Mail Service Center Raleigh, NC 27699-1633

Bill To:

The Honorable Russell Hunter IV, Mayor

Town of Boonville P.O. Box 326

Boonville, North Carolina 27011-0326

Item: Two percent closing fee for SRF Project No. CS370539-01

Loan Amount:

\$378,367

Closing Fee Amount:

\$ 7.567

PAYMENT IS DUE WITHIN 30 DAYS OF THIS INVOICE

FOR USE OF DIVISION OF WATER INFRASTUCTURE

Deposit to Fund	Amount Paid	





DONALD R. VAN DER VAART

Secretary

KIM H. COLSON

Director

September 27, 2016

The Honorable Russell Hunter IV, Mayor Town of Boonville P.O. Box 326 Boonville, North Carolina 27011-0326

SUBJECT:

Authority to Award

Project No. CS370539-01 Sanitary Sewer Replacement

Tanyard Creek Outfall

Dear Mayor Hunter:

The Project Bid Information documents, including the Disadvantaged Business Enterprise (DBE) solicitations, have been reviewed for the subject project. The project budget is approved as follows:

Project Expenses	Total <u>Amount</u>	Eligible <u>Amount</u>
Portland Utilities Construction Co.	\$ 299,618.00	\$ 299,618.00
Contingency (2%)	5,993.00	5,993.00
Technical Services(Planning & Design)*	42,756.00	42,756.00
Technical Services(Construction Phase)*	30,000.00	30,000.00
Legal, Testing, Etc.*	0.00	0.00
Other (Surveying & Easement)*	0.00	0.00
Closing Costs (2%)	7,567.00	
Total Eligible Costs	at .	\$ 378,367.00

^{*}Subject to further review

Please note that the loan amount is restricted to the eligible costs noted above. This amount may be less than the amount in the executed Loan Offer. If costs increase during construction please contact the Division regarding the possibility of increasing the loan. Loan increases will only be considered to cover unforeseen conditions and will not be considered for any increases to the scope.

Closing costs for the SRF is 2% of the loan amount, which is \$7,567. Please use the attached invoice and remit payment within 30 days of the date of this letter.

The Honorable Russell Hunter IV, Mayor Town of Booneville Page No. 2 of 3

You may award the contract and issue work orders to begin construction. Please provide Pam Whitley of this office with an original executed bound contract with specifications and Notice to Proceed. The approval of contracts is not required prior to issuance of work orders, but no payments can be made until the contract documents have been approved. Additionally, please note that this office will not process any payments until we receive the executed loan agreement. The loan agreement will be processed once the Local Government Commission approves the loan.

The subcontractors in the table below, and their DBE status, are noted as part of this Authority to Award. Should any of these subcontractors not be able to perform the work noted, the selection of a new subcontractor will entail utilizing "Good Faith Efforts" again and providing this office with that evidence.

TRADE	SUBCONTRACTOR	PRICE	DBE CERTIFICATION
Manhole Rehab	Performance Shotcrete	\$8,790.00	N/A

All Payment requests must be supported by adequate documentation of costs. Your attention is directed to the special loan conditions included with your loan agreement regarding items that must be addressed prior to payments being made for construction costs.

The assigned inspector for your project is Tony Evans. Please contact him prior to scheduling the preconstruction conference. He will need to be in attendance at this first meeting. His contact information is tony.evans@ncdenr.gov. Please be advised that all change orders must be forwarded to the inspector for review and approval. Your construction of this project is a step forward in protecting our valuable water resources.

If you have questions regarding this matter, you may contact Keith Krzywicki at (919) 707-9184.

Sincerely,

Mark L. Hubbard, P.E. Grant Management Unit

Attachment

cc: Michael McAllister, Municipal Engineering Services (Garner, NC)

Jennifer House Pam Haven Pam Whitley Tony Evans SRF File

RESOLUTION ENDORSING THE APPLICATION FOR BICYCLE AND PEDESTRIAN PLANNING GRANT FUNDS BY THE TOWN OF BOONVILLE

A motion was made by LOSKy	and seconded by Carter	for the adoption of the
following resolution and upon being put	to a vote was duly adopted.	

- WHEREAS, the Transportation Advisory Committee is the duly recognized transportation decision making body for the Northwest Piedmont Rural Planning Organization, as authorized under NCGS 136-211; and
- WHEREAS, the North Carolina Department of Transportation has established a Bicycle and Pedestrian Planning Grant which provides funding to projects that will result in comprehensive local bicycle and pedestrian transportation plans; and
- **WHEREAS,** the **Town of Boonville** is applying for funding from the Department of Transportation for a comprehensive bicycle and pedestrian plan; and
- **WHEREAS**, the Transportation Advisory Committee of the NWPRPO finds it to be in the interest of the RPO to endorse said project;

NOW THEREFORE, BE IT RESOLVED that the Northwest Piedmont Rural Planning Organization Transportation Advisory Committee hereby endorses the planning project proposed by the Town and if the project is selected, will provide technical assistance for the duration of the project.

Adopted on this, the 4th day of October, 2016.

Russel (Rusty) Hunter, IV, Mayor

Attested to:

Kim Wells, Town Clerk

09/29/2016

Leave Benefit Report

Page: 1 of 2

Town Of Boonville

	Sick	(Vacation)	Personal	Holiday	Compensatory	Total
KYLE RUSSELL	PW TECH	INICIAN			Years o	of Service: 4
	112.50	(23.47)	0.00	72.00	0.00	207.97
		0913-18	s how			
		# 309	.34 + fr	wast		

SECTION 3. HOLIDAYS - WHEN WORK REQUIRED

Employees required to perform work on regularly scheduled holidays may be allowed to accrue holiday leave to be used at a later day. The Town reserves the right to pay employees at their hourly rate for the hours actually worked in addition to any holiday pay to which they may be entitled. The Town reserves the right to pay down or completely exhaust accrued holiday leave balances at any time.

SECTION 4. VACATION LEAVE

For the purpose of earning and accruing vacation leave, the period of twelve (12) calendar months between January 1 and December 31 is established as the leave year.

Employees serving a probationary period following initial appointment shall not be permitted to take annual leave during the first six (6) months of the probationary period unless the denial of such leave will create an undue hardship. Any vacation leave granted during this period shall have the prior approval of the department head and supervision departmental commissioner. Accrual shall begin at date of hire.

Any employee working the basic workweek shall earn vacation leave at the following rates:

Years of Service	Hours Per Month / Per Year (in 8 hours days)
Zero to three years of service	4 / 48 (6 days)
Four to ten years of service	8 / 96 (12 days)
Eleven to fourteen years of service	10 / 120 (15 days)
Fifteen or more years of service	14 / 168 (21 days)

SECTION 5. VACATION LEAVE - MAXIMUM ACCUMULATION OF LEAVE

Vacation leave may accumulate to a maximum of thirty (30) days or two hundred, forty (240) hours. Accumulated leave in excess of 240 hours will be transferred to available sick leave balance on a monthly basis.

SECTION 6. VACATION LEAVE - MANNER OF TAKING LEAVE

Request for leave should be submitted 24 hours in advance of taking. Vacation leave request is subject to the approval of the department head. Department heads' request for vacation leave is subject to the approval of the supervising commissioner for that department. Vacation leave may be taken as earned by the employee.

The minimum amount of vacation leave which may be taken is one hour and leave must be taken in no less than one an hour increments.

SECTION 7. VACATIONLEAVE – TERMINAL PAY AND REPAYMENT OF VACATION LEAVE

Upon submission of a resignation, an employee will be paid for vacation leave accumulated to the date of separation, not to exceed a maximum of thirty (30) days or two hundred, forty (240) hours. Upon any separation of employment, advanced vacation leave will be due and owing, and maybe be deducted from his or her final paycheck.

Town of Boonville Analysis of Payout of Holiday Time as of 06/30/15

							10-5	10-5100-0200
Employee Name	Pay Rate	ıte	Holida	Holiday Hours Payout \$	Pa	yout \$		Police
Corbett Baker	Ş	16.06	\$	26.00	\$	899.36	\$	899.36
Daniel Cranford	Ş	14.25	Ş	91.50	\$	1,303.88	45	1,303.88
Bryan Rutledge	\$	13.90	ب	ı	\$	ı	\$	
Stephen Slate	\$	13.90	Ş	68.00	\$	945.20	\$	945.20
The state of the s			\$	215.50 \$	\$	3,148.44		
ages							\$	3,148.44

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07/05/2016

Leave Benefit Report

Town Of Boonville

	Sick	Vacation	Personal	Holiday	Compensatory	Total
ORBETT BAKER	POLICE OF	FICER			Years	of Service: 11
A graphical And A State of the Community	1321.00	240.00	0.00	56.00	0.00	1617
DANIEL M. CRANFORD	POLICE OF	FFICER				of Service: 9
Part Cold Proposed and American	205.48	212.00	0.00	91.50	0.00	508.98
SARAH HARRIS	TOWN ADI	MINISTRATOR				of Service: 0
	32.00	16.00	0.00	0.00	0.00	48
STEPHEN HUTCHENS	ADMINIST	RATIVE ASSISTA	ANT		Years	of Service: 5
	0.00	0.00	0.00	0.00	0.00	0
STEPHEN HUTCHENS	ADMINIST	RATIVE ASSISTA	ANT		Years	of Service: 5
	285.50	76.43	0.00	0.00	0.00	0
FARRON JESTER	POLICE C	HIEF			Years	of Service: 1
	929.00	64.00	0.00	8.00	0.00	1001
JEFFREY JONES	PUBLIC W	ORKS DIRECTO	R			of Service: 4
Bank and a second	493.27	90.87	0.00	0.00	0.00	584.14
PEDRO LOPEZ	PW TECH	NICIAN			Years	of Service: 11
	285.25	164.82	0.00	0.00	0.00	450.07
LLOYD A. PARKS	PW TECH	NICIAN				of Service: .5
	153.75	100.18	0.00	0.00	0.00	253.93
KYLE RUSSELL	PW TECH	NICIAN			Years	of Service: 4
	111.50	23.47	0.00	0.00	0.00	134.97
RYAN K. RUTLEDGE	POLICE O	FFICER			Years	of Service: 7
	810.18	222.00	0.00	0.00	0.00	1032.18
STEPHEN SLATE	POLICE O	FFICER			Years	of Service: 5
	1034.80	210.15	0.00	68.00	0.00	1312.95
KIMBERLY WELLS	FINANCE	OFFICER/TOWN	I CLERK		Years	of Service: 5
	114.25	138.90	0.00	0.00	0.00	253.15

Leave Benefit Summary

Page: 2 of 2

Town Of Boonville

Department	Sick	Vacation	Personal	Holiday	Compensatory
.1	5775.98	1558.82	0	223.5	0
POLICE	4300.46	948.15	0	223.5	0
STREET DEPARTMENT	778.52	255.69	0	0	0
ADMINISTRATION	114.25	138.9	0	0	0
SEWER OPER.	471.25	192.61	0	0	0
WATER OPER.	111.5	23.47	0	.0	0